

The NCCEAPA-NE District met at Deadwood in Williamston, NC on Friday, May 1, 2015. Martin County Administrative Assistant Shelia Ange and Office Assistant Joy Pierce hosted the meeting. Registration began at 9:30 a.m.

Agenda was presented. Sherry Lynn made a motion to approve the agenda, Cheryl Tripp seconded. Motion carried.

President Edna Williams called the meeting to order. Welcome was given by Al Cochran, Martin County Extension Director.

Travis Burke was in attendance to present an administrative update.

Staffing: COT met earlier this week. 3% additional cut this year. July 1, 2016 should be in decent shape, once all restructuring is done. Training for COSS: Statewide training for COSS employees. They will need input from staff on needs and wants.

Questions and concerns from administrative professional present:

- All separate entities (computer programs, i.e., LMS Contacts, Constant Contacts, etc), is there a way to integrate them or get compatible applications that complement each other?
- Branding: still in process, thought it would be done by now, issue is working with A & T, trying to incorporate partnership.
- How to address morale and community perception? Do the best we can and work through it.
- Perquimans crop agent and who will replace Travis as NE DED? Seems to think the crop agent will be filled.
- Travis will have to move to Raleigh. As interim Associate Dean and Director of NC Cooperative Extension
- Spending money to rebrand Extension but people are losing jobs.
- Room for flexibility in model? Not the same thing works for every county. If we can't meet client needs, what good are we doing?

Becky Castello provided our thought for the day. "Count Your Blessings"

Recognition of guest, Faye Black (honorary member), no new secretaries.

Fall meeting minutes were addressed. BJ made a motion to approve the minutes; Sandra Stafford seconded the motion. Motion carried.

Amy Twiddy performed roll call. Those attending were:

Beaufort: Pam Allen, Gladys Barnes  
Bertie: Belinda Belch, Sheila Powell  
Camden: Amy Twiddy  
Chowan:  
Currituck: Sherry Lynn  
Dare: Donna Hanusik  
Edgecombe: Gloria Morning  
Franklin: Sandra Stafford, Margaret Green  
Gates: BJ Okleshen, Edna Williams  
Halifax: Cheryl Tripp, Chrissy Poole  
Hertford: Rebecca Castello  
Hyde: Connie Burlison  
Martin: Shelia Ange, Joy Pierce  
Nash: Patricia Cotton, JoAnn Zimmerman  
Northampton: 0  
Pasquotank: 0  
Perquimans: Teresa Story, Risha Griffin  
Pitt: Carol Haywood  
Tyrrell: Michelle Cooper  
Wake: Martha Smith, Faye Black  
Warren: Tonia Hargrove  
Washington: Christie Bell

Shelia Ange presented the parliamentary review. A quorum was present for the purpose of doing business.

Sherry Lynn presented our treasurer's report.

### **Committee Reports**

#### Finance:

The treasurer's report stands. Membership dues were paid by 32 members and 13 of those also paid TERSSA membership. State and TERSSA dues were submitted to NCCEAPA State Treasurer. 2015 Camp Scholarship went to Martin County, for 2016 the \$100 camp scholarship will go to Nash County.

#### Membership:

Risha Foreman Griffin – The Northeast District has 32 active members and 18 honorary members. 13 TERSSA members.

#### Nominating:

In Christy Boyce's absence, BJ Okleshen gave the nominating report.

Recommendation made by the committee was for: Becky Castello for President, BJ

Okleshen for 1<sup>st</sup> VP, Christie Bell for 2<sup>nd</sup> VP, Connie Burleson for Secretary, Sherry Lynn as Treasurer, and Edna Williams as Advisor. Recommendation carried to take office October 1, 2015.

Professional Improvement:

Teresa Story – No report at this time.

Public Relations:

Christie Bell – No report at this time.

Reflections:

Donna Hanusik – Scrapbook is up to date submit any pictures you may have to the committee.

Rules & Bylaws:

Shelia Ange – State website is not updated at this time as the minutes from the State Meeting has only been completed within the past 2 weeks but it will be updated as soon as possible.

Other Reports:

TERSSA – Becky Castello – Tupelo, Mississippi.

Board of Directors-Met. Scott McCullum gave a presentation. They have their own website, IT. Imaging resources were addressed. Going to work on getting newer and better images for us to use. Go Links, Google Forms, Lynda.com, short online trainings. State meeting is in New Bern 9/23-25/15 at Double Tree. Info should come out soon.

Staff Senate:

Teresa Story – Next year new people will rotate onto staff senate, please say yes if you are asked. As of now all expenses are paid. Great networking opportunity. They also offer great webinars.

Old Business:

None at this time

New Business:

Administrative Professional of the Year award was announced by Teresa Story to Cheryl Tripp of Halifax County.

Advisor, Teresa Story installed new officers to take office October 1, 2015.

2016 officers are:

President: Becky Castello

Vice President: BJ Okleshen

2<sup>nd</sup> Vice President: Christie Bell

Secretary: Connie Burleson

Treasurer: Sherry Lynn

Adviser: Edna Williams

Other

None

Silent Auction bids were made and finalized on items.

Community Service Project-Over 73 pounds of non-perishable food items were donated by members and will be distributed to local food pantry.

Invocation/Lunch

Staff Development-Members took part in making bird feeders from upcycled water bottles.

Nash County will be hosting our Fall meeting October 23, 2015, more information will follow.

Sherry Lynn made a motion to adjourn the meeting, Teresa Story seconded. Motion carried and meeting was adjourned.