

NCCEAPA – Northeast District
Fall Meeting – 10/23/20

The NCCEAPA-NE District met via Zoom on Friday, October 23, 2020 with Christie Bell from Washington hosting the meeting.

President Christie Bell called the meeting to order. Rebecca Liverman, CED Washington County, welcomed us and asked us to think about these two questions:

1. What new skill have you learned because of COVID?
2. What have you let go of because of COVID?

Then she thanked us for all that we are doing in this difficult time. Art Bradley, District Director, gave us the administrative update. Art addressed issues with staffing concerns and stated that at this time he felt secure with Extension and what we were doing. There has been no hiring on campus and some furloughs on campus but doesn't see that it will affect us. Art mentioned that Shannon Brooks is working on a mentoring program for administrative assistants. As always, Art is available if we have any concerns.

Christy Boyce performed roll call. Those attending were:

Beaufort: Samantha Bowden & Ashley Latham

Bertie: Sheila Powell

Camden: Amy Twiddy

Chowan:

Currituck: Sherry Lynn

Dare:

Edgecombe: Gloria Morning

Franklin: Brenda Collier & Ginny Moore

Gates: BJ Okleshen

Halifax: Cheryl Tripp

Hertford: Rebecca Castello

Hyde:

Martin: Shelia Ange & Joy Pierce

Nash: Barbara Monk

Northampton: Robbie Bridgers

Pasquotank: Christy Boyce

Perquimans:

Pitt: Brigitte Perry

Tyrrell: Michelle Williams

Wake:

Warren: Joy Taranto

Washington: Christie Bell

Shelia Ange presented the parliamentary review. A quorum was present for the purpose of doing business.

Agenda was presented. Joy Taranto made a motion to approve the agenda; Amy Twiddy seconded. Motion carried.

Recognition of new secretaries/guests. Sherry Lynn stated we didn't have any new secretaries.

Amy Twiddy, 1st Vice President provided our thought for the day from Dr. Martin Luther King, Jr.

Spring meeting minutes were addressed. BJ Okleshen made a motion to approve the minutes; Cheryl Tripp seconded the motion. Motion carried.

Cheryl Tripp, presented our proposed budget recommendation to the group. Christy Boyce seconded and the budget was approved.

Committee Reports

Finance: Cheryl Tripp, Finance Chair – Because of COVID we have not had any fundraisers. All dues have been collected and submitted to the state treasurer. The 4-H Camp Scholarship and the Herter O'Neal Scholarship checks for 2019/2020 weren't sent out before September 30 to they are included in the 2020-2021 Proposed Budget. A \$50 check was written to Nash County to reimburse Tamara Coyne for 2019-2020 dues.

Membership: Sheila Powell, Chair – Our membership to date is 25 members, 19 honorary members, and 22 TERSSA members. Our members have suffered some loss in recent months and we offer condolences to Barbara Monk on the passing of her mom, Connie Burleson on the passing of her dad and Shelia Ange on the passing of her mother. All members were sent a card and flowers.

Nominating: Christy Boyce, Chair – Nominating committee reminded everyone that we would need a new slate of officers at our spring meeting and asked that everyone stay open to the possibility of serving.

Professional Improvement: Joy Pierce, Chair – 2020 Herter O'Neal Scholarship went to James Burcham from the North Central District, and the 2020 NCCEAPA Professional Improvement Scholarship was awarded to Annie Freeman of Richmond County in the South Central District. The 2021 Administrative Professional of the Year Award nominations will open January 1st and close on March 1st. The 2021 Herter O'Neal Scholarship will be open for applications in the spring. Reminder that if you post the Herter O'Neal Scholarship application on your county website please make sure completed applications are sent to your county.

We were reminded to take advantage of all professional development opportunities including webinars, seminars, trainings, classes, and other educational

opportunities. Also, if you hear of any opportunities that we may be interested in, please share with the group.

Public Relations: Gail Spiewak, Chair – No report at this time.

Reflections: Joy Taranto, Chair – There was no report but asked to take a screenshot of meeting to show how 2020 went.

Rules & Bylaws: Brigitte Perry, Chair - Stated that there was 1 rule changed during the State Meeting and the website has been updated.

Staff Senate: Sheila Powell – Sheila will continue to send us correspondence from Staff Senate that relates to our job. If we want all information send her an email and she will forward everything to you.

TERSSA Update: Becky Castello, Webmaster – Currently 8 states represented with 174 members. The last meeting was cancelled and hasn't been rescheduled. Received message that our President Michelle Kasey will be leaving. Christina Byrd of OH will be moving to the president position.

NCCEAPA 2020 State Meeting: Shelia Ange – The 2020 NCCEAPA annual conference was held via zoom because of COVID. On Monday for “Short and Google Suite” there was 78 in attendance, Tuesday for “Coping with the Impacts of COVID-19” there was 60 in attendance and Wednesday for “Graphic Design for Extension Social Media” there was 65 in attendance. The state Executive Board Meeting was held on Thursday, September 24 and the Board of Directors Meeting was held on Friday, September 25. Because they couldn't meet in person the Board of Directors took care of the business of the association on behalf of the general membership.

NCJCEP Report: Christie Bell, President – (What was her report?)

Old Business:

The new association logo has been tabled for the time being. We will discuss this at a later date.

New Business:

Administrative Professional of the Year: Joy Pierce, Chair – Becky Castello was recognized for her awesome work. Becky is well deserving of this award and we hope to celebrate her at the Spring Meeting.

Sheila Powell proposed the following change be made regarding Membership/ Benevolence – If an active member or immediate family member dies, a plant/arrangement in the price range of \$40-\$60 will be sent. If the family requests no flowers, a \$40 donation will be sent. Sherry Lynn seconded the proposed change and decision was approved.

Joy Pierce proposed the following change be made to the NED Administrative Professional of the Year Award Guideline. The award guidelines currently state that the winner will receive a monetary award of \$75 and a plaque. The cost of plaques has increased. Would like to increase to \$110 plus tax but monetary award stays the same. Shelia Powell seconded the recommendation and the proposal passed.

Other

Invitation to Spring Meeting: Sheila Powell, Bertie County, will host the Spring Meeting since this meeting was done by Zoom. She asked that we continue collecting the community service project items.

BJ Okleshen made a motion to adjourn and Amy Twiddy seconded the motion and the motion passed!