



2022-2023 Officers

PRESIDENT Vivian Hollifield,
 Yancey County
 1ST VICE PRESIDENT Keai Tilly,
 Henderson County
 2ND VICE PRESIDENT – Open
 SECRETARY Maryann Mickewicz,
 Transylvania County
 TREASURER Arizona Gragg,
 Avery County
 ADVISOR Magen Caldwell-Woody,
 Madison County
 PARLIMENTARIAN Carol Horne,
 West District Office

Vivian Hollifield,
Presiding
Carol Horne-Tate,
Parliamentarian

NCCEAPA-West
Fall Meeting 9:30
August 18, 2023
Henderson Co.
MHCREC

AGENDA

Agenda Item	Discussion	Outcomes and Next Steps	
9:30 am Welcome			
Call to Order <i>Vivian Hollifield President</i>	Call to Order Time: 9:36 a.m.		
Thought of the Day <i>Keai Tilly, Vice President</i>	Keai Tilly, Henderson County AA		
Roll Call <i>Maryann Mickewicz, Secretary</i>			
	County	Name	Present
	Avery	Arizona Gragg	Yes
	Avery	Kim Davis	No
	Buncombe	Melena Dillingham	Yes
	Burke	Glenda Burgess	
	Burke	Dawn Snyder	
	Caldwell	Tina Lovejoy	Yes
	Cherokee	Cindy Chastain	No
	Clay	Tyler Osbourne	Yes
	Cleveland	Diane Labat	
	District Office	Carol Horne Tate	Yes
	EBCI	Mariah Mahan	
	Graham	Amy Holder	
	Haywood	Karen Ball	Yes
	Henderson	Keai Tilly	Yes
	Henderson	Lia Beddingfield	Yes
	Jackson	Freda Childers	
	Macon	Debbie Hunter	Yes
	Madison	Magen Caldwell-Woody	Yes
	McDowell	Heather Peek	Yes
	Mitchell	Kelli Grindstaff	
	Polk	Christa Snyder	
	Rutherford	Ferry Walker	Yes
	Swain	Melissa Vaughn	
	Transylvania	Maryann Mickewicz	Yes



Watauga	Kirsten	Dillman	No
Yancey	Christina	Robinson	Yes
Yancey	Vivian	Hollifield	Yes



Parliamentary Review <i>Carol Horne-Tate, Parliamentarian</i>	Verify quorum	Quorum verified, M. Mickewicz, Secretary
Approval of Agenda <i>Vivian Hollifield, President</i>	Additions to Agenda: None	Motion to accept: Megan Seconded: Debbie Decision: Approved
Approval of Spring Meeting Minutes <i>Vivian Hollifield, President</i>	Motion to accept: Debbie Second: Megan Approved	
Standing Committee Chair Reports		
Finance Report- <i>Arizona Gragg, Treasurer -Finance Chair</i>	\$ 11,482.13 Balance as of 7/31/2023 \$250 donation sent by Tina for use at the NCCEAPA 2024 State Conference We have been operating in the red for the past couple of years and the increase to \$50 has brought us back into a positive position.	
Membership – <i>Heather Peek, Chair</i>	17 Members, 21 Honorary Members New AAs in the district have not been receptive to joining	
Nominating – <i>Tyler Osborn, Chair</i>	Maryann nominated from the floor: Melena for 1st VP, Megan seconded Tina for 2nd VP, Megan seconded	
Rules & By-Laws – <i>Keai Tilly, Chair</i>	Finalized removing the word Service on Cooperative Extension and adding the ability to conduct business via Zoom and email in the bylaws,	
Professional Improvement – <i>Maryann Mickewicz, Chair</i>	The Membership held a 2024 NCCEAPA State Planning meeting on 7/14 at the Henderson County Center. Plans are coming along nicely.	
Public Relations – <i>Melena Dillingham, Chair</i>	No report at this time.	
Benevolence – <i>Vivian Hollifield, Chair</i>	Took care of the outstanding condolences. Megan said Debbie Goforth's son passed away and she will give info to Vivian for sending a card.	
Reflections – <i>Tina Lovejoy, Chair</i>	Been taking photos and adding them to the shared drive.	
Other Reports		
Staff Senate	No report at this time.	
NCCEAPA Updates <i>Vivian Hollifield, President</i>	Nothing at this time	
TERSSA Update	2023 TERSSA Conference, Columbus, OH Conference Dates Wednesday, October 18th & Thursday, October 19th	
NCJCEP Report	No report.	
Community Service Project	Blue Ridge Humane Society It is a resale store that raises funds for animal shelter. Please get donations to Keai by Sept 1 st so she can donate all at the same time	
Old Business		
none		
New Business		
Installation of Officers – <i>Tyler Osborn, Nominating Committee Chair</i>	President Keai Tilley 1st VP – Melena Dillingham 2nd VP-Tina Lovejoy Treasurer – Arizona Gragg Secretary – Maryann Mickewicz Advisor – Vivian Hollifield Officers were installed by Tyler Osbourne	

<p>4-H Scholarship – <i>Arizona Gragg, Treasurer</i></p>	<p>2023 Was Cherokee County, she will check with Cindy to see how to mail it. 2024 Goes to Caldwell County.</p>
<p>Herter O’Neal Scholarship Recap of Applications – <i>Maryann Mickewicz, Professional Development Chair</i></p>	<p>Cindy Chastain in Cherokee County received two applications, Payton McNabb from Hiwassee Dam High School and Olivia Clem from Murphy High School. Payton’s application was the more impressive of the two and was submitted to the state for consideration. The winner will be announced at the state meeting in September.</p>
<p>NCCEAPA Professional Improvement Scholarship - <i>Maryann Mickewicz, Professional Development Chair</i></p>	<p>Please keep in mind that the state association gives out scholarships annually for continuing education for work related classes. Not many people apply for the funds, so if you are taking a class keep this in mind.</p>
<p>Admin of the Year Award – <i>Vivian Hollifield, President</i></p>	<p>Went to a vivacious, outgoing, volunteer oriented, and does it with flair. She has on lovely earring and beautiful hair. Keai Tilly, Henderson County is our 2023 winner. Congratulations Keia!</p>
<p>Other Business/</p>	
<p>2024 NCCEAPA State Meeting Planning</p>	<p>Have a contract with the Doubletree next to Biltmore Estate for the 2024 State Meeting. Keai is working with NCSU to get the contract signed \$2700 meeting room rentals \$5000 min food requirement AV cost variable \$130/night room rate How to take a better photo program is schedule as one of our programs. Discussion continued to assign members to committees, information can be found in our shared drive.</p>
<p>Announcements</p>	
<p>Adjourn</p>	<p>Motion: Vivian Seconded: Megan Decision: Approved Approved Adjourned Time: 10:44 am</p>
<p>Dates to Remember</p>	
<p>NCCEAPA State Conference and Annual Meeting, Wilmington September 19-22nd West District Extension Conference - December 7, 2023 2023 TERSSA Conference, Columbus, OH October 18th-20th West District Extension Conference December 7, 2023</p>	