

Celebrating 50 Years

More Than An Admin
EXTENSION'S GOLD

NCCFEAPA State Conference

September 19th - September 22nd

Hotel Ballast

301 N Water Street, Wilmington, NC | 910-763-5900

Rates: \$149 per room | \$169 Riverfront | Tax Not Included

To assure these rates, make your reservations directly using the link below.

[RESERVATION LINK](#)

Please note - If you are coming in early on Tuesday, you will need to adjust your dates on your reservation as it defaults to Wednesday - Friday

Parking Rates:

\$17 per day per vehicle | \$25 per day per vehicle for valet

Added onto room rate at check-in;

If multiple people are traveling in one vehicle, only add to one room.

Business Casual dress attire is recommended.

Please bring and wear your Extension name tag.

QUESTIONS

Roben Jarrett, NCCFEAPA Southeast President | roben_jarrett@ncsu.edu



NCCCEAPA State Conference

MUST REGISTER ONLINE [HERE](#)

Registration closes and all payments must be received by Friday, August 31, 2023.

FIRST and LAST NAME _____

District _____ **County** _____

REGISTRATION FEES (Please check one)

- EARLY BIRD** *Payment must be received by June 30th* **\$180** _____
- REGULAR** *Payment must be received by August 1st* **\$195** _____
- LATE** *Payment must be received by August 31st* **\$220** _____

Registration includes workshops and meals/banquets listed on attached agenda for members and administrative attendees only. If attendees are inviting guests, meals listed on the agenda are available to purchase. Meals listed as "on your own" and Downtown Engagement/Cultural Immersion activities during free time are considered out of pocket costs and are not included in the registration fee. A special package, including transportation to and from Airlie Gardens and a guided tour Thursday afternoon at 2 p.m. is available for attendees and their guests; package must be purchased at time of registration. These optional costs, listed on the next page, should be mailed in with the registration fee.

PAYMENT Make check payable to NCCCEAPA-SED
Mail to: Kareis Britt
NCCE-Robeson County
455 Caton Road, Lumberton, NC 28360

Be sure to include a copy of this form with your payment.



NCCEAPA State Conference

OPTIONAL PURCHASES

Guest payments must be received at time of member/attendee registration payment.

FIRST and LAST NAME _____
(NCCEAPA Member)

District _____ **County** _____

GUEST MEAL FEES (Only fill in for guests of attendees - meals below are covered in registration fee for members/administration)

BREAKFAST

Wednesday \$25 per guest x _____ = \$ _____

Thursday \$25 per guest x _____ = \$ _____

Friday \$25 per guest x _____ = \$ _____

AWARDS LUNCHEON \$40 per guest x _____ = \$ _____

DINNER BANQUET \$55 per guest x _____ = \$ _____

AIRLIE GARDEN TOUR PACKAGE (Must be pre-purchased for attendees and their guests)

Thursday, 2:00p.m. \$15 per person x _____ = \$ _____

TOTAL AMOUNT DUE \$ _____

PAYMENT Make check payable to NCCEAPA-SED

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NCCE-Robeson County

455 Caton Road, Lumberton, NC 28360

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NCCFEAPA State Conference

Hotel Ballast, Wilmington, NC, September 19-22, 2023

AGENDA

Tuesday, September 19, 2023

- 2:00 pm - 4:00 pm NCCFEAPA Executive Board Meeting
- 3:00 pm - 5:00 pm Early Arrival Registration

Wednesday, September 20, 2023

- 8:15 am - 9:15 am Hot Breakfast and Registration
- 9:30 am - 9:50 am Opening Welcome and Greetings
- 10:00 am - 11:00 am Team Building Workshop Session 1 (wear clothing/shoes you can be active in; sneakers recommended)
- 11:00 am - 11:15 am Break
- 11:15 am - 12:30 pm Team Building Workshop Session 2 (wear clothing/shoes you can be active in; sneakers recommended)
- 12:30 pm - 12:45 pm Final Recap/Instructions for Afternoon & Evening
- 12:45 pm - 4:30 pm Lunch on your own with Downtown Cultural Immersion
- 4:30 pm - 6:00 pm Social on the Terrace with drinks and live band
"Business Formal Attire-Dress to Impress"
- 6:00 pm - 8:45 pm Evening Banquet with Keynote Speaker: Peggy Vasquez
"Self-Leadership"



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AGENDA Continued

Thursday, September 21, 2023

- 7:30 am - 8:30 am Continental Breakfast
- 8:45 am - 9:00 am Professional Development Workshop Intro
- 9:00 am - 10:00 am Session 1: 'You Are Not Just an Admin'
- 10:00 am - 10:15 am Break
- 10:15 am - 11:00 am Session 2: Conclusion of 'You Are Not Just an Admin'
- 11:00 am - 11:15 am Book Club & Book Signing Explanation; Instructions for Luncheon
- 12:00 pm - 1:30 pm Luncheon & Awards Banquet
- 2:00 pm - 4:00 pm NCCFEAPA Board of Directors Meeting
- 2:00 pm - 7:00 pm Downtown Engagement-Continue in Cultural Immersion
**2:00 p.m. Airlie Gardens Tour, if purchased with registration*
Supper on your own
- 7:00 pm - 9:00 pm Social in Grand Ballroom

Friday, September 22, 2023

- 7:30 am - 8:30 am Hot Breakfast
- 9:00 am - 12:00 pm Welcome, Administrative Updates and Business Meeting
- 12:00 pm Meeting Adjourned; Safe Travels Home

TWO WAYS TO VISIT

Historical Airlie Gardens



Visit on Your Own

Your time frame; your transportation

Self-guided tour

\$9 per adult

Purchase tickets online:

<https://airliegardens.org/>

Prepackaged Tour

Thursday, 2:00 p.m.

Transportation provided

Guided historical tour

\$15 per person

MUST be purchased at time of registration

The tour package is a "rain or shine" tour - NO REFUNDS