

The NCCEAPA-NE District met at the N.C. Cooperative Extension, Washington County Center on Friday, April 12, 2019, in Plymouth, NC at 10:00 a.m.

President BJ Okleshen called the meeting to order and welcomed everyone to the NED Spring Meeting.

We had 23 in attendance, with one new member.

Amy Twiddy, in the absence of Christy Boyce, performed roll call. Those attending were:

Beaufort: Sam Bowden, Ashley Latham

Bertie: Sheila Powell, Deidre Goines

Camden: Amy Twiddy

Chowan: Gail Spiewak

Currituck: Sherry Lynn

Dare: Donna Hanusik

Edgecombe: Gloria Morning

Franklin: Ginny Moore, Brenda Collier

Gates: BJ Okleshen

Halifax: Cheryl Tripp

Hertford: Rebecca Castello

Hyde: Connie Burlison

Martin: Shelia Ange, Joy Pierce

Nash:

Northampton:

Pasquotank:

Perquimans: Teresa Story, Risha Griffin

Pitt: Brigitte Perry

Tyrrell: Michelle Haney

Wake:

Warren: Joy Taranto

Washington: Christie Bell

Shelia Ange presented the parliamentary review. A quorum was present for the purpose of doing business.

The agenda was presented. Gail Spiewak made a motion to approve the agenda; Amy Twiddy seconded. Motion carried.

Recognition of new secretaries/guests. Amy Twiddy recognized the new administrative assistant from Warren County, Joy Taranto.

Christie Bell, 1st Vice President, provided our thought for the day, an inspirational quote from Winston Churchill on courage.

Spring minutes were discussed. Becky Castello made a motion to approve; Gail Spiewak seconded. Motion carried.

Treasurer's Report: Sherry Lynn, Treasurer

The total raised from silent auction at our Spring Meeting was \$73.00. A check for \$420 was sent to Perquimans County 4-H for the 4-H scholarship. Pitt County will be the recipient of our 2020 4-H Camp Scholarship.

A \$50 Visa gift card was purchased and given to Risha Griffin on her retirement.

I have archived financial records, keeping three years plus current in line with state treasurer procedures. Archived records will be uploaded to the drive and also saved on a flash drive. Financial records for the last two years will be reviewed prior to officers assuming their roles October 1st.

Financial Report attached. Invoice for dues will go out beginning of July and will be due by the end of August. Treasurer must have dues to state treasurer before October 1.

Committee Reports

Finance: Report was given with treasurer's report

Membership: Shelia Powell

The Northeast District has 29 active members and 18 honorary members. There are 21 TERSSA members. Three cards were received and read from Pam Allen, Risha Griffin, and Deidre Goines.

Nominating: In the absence of Christy Boyce, Amy Twiddy presented the following:

President – Christie Bell, Washington
1st Vice President – Amy Twiddy, Camden
2nd Vice President – Sherry Lynn, Currituck
Treasurer – Cheryl Tripp, Halifax
Secretary – Christy Boyce, Pasquotank
Advisor – BJ Okleshen, Gates
Parliamentarian – Shelia Ange, Martin

The motion was passed for the slate of officers who will take office October 1.

Professional Improvement: Joy Pierce – Chair

The 2019 Professional Development Scholarship applications are due August 1, 2019.

We received 25 applications for the Herter O'Neal Scholarship. The applicant selected by the Professional Improvement Committee to represent the Northeast District was Briana Passalacqua from Pitt County. Her application was forwarded to the state committee. The selection of the state winner for the Herter O'Neal Scholarship is still in the process.

We received nominations for the 2019 Administrative Professional of the Year Award and the winner will be presented under new business.

Please take advantage of all professional development opportunities including webinars, seminars, trainings, classes, and any other educational opportunities.

If you happen to hear of any professional development opportunities that we might be interested in, please to share with the group.

Public Relations: Gail Spiewak, Chair. No report at this time.

Reflections: Donna Hanusik, Chair.

Donna asked everyone to look at the scrapbook and if they had any pictures to donate please seeher.

Rules & Bylaws: Becky Castello, Chair. No report.

Other Reports:

Staff Senate: Becky Castello

So, for the update on Staff Senate, I would first like to make sure that everyone is receiving emails. Also, there has been an email sent out from the state president requesting anyone that has a compression story to please email Jason Painter. They are looking at this issue due to the increase of the \$31,200 passed by legislation last year. If you have a story please submit.

Also, staff senate voting has begun. Our district will not receive anything this year due to the position currently filled by Becky Castello as Senator and BJ Okleshen alternate. Please be thinking about next year. This is a great opportunity to network with campus.

This year there has also been a District 11 meeting established. This is the CALS group that meet to hash out communications as well as any other issues that arise between county and campus. If you have issues please share with me or BJ and we will be happy to take it back and discuss.

TERSSA Update: Becky Castello

The TERSSA Association currently (as of February) has 146 members which is down from last year at 193. Membership is still on going. The 2018-19 Officers are President, Adrian Wilbanks, MS; Vice President, Michelle Kasey, NC; Karen Bixler, AL, Recording Secretary; Treasurer, Cathy James, NC; Membership Secretary, Cynthia Byrd, OH; Webmaster, Becky Castello, NC; Annalist, Christine Barrier, NC; Advisor, Cheryl Duplechain, LA.

TERSSA added the Annalist position to the board this past year. This position is tasked with making sure all history is recorded and stored.

TERSSA will also be getting a new website soon. It was passed to pay for an actual site so Becky along with the technology team consisting of Sherry Lynn, NC and Alan Sandidge, LA will be starting to work on this soon. With the change of treasurers this year from one state to another we wanted to ensure that the new treasurer had time to

gather all the account information and has everything in place to move forward.

The 2018 TERSSA meeting was held on November 14th – 16th in New Orleans. GREAT time for all that attended. Only wish it would have been warmer.

As of right now we still don't have firm information regarding this year's meeting but as far as we have been told it will be held in Mississippi somewhere in the Delta. More information forthcoming.

Due to some change in leadership NC will host the 2020 meeting in conjunction with our state meeting.

Federation Report – Sherry Lynn

The annual 2018 Federation Forum was held on December, 7, 2018 at the Stanley County Extension Center in Albemarle. Dr. Rich Bonanno provided an administrative update and fielded questions from participants. Attendees participated in a cafe style discussion group, rotating from table to table answering pre-determined questions. The results of the group discussion were shared by individuals from each table. While there are still areas that need improving, the overall outcome was favorable.

After lunch the business meeting began with Cameron Lowe, presiding. Minutes from 2017 were approved. Sherry Lynn, NCCEAPA representative serving as treasurer, provided the treasurer's report and presented the 2019 proposed budget which was approved. Association reports were provided by each Association present. The group also suggested that they meet more than one time a year.

During the business session of the meeting, the major item of business was the proposed constitutional amendment and name change of the organization from North Carolina Federation of Cooperative Extension Associates to North Carolina Joint Council of Extension Professionals.

Officers for 2019 were installed and are:

Jayne McBurney, President, representing NCEAFCS
Carinthia Cherry, President-Elect, representing NCACES
Susan Johnson, Secretary, representing NCCEAPA
Nelson McCaskil, Treasurer, representing NCAE4-HA
Travis Birdsell, Webmaster, representing NCACAA
Elizabeth Merrill, Parliamentarian, representing NCAEPAAT
Cameron Lowe, Past President, representing ESP

The date for the 2019 NCJCEP meeting has not been determined. Special note: NCJCEP runs on a calendar year, January- December.

(above was submitted by Susan Johnson, 2019 Federation Rep)

Additions to above:

World-cafe style forum was used again this year. Each group discussed the five following items

1. The Federation is charged with establishing and maintaining a close relationship and line of communication with Extension administration. Are there ways we could improve this function?
2. What do you wish to share with Extension administration that is going well and needs to be continued?
3. What do you wish to share with Extension administration that needs to be improved?
4. The Federation is charged with promoting understanding and cooperation among all Extension workers and providing a channel for exchange of ideas. How can we improve this function?
5. The Federation is charged with encouraging and promoting high professional standards and maintaining a high esprit de corps among all members. How can we improve this function?
6. Are there other ideas or challenges you would like the Federation to address? What are they?

The complete responses that were compiled should be on the federation website at some point. Some of the concerns/comments: Do we even need Federation now that we have open communication with administration? Website not updated (think that has been resolved); Having to wait until the next forum to get answers and then concern may no longer be relevant; Admins taking on more work but have no career ladder; More communication throughout the year between BOD and Administration with info passed along to associations, etc.

Form to submit suggestions/concerns has been embedded on website so that concerns can be addressed throughout the year.

Lunch was partially sponsored by the NC Soybean Association. Business meeting was held after lunch. Proposed Constitutional Amendment and Name Change to JCEP (North Carolina Joint Council of Extension Professionals)

The 2018 Leadership and Service Award winner was Toi Degree, Rowan County Associate Family & Consumer Education Agent.

Old Business:

Committees broke out in discussion groups.

- Hospitality gave a report.
- Community outreach committee is deciding on collection ideas, but all items collected will go to a local shelter on the outer banks.

New Business:

Joy Pierce was awarded the Administrative Professional of the Year.

For the 2019 state meeting fundraiser, we decided on a grill that Sheila Ange presented; she will have tickets to everyone by July.

It was decided that starting in 2020, we will honor a District Herter O'Neal award in the amount of \$250.

Installation of officers was conducted. Becky themed the ceremony around gardening.

Christie Bell, President
Amy Twiddy, 1st VP
Sherry Lynn, 2nd VP
Cheryl Tripp, Treasurer
Christy Boyce, Secretary
BJ Okleshen, Advisor
Shelia Ange, Parliamentarian

Announcements:

Invitation to Spring Meeting: Sam Bowden of Beaufort County invited us to their county in the fall. More information will be forthcoming.

Invocation/Lunch

Staff development was a tour of the God's Creation Wildlife Museum and the market.

Amy Twiddy made a motion to adjourn the meeting, Donna Hanusik seconded. Motion carried and meeting was adjourned.