

The NCCEAPA NE District met at the NC Cooperative Extension's Pasquotank County Center in Elizabeth City, NC on Friday, November 4, 2016. Pasquotank County Administrative Assistant, Christy Boyce hosted the meeting. Registration began at 9:30 a.m.

President Becky Castello called the meeting to order. Ellen Owens, Pasquotank County Extension Director, welcomed us to Pasquotank County.

Connie Burleson performed roll call. Those attending were:

Beaufort: Gladys Barnes

Bertie: Sheila Powell, Belinda Belch

Camden: Amy Twiddy

Chowan: Gail Spiewak, Denise Bunch

Currituck: Sherry Lynn

Dare: Donna Hanusik

Edgecombe:

Franklin:

Gates: BJ Okleshen

Halifax:

Hertford: Rebecca Castello

Hyde: Connie Burleson

Martin: Shelia Ange, Joy Pierce

Nash:

Northampton:

Pasquotank: Christy Boyce

Perquimans: Teresa Story, Risha Foreman

Pitt: Carol Haywood, Bridgette Perry

Tyrrell: Michelle Cooper

Warren: Tonia Williams

Washington: Christie Bell

Shelia Ange presented the parliamentary review. A quorum was present for doing business.

Agenda was presented. Shelia Ange made a motion to approve the agenda, Christie Boyce seconded. Motion carried.

Recognition of new secretaries/guests in the district: Barbara Monk, Nash; Brenda Leonard, Franklin Co.

BJ Okleshen provided our thought for the day. If you believe you can do it, go out there and do it, because that's the only way you're gonna get it! "Harry Main"

Spring meeting minutes were addressed. Gail Spiewak made a motion to approve the minutes; Amy Twiddy seconded the motion. Motion carried.

Committee Reports

Finance

The Treasurer's Report was given. Total raised from silent auction at our Spring Meeting was \$103.00. Our goody filled fire pit and luggage set fundraising project at the state meeting made a profit of \$649.11. The majority of the money came from presale of tickets.

2016 Camp Scholarship went to Nash County. For 2017, the \$200 camp scholarship will go to Northampton County.

Archiving records project is complete so we now maintain three years plus current year paper records. Sherry Lynn is working on a timeline for the Treasurer's duties, which hopefully should help when the time comes to transition to a new treasurer.

Invoices for dues have been sent out. Dues must be received by November 20th for the membership year October 1, 2016 – September 30, 2017.

Robbie Bridgers made a \$25 contribution towards the Fall Silent Auction as she was unable to attend the meeting.

Sherry Lynn presented the Fiscal Year 2016- 2017 Proposed Budget.

BJ Okleshen made a motion to accept the Finance Report/Treasurer's Report as presented by the Finance Committee. Motion carried.

Christie Bell made a motion to accept the Budget Recommendation as presented by the Finance Committee. Motion carried.

Membership

Risha Foreman Griffin

- The Northeast District has 28 active members and 18 honorary members.

There are 13 TERSSA members.

- We have one new member in our association. Her name is Brenda Leonard of Franklin County.
- A \$50 gift card was given to JoAnn Zimmerman of Nash County as a retirement gift.
- We received a thank you email from JoAnn for the gift card.

Nominating

BJ Okleshen—No report at this time.

Professional Improvement

Joy Pierce

- The 2016 Professional Development Scholarship went to Donna Holland at NC A&T University in Greensboro.
- The 2017 Professional Development Scholarship applications are due August 1, 2017.
- COMPASS is still offering courses. If you're passed the year mark, you have to pay for the courses.
- Please take advantage of all professional development opportunities including webinars, seminars, trainings, classes, and any other educational opportunities.
- If you happen to hear of any professional development opportunities that we might be interested in, please feel free to share with the group.

Public Relations

Christie Bell – Administrative professionals from the Northeast District met for their spring meeting at the Northampton County Cooperative Extension office on Friday, May 20th. Twenty-five Extension professionals from the association brought nonperishable food items that were donated to the Albemarle Food Bank for the Northampton County 4-H Hungry to Help Project, in Jackson, NC.

Reflections

Donna Hanusik – A report was sent to the State Reflections Chair, Jessica Davis, on what the NE District reflections Committee is up to. The Reflections Committee continues to maintain a scrapbook to record the history of our association.

Rules & Bylaws:

Shelia Ange – The Rules & Bylaws Committee recommends additions to the

District Procedures on the State website as follows:

Currently reads

Officers

- The District Officers shall be the same as the State Officers: President, 1st Vice President, 2nd Vice President, Secretary, Treasurer, and Parliamentarian.
- The District secretaries are responsible for sending copies of district meeting minutes to the State President.

Add two points following first point:

- District officer nominations and election process shall be completed each spring with officers to take office October 1 of same year.
- District committee assignments shall be completed and sent to State President by November 1 of each year.

Other Reports

2016 4-H Camp Scholarship – Becky Castello reported that Brooklyn Jones, Nash County received the 2016 4-H Camp Scholarship.

Staff Senate

Carol Haywood—The president, Angkana Bode, asked Joe Sutton to get information about Extension. Joe sent an email asking for a presentation on the type of work employees do with Extension so other Senators can think about how to support us better throughout the year. The information was submitted to Joe Sutton, it was supposed to have been presented at the October meeting, but it was bumped because they had a more important issue –Racial Climate on Campus. They are not sure when Extension will be presented.

The new leave system is expected to come live March/April 2017.

NCCEAPA State Meeting Update

Becky Castello – the 2016 NCCEAPA State meeting was hosted by Campus Chapter in Greensboro, NC. Eighteen attended from NED. The next meeting will be in the West District on September 21-22, 2017. The 2017 NCCEAPA State meeting will be held in Flat Rock, NC.

Officers were installed for 2016-2017: Becky Castello, President; Latoya Lucy, 1st Vice President; Suzanne Hugus, 2nd Vice President; Dana Braswell, Secretary; Carmen Boswell, Treasurer; and Jane McDaniel, Federation.

Sherry Lynn received the NE District Distinguished Service Award. Teresa Story was the recipient of the Executive Board Award.

2015 TERSSA Meeting– Becky Castello

The 2016 TERSSA meeting was held in Columbus, Ohio on October 18 – 19, 2016. This was the first stand-alone TERSSA meeting to date. The meeting was held at the Westin Hotel downtown Columbus. The 2-day meeting was jammed packed with great workshops. It was a wonderful time building new relationships with Extension Staff from other states. Linda Good from Ohio was the 2016 president and she, along with Ohio State Extension Administration and others out did themselves setting the bar extremely high for upcoming meetings. The 2017 president is Christine Barrier and the 2017 meeting will be held in North Carolina on September 20th – 22nd in Flat Rock, NC.

Please plan to attend so that NC can shine!

Old Business:

New Business:

District Procedural Updates: Becky Castello reported that the Website is in the process of being updated.

Staff Development: Members indulged in pampering and stress management.

Invocation/Lunch

Silent Auction bids were made and finalized on items.

Community Service Project - Canned goods.

Invitation to Spring meeting: Perquimans County May 12, 2017.

Beaufort -- Hyde will be responsible for silent auction items in the Spring.

Other Announcements:

- 2017 4-H Camp Scholarship – Northampton County
- November 17, 2016 – Federation, Raleigh, NC
- February or March 2017 – Winter Board Meeting, TBA

Sherry Lynn made a motion to adjourn the meeting, BJ Okleshen seconded. Motion carried and meeting was adjourned.