

NCCEAPA Board of Directors Meeting  
May 14, 2020 – 2 p.m.  
(via Zoom)

President Shelia Ange called the meeting to order at 2:04 p.m.

**Secretary Jeanine Gaul called roll:** Campus – 6; Northeast – 8; North Central – 4; Southeast – 4; South Central – 5; and West – 4 for a total of 31 board members present.

Becky Castello, Parliamentarian **verified that a quorum** was present for the purpose of conducting the business of the association.

A motion was made by Jill Cofer to **approval the agenda**. Seconded by Brandy Hansen. Motion passed.

**The Thought for the Day** was given by Jill Cofer.

**The Board of Directors Meeting minutes** from September 26, 2019 were presented by Jeanine Gaul. A motion was made by Kathy Hepler to approval said minutes. Seconded by Christy Boyce. Motion passed.

**The Treasurer's Financial Report** was given by Brandy Hansen. On behalf of the Finance Committee, Brandy brought forth a recommendation to streamline the finances and paperwork through methods discussed. The recommendation was seconded by Deb Fuller. Motion passed. Brandy will move forward with these items. (Recommendation attached.)

**The Membership Report** was given by Sheila Powell, Chair. There are 134 members, 72 honorary members, and 84 TERSSA members. Sheila read one nomination for honorary membership. The Membership Committee recommended Tami Hagie for honorary membership. Seconded Kathy Hepler. Motion passed.

**The Nominating Committee Report** was given by Crystal Mercer, Chair. The Northeast District is responsible for providing a nominee for 2<sup>nd</sup> Vice President.

**The Rules & Bylaws Committee Report** was given by Brigitte Perry, Chair. One recommendation was made by the committee to change Article IV-Membership Section 5 to read:

Honorary membership may be bestowed upon a member/retired member in recognition of outstanding service to the Association. Recommendation in writing shall be made to the Chair of the Membership Committee. The Chair of the membership Committee will present recommendation to the Board of Directors who, after two-thirds vote, shall recommend the candidate to the Association at an annual meeting. A majority vote of the members assembled shall be required to confer the honor. An Honorary Member shall pay no dues except where he/she is an Active or Associate Member.

Second by Christie Bell. Following discussion, the motion passed.

**The Professional Improvement** Report was given by Deb Fuller, member in the absence of Nancie Mandeville, Chair. We were reminded to take advantage of professional improvement opportunities and about the Professional Improvement Scholarship.

**The Public Relations** report was given by Wanda Hargrove, Chair.

**Donna Holland, Reflections Chair** reminded us to send pictures of our district events to her to be compiled for the fall meeting.

Shelia Ange gave a reminder to send District reports at least once a year to be posted to the website on the Districts tile. These reports will not be read at our meeting today.

Shelia Ange reported on the **2020 Sue Mills Lighthouse Award**. The deadline to nominate someone is August 1. Be thinking about who you would like to nominate and look for an email to go out soon asking for nominations.

Jill Cofer, 1<sup>st</sup> Vice President, reported on the **2020 Distinguished Service Award and Executive Board Award**. The deadline for both of these is August 1. Please nominate someone or yourself!

Beth Cloninger, 2<sup>nd</sup> Vice President, reported on the **2020 Herter-O'Neal Scholarship**.

Suzanne Hugus, Advisor reported on the December 2019 **NCJCEP meeting**.

**As old business**, Shelia reminded everyone that at the 2019 Annual Business Meeting, a motion was passed to post the individual NCCEAPA Districts and Chapter reports to the website on the Districts tile. Districts should send a report to the president and webmaster at least once a year to be posted to the webpage.

In discussion about the upcoming **awards** nomination period, it was decided that the president would send out one email encompassing the Sue Mills Lighthouse Award, Distinguished Service Awards, and the Executive Board Award all at one time with who to contact for each award. This will hopefully cut down on confusion and multiple emails.

**The honorary membership report** will be given at the Board of Directors meeting on May 14. Sheila Powell contacted the person who submitted one and asked for additional information. Everyone was reminded that we need to be diligent in each district when we nominate someone for honorary membership that they have met the qualifications before submitting.

Honorary membership is an honor, not a given. Each district should vet and approve each application before forwarding it to the state level.

**The NCJCEP Report** was given by Suzanne Hugus who reported on the December 19, 2019 meeting.

**The 2020 State Meeting Update** was given by Shelia Ange.

Due to the COVID-19 situation, the staged re-opening of the state, the predicted resurgence of the virus in the fall, and the expected cuts to travel for counties, the NCCEAPA Executive Board made the difficult decision to cancel the 2020 face-to-face annual state meeting scheduled for September 2020.

Our Rules and Bylaws provide direction for this situation in that the business of the association will be conducted sometime in September by the Board of Directors on behalf of the general membership.

The Board also agreed to bump the rotation a year and allow the NE District to host in 2021. The NE District had signed contracts and paid deposits as well as paid for the banquet speaker. The 2020 state meeting planning chair is working with the SE District to facilitate this change. This rotation move will not affect the 2<sup>nd</sup> VP rotation in any way.

The Professional Improvement Committee is working hard to develop sessions for the general membership to attend.

More information will be available as we approach September and thank you to everyone for your outstanding patience and service provided during this turbulent and unprecedented time.

Michelle Kasey, **NC TERSSA** President gave an update on TERSSA.

There being no other business, Christy Boyce made a motion, and Jill Cofer seconded, to adjourn the meeting. Motion passed and the meeting was adjourned.



Jeanine Gaul  
NCCEAPA Secretary



NCCEAPA Board Meeting

May 7, 2020

## NC Joint Council of Extension Personnel (NCJCEP) Report

On December 19, 2019, approximately 42 Extension personnel met at the Johnston County Center as representatives of the professional associations of Extension as NCJCEP delegates. The meeting was presided over by Jayne McBurney.

Dr. Rosalind Dale and Dr. Richard Bonanno provided updates and highlights.

A New World Café style round robin discussion followed to collect perspectives on discussion points:

- What is the role of NCJCEP
- How might NCJCEP address the needs of Extension
- How do we promote NCJCEP
- What is expected of NCJCEP representatives

After lunch a business meeting was held to

1. Vote on adding another association to our membership. Thereafter, the NC Association of Community Development Extension Professionals (NCACDEP) was welcomed into the Association.
2. Discuss budget matters
3. Award LaToya Lucy, from Bladen County, the 2019 Leadership & Service Award
4. Install new officers for 2020
  - a. President – Dr. Janine Woods
  - b. President-Elect – Anita Wright
  - c. Secretary – Meg Wyatt
  - d. Treasurer – Travis Birdsell
  - e. Webmaster – Jessica Dalere
  - f. Parliamentarian – Suzanne Hugus
  - g. Past President – Jayne McBurney

Respectfully submitted,

Suzanne Hugus