

NCCEAPA Called Executive Board  
Called Meeting October 17, 2023 – 10 a.m.  
(via Zoom)

Present: Roben Jarrett, President	Christina Robinson, Treasurer
Julie Campbell, 1st VP	Susan Johnson, Parliamentarian
Pam Jordan, 2nd VP	Christie Bell, Advisor
Maryann Mickewicz, Guest, Past Treasurer	

Absent: Cheryl Tripp, Secretary  
Latoya Lucy, NCJCEP Officer At Large

The Executive Board met October 17, 2023 at 10am, via Zoom to discuss the content of the survey we will be sending to the membership regarding increase of dues, as well as determine the appropriate steps for that process to make sure we have everything in order before the actual vote. President Roben Jarrett called the meeting to order at 10:01 a.m. In the absence of Secretary Cheryl Tripp, President Roben Jarrett took roll based on who was in attendance on the Zoom; attendees listed above.

Susan Johnson has agreed to stay on as our Parliamentarian through the end of the year.

Quorum was verified by Parliamentarian Susan Johnson in case we needed to have a vote.

**Dues Increase Survey** – A Doodle Poll was sent out for the Executive Board members to review via email from Roben Jarrett on October 11, 2023. Changes were made to the original Doodle Poll and a draft email as well as the updated doodle poll was shared to everyone on the screen. Discussion was had concerning the amount of actual increase to be included on the poll and the amounts decided upon were increases of \$15, \$20, and \$25. Maryann Mickewicz suggested adding somewhere that the amount of the State dues is currently \$20 just to make sure everyone understood the increase. It was decided to add that information in the opening email as opposed to the poll to help discourage confusion of the amounts.

Voting on the form and email was encouraged by Susan Johnson, Parliamentarian, just for posterity's sake. Julie Campbell made a motion to accept the email and poll and Pam Jordan, 2nd VP seconded the motion. A vote was taken and unanimously approved.

**Process** - Susan Johnson noted that the information decided above, the email and doodle poll, needs to go to the Board of Directors before sending it out to our general membership. Roben needs to get with 2 districts and the committee chairs and then she will be able to send out the information to the Board of Directors. Once that information is sent out to the Board of Directors and the results are given to Roben, she will send out the email and poll directly to the general membership. Once the results are received from the general membership vote, she will forward those results to the financial committee. The Financial Committee will make their recommendation back to the Executive Board and we, the Executive Board, will formulate what the voting, wording, or voting mechanism, assuming that the membership is

agreeable to move forward with the initiative to increase the dues. Once the voting mechanism is created, it will then go back to the Board of Directors for their approval and if they approve, we will send it back out to the membership for actual voting.

No other discussion was needed. Roben will move forward with the process as noted above and get this started.

Roben Jarrett, President, adjourned the meeting at 10:26 AM.

Respectfully submitted,

*Cheryl Tripp*

Cheryl Tripp, State Secretary, 2023-24