



Southeast District Rules and Bylaws Committee Guidelines

RULES & BYLAWS - This committee is responsible for receiving proposed changes from members. Any paid member can bring a suggestion to the committee.

- Drawing up these proposed changes. This involves making sure that the proposed suggestion does not interfere or contradict any rules that are governed by the state rules and bylaws handbook. To make sure that doesn't happen, you will need to carefully read the state handbook and sometimes follow the history of the change that is being presented.
- Presenting the changes to the District Board of Directors. If our Committee presents a "change" to the Board of Directors, it is called a recommendation. It only needs an approval from the Board of Directors to pass or they can deny the recommendation. If a "change" does not come from the Rules & Bylaws Committee, it will need a motion, discussion, and then a vote to be accepted.
- Upon approval of a change or recommendation, posting of these proposed changes to the website should occur at least two weeks prior to the state meeting. At this point, you give the webmaster the information that needs to be posted to the website.
- If the proposed changes are accepted by a two-thirds majority vote, the committee shall make corrections to the NCCEAPA District's Constitution and Bylaws web page.
- The Rules and Bylaws Committee should review the district rules and bylaws annually to insure they are current and relevant.