

NCCEAPA-NCD 2021 Spring Meeting Minutes  
May 28, 2021  
via Zoom

**Members in attendance:** Jill Cofer, Lori Davis, Megan Reid, Rachel Herring, Kathy Hepler, Annette Roberson, Chasity Elliot, Pam Jordan-Carrington, Yvonne Cozart, Casie Medley, Debora Harrelson, Jessica Ham, Jessica Hart, Gwen Rubio, Laura Apple, Jamie Davis, Lisa Johnson, Michelle Hamm, Crystal Mercer, Angie Talbott, Nicole Vernon

- Jill Cofer, President, called meeting to order at 2:00 pm
- Annette Roberson shared the thought for the day.
- Jill Cofer called for the approval of the agenda. Kathy Hepler motioned to approve the agenda, Pam Jordan-Carrington seconded. Agenda was approved.
- Nicole Vernon stated that minutes from the last meeting had been lost due to computer issues. There were no minutes to approve.
- Kathy Hepler, Treasurer, gave an update on the account balance and read the financial report. We have a total of \$17,188.34 (checking: \$6,308.65, savings: \$28.93, money market: \$10,850.76).

**Announcements/Discussions/Decisions**

- Jill Cofer presented the idea of creating a media committee. This committee would be responsible for former PR functions, social media, websites, graphics (i.e. event flyers, invitations, etc.). Jill is hopeful that a state media committee will also be created. After discussion, and the agreement to stay in line with the state association, it was decided to table the idea until the state has made a on the creation of a media committee.
- Ketha Golden has decided to step down at 1<sup>st</sup> VP. This position would become President in September. The Treasurer and Secretary positions are also available to be filled. If you are interested in serving in any of these positions, please let Jill Cofer know.
- Jill Cofer presented the idea of having everyone serve on a committee. Members expressed that it would be beneficial to have an outline of chair and member tasks that are expected for each committee. Jill will follow—up with committee tasks and a Google form for people to sign up.
- Jill Cofer asked if everyone would like the idea of meeting in-person for the fall district meeting, if guidelines allow. It was agreed that an in-person meeting would be ideal. If guidelines still allow, Area 5 would be hosting (Ashe, Alleghany, Wilkes, and Yadkin).

**Roll Call**

- Roll call was conducted. There were 21 members present and a quorum was declared.

**Professional Development**

- Chastity Elliot presented on how to use Canva.

Respectfully submitted by Nicole Vernon