

## 2017-2018 Officers

LaToya Lucy – President  
 Suzanne Hugus – 1<sup>st</sup> Vice President  
 Shelia Ange – 2<sup>nd</sup> Vice President  
 Sally Southard – Secretary  
 Cathy James – Treasurer  
 Christine Barrier – Parliamentarian  
 Rebecca Castello – Advisor  
 Sherry Lynn – Federation Officer

## NCCEAPA Business Meeting Sycamore Ballroom

September 28, 2018 @ 10:00 AM  
 Winston Salem, NC

LaToya Lucy, Presiding

Christine Barrier, Parliamentarian

## AGENDA

Agenda Item	Discussion			Outcomes and Next Steps		
<b>Call to Order</b> <i>LaToya Lucy, President</i>	Call to Order Time:					
<b>Roll Call</b> <i>Sally Southard, Secretary</i>	Campus	Northeast	North Central	Southeast	South Central	West
<b>Parliamentary Review</b> <i>Christine Barrier, Parliamentarian</i>	Verify quorum					
<b>Approval of Agenda</b> <i>LaToya Lucy, President</i>				Motion to accept: Seconded: Decision:		
<b>Thought for the Day</b> <i>Suzanne Hugus, 1<sup>st</sup> Vice President</i>						
<b>Approval of Minutes</b> <i>'ly Southard, Secretary</i>	Board of Directors Minutes March 15, 2018			Motion to accept: Seconded: Decision:		
<b>Financial Report</b> <i>Cathy James, Treasurer</i>	Update on Account Balance					

## District Reports

<b>Campus,</b> Alice Pennix, President	
<b>Northeast</b> BJ Okleshen, President	
<b>North Central</b> Kathy Hepler, President	
<b>Southeast</b> Jessica Griffin, President	
<b>South Central</b> Beth Cloniger, President	
<b>West</b> Brandy Hansen, President	

## Standing Committee Reports

<b>Finance</b> Cathy James, Committee Chair	Let finance report stand as committee report until we reach NEW Other business where the proposed budget will be presented.
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<b>Membership</b> <i>Susan Johnson, Chair</i>	
<b>Nominating</b> <i>Suzanne Hugus, Chair</i>	
<b>As &amp; By-Laws</b> <i>Shelia Ange, Chair</i>	
<b>Professional Improvement</b> <i>Joy Pierce, Chair</i>	
<b>Public Relations</b> <i>Jessica Griffin, Chair</i>	
<b>Reflections</b> <i>Donna Holland, Chair</i>	

## Other Reports

<b>2018 Sue Mills Lighthouse Award</b> <i>LaToya Lucy, President</i>	
<b>2018 Distinguished Service Award</b> <i>Suzanne Hugus, 1<sup>st</sup> Vice President</i>	
<b>2018 Executive Board Award</b> <i>Suzanne Hugus, 1<sup>st</sup> Vice President</i>	
<b>2018 Herter-O'Neal Scholarship</b> <i>Joy Pierce, State Chair Professional Development Committee</i> <i>Shelia Ange, 2<sup>nd</sup> Vice President</i>	
<b>Honorary Membership</b> <i>Susan Johnson, Membership Chair</i>	
<b>eration Report</b> <i>Sherry Lynn, Federation Representative</i>	
<b>TERSSA Report</b> <i>Christine Barrier</i> <i>Immediate Past President &amp; Advisor</i>	

## Old Business

<b>Other Old Business</b>	
<b>New Website</b> <i>Suzanne Hugus, 1<sup>st</sup> Vice President</i>	

## New Business

<b>Increase DSA Award Amount</b> <i>Suzanne Hugus, 1<sup>st</sup> Vice President</i>		Recommendation from Committee Seconded: Decision:
<b>Proposed Budget</b> <i>Cathy James, Treasurer</i>		Recommendation from Committee Seconded: Decision:
<b>Mission Statement</b> <i>Suzanne Hugus, 1<sup>st</sup> Vice President</i>		
<b>Federation Secretary</b> <i>Suzanne Hugus, Nominating Chair</i>		



<b>2018-2019 Slate of Officers</b> <i>Suzanne Hugus, Nominating Chair</i>		
	<b>Other New Business</b>	
<b>Upcoming Deadlines</b>		
October 1, 2018	Start of new year for NCCEAPA	
November 14-16, 2018	TERSSA National Meeting – New Orleans, LA	
TBA	Federation Forum	
<b>Other Announcements</b>		
<b>Dues</b>	All 2018-2019 dues should have been submitted to your state treasurer by now!!!	
<b>Hurricane Relief Effort</b>	Jones County- Clean up	
<b>Adjourn</b>		Motion to accept: Seconded: Decision:

Meeting Notes: \_\_\_\_\_

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**NCCEAPA 2018 State Meeting Thoughts for the day:**

**State Business Meeting**

**September 28, 2018**

State Business Meeting

*Because a thing seems difficult for you, do not think it impossible for anyone to accomplish.*

*Marcus Aurelius*

Respectfully submitted, 

Suzanne Hugus, CAP



**NC Cooperative Extension Administrative Professionals Association  
Board of Directors - Financial Report  
September 27, 2018**

<b>Checking Account Balance as of September 21, 2017</b>		<b>\$1575.81</b>
<b>Revenue:</b>		
Dues – 2017-2018	3700.00	
Dues – NE, SC, & West – 2018-2019	1790.00	
Carolina Farm Credit	500.00	
Dan Weathington – NC Small Grains	100.00	
NC Farm Bureau Federation, Inc.	250.00	
Corn Growers Association	300.00	
NC Extension Assoc. of Family & Consumer Sciences	200.00	
NC Association of County Agricultural Agents	1000.00	
Interest earned from 9/20/17 – 9/27/18	8.61	
<b>Total Revenue to Date</b>		<b>7848.61</b>
<b>Total Revenue</b>		<b>9424.42</b>
<b>Expenditures:</b>		
Check #1033 Sherry Lynn – Flat Rock	143.38	
Check #1034 Suzanne Hugus – Flat Rock	40.90	
Check #1035 Susan Johnson – Flat Rock	271.78	
Check #1036 Void		
Check #1037 Void		
Check #1038 Bladen County Extension – Outgoing President Gift	127.09	
Check #1039 Sheila Ange – Executive Board Award	200.00	
Check #1040 Susan Johnson – President's Gavel Block	12.84	
Check #1041 Sherry Lynn – Federation Meeting Lodging	70.95	
Check #1042 NC Federation of Coop. Ext. Assoc. – Dues	50.00	
Check #1043 County of Martin – Website Renewal	35.34	
Check #1044 TERSSA – Dues	680.00	
Check #1045 Co. of Martin – Lodging Sheila Ange – BOD Meeting Travel Expenses	55.81	
Check #1046 Sherry Lynn – BOD Meeting Travel Expenses	310.65	
Check #1047 Kathy Hepler – BOD Meeting Expenses	114.63	
Check #1048 Suzanne Hugus – BOD Meeting Travel Exp.	111.62	
Check #1049 TERSSA – New member dues	10.00	
Check #1050 NCSU – HON Scholarship	750.00	
Fees Checking fees	12.00	
<b>Total Expenditures to Date</b>		<b>2996.99</b>
<b>Checking Account Balance as of September 27, 2018</b>		<b>6427.43</b>

**Money Market Account**

Beginning Balance 14,597.48  
Interest Earned – 9/21/17 – 9/27/18 164.62

**Money Market Account Balance as of September 27, 2018 14,762.10**

**Shares Account**

Beginning Balance 62.24  
Interest Earned – 9/21/17 – 9/27/18 .49

**Shares Account Balance as of September 27, 2018 62.73**

**Prepared by: Cathy James**

The NCCEAPA South Central District held their fall meeting on Friday, August 10, 2018 in Montgomery County, with 23 members in attendance. The meeting took place at STARworks, an arts-centered community that provides artistic programs and opportunities.

A business meeting was held, officer nominations were accepted, the slate was presented and approved as follows:

Dana Braswell – President, Union County

Lisa Forrest – 1<sup>st</sup> VP, Stanly County

Pam Layfield – 2<sup>nd</sup> VP, Anson County

Cathy James – Secretary, Hoke County

Christine Barrier – Treasurer, Cabarrus County

Beth Cloninger – Advisor, Catawba County

Pam Layfield – Webmaster, Anson County

Certificates were presented to each committee chair, and the Administrative Professional of the Year was awarded to Dana Braswell.

Officers were installed using a chocolate chip cookie themed ceremony, and this concluded the Business session.

The remainder of the meeting was spent planning the 2019 state meeting.



## **NORTHEAST**

Northeast District Report 2018

NCCEAPA State Meeting September 26-28, 2018

Winston-Salem, NC

The Northeast currently has 31 active, 18 honorary and 22 TERSSA members.

The 2017/2018 Officers are:

President – BJ Okleshen – Gates County

Vice President – Christie Bell – Washington County

2<sup>nd</sup> VP – Amy Twiddy – Camden County

Secretary – Christy Boyce – Pasquotank County

Treasurer – Sherry Lynn – Currituck County

Parliamentarian – Shelia Ange – Martin County

Advisor – Becky Castello – Hertford County

On October 27, 2017, the NCCEAPA-NED meeting was hosted by Carol Haywood and Brigitte Perry at the Pitt County Extension Center in Greenville, NC. Leigh Guth, Pitt County Extension Director, welcomed us. 25 members were present. Evelyn Stahling was our special guest and provided an update from Steven Greer, NE DED. Committee reports were given, and the proposed budget was passed. The 2017 State Meeting Auction was a success, plans were made for the 2018 raffle. Counties M-W brought items for a Silent Auction to help offset the cost of hosting the 2020 State meeting. Each member brought toiletry items to be donated to the Counseling on Aging. Sadly, Gladys Barnes and Carol Haywood announced their retirements.

On May 11, 2018, the NCCEAPA-NED meeting was hosted by Michele Haney, Tyrrell County and was held at the Vineyards on the Scuppernong in Columbia, NC. There were 22 members and 4 guests present. Natalie Wayne County Extension Director in Tyrrell and Hyde Counties welcomed and thanked us for the wonderful jobs that we do. Stephen Greer Northeast District Extension Director gave us updates from Raleigh. We welcomed two new members, Samantha Bowden of Beaufort County and Diedre Goines of Bertie County. Gifts cards were sent to Carol Haywood and Gladys Barnes in honor of their retirement.

The 2018 Camp Scholarship was sent to Pasquotank County. The 2018 Administrative Professional of the Year award went to Sherry Lynn of Currituck County. Counties A-H brought items for a Silent Auction to help offset the cost of hosting the 2020 State meeting. Each member brought a non-perishable food item to be donated to the Alligator Chapel Food Pantry Ministry. Our Fall Meeting will be in Wake County on October 19th.

Respectfully Submitted: BJ Okleshen

NCCEAPA

North Central District Annual Report

Our district met for our Spring meeting on April 6, 2018 at the Hawthorn Inn & Conference Center to help us in our planning for the state meeting in September. 15 members were present. We were given a tour of the facilities and then drove to the nearby N. C. Cooperative Extension, Forsyth County Center office where we had lunch and spent the remainder of the meeting planning for the conference and holding a business meeting.

We met for our Fall meeting on August 24, 2018 at the N. C. Cooperative Extension, Guilford County Center office. 17 members were present. We divided into our conference planning committees and then met as a group to give updates on the progress. We had lunch and then held a business meeting where existing officers were thanked for their service and new officers were installed as follows:

President – Kitrinka Gordon, Forsyth County

Vice President – Deb Fuller, Guilford County

2<sup>nd</sup> Vice President – Jill Cofer, Randolph County

Secretary – Nicole Vernon, Surry County

Treasurer – Sally Southard, Surry County

Advisor – Kathy Hepler, Forsyth County

Webmaster – Deb Fuller, Guilford County

Respectfully Submitted by Kathy Hepler



## NCCEAPA – West District Yearly Report Submitted by: Brandy Hansen, President

**Spring Meeting** was held in Avery County at Grand Father Mountain on April 20, 2018. There were no committee reports due to recent assignment to committees and not enough time to create reports. We had our final wrap-up discussion on the State Meeting. Debbie Hunter became 2<sup>nd</sup> VP replacement for Brandy Hansen who is now the Vice President.

There were 8 submissions for the Herter O'Neal Scholarship from the West District and our submission choice was announced. Ivy suggested we give our District winner a scholarship if they don't win at the state level, she will submit a recommendation at the next meeting. Interest was brought up for an Adobe Creative Suite training. Brandy Hansen offered to do the training and will reach out to the District Director to have classes approved. Brandy has also volunteered to be the new website liaison when the new website is launched.

**Fall Meeting** was held in Yancey County at the Extension office on August 3, 2018. Reports were given by each chair, along with our installation of officers. Tina Lovejoy became 2<sup>nd</sup> VP replacement for Debbie Hunter who became Vice President replacement for Brandy Hansen who is now President.

For new business Christina Robinson gave the 2018-2019 Proposed Budget. The award for Administrative Professional of the year for 2018 was presented to Tina Lovejoy. Tami invited all Admins to the Avery County new County Center Opening August 17.

September 2018

## **Southeast District Report**

Southeast District Fall Meeting  
August 17, 2018

We met in Brunswick County at the Fort Caswell Center. We had such a great time. We were given a ride around Fort Caswell while learning about the history of that area. After our history lesson we were able to explore the beach and see sea turtle nests. The staff of Fort Caswell told us about the sea turtle hatching season and sea turtles themselves. We then enjoyed lunch on site. After lunch we had our business meeting where we installed our officers for the next year and discussed the upcoming state meeting.

In September 2018, the Southeast District suffered yet another horrific hurricane. Although, Lenoir County and the surrounding counties fared ok; Onslow, Jones, New Hanover, Bladen and many others faced the terrible effects of Hurricane Florence. These counties not only had significant wind damage, the flood damage was worse than any other hurricane before. These counties and their residents will have a long road of recovery ahead. I am proud to say the Southeast District is still standing strong and we are all helping one another as well as receiving help from others across the state and United States.

**Given By:**

**Jessica Griffin**

**NCCEAPA-Southeast District**

**President**



State Membership Committee Report  
September 27, 2018  
Winston-Salem, North Carolina

Committee members:

Susan Johnson, Chair, South Central; Carol Horne, West District; Annette Roberson, North Central District; Risha Griffin, Northeast District; Bernadette Smith-Murray, Campus, Latoya Lucy, Southeast District

2017-2018 records reflect that there are 147 active members, 54 honorary members, and 74 TERSSA members.

All eligible individuals throughout the Campus and Districts were emailed and encouraged to join and participate in district, state, and national associations. Members were also reminded that they must first join their district or campus chapter in order to become a member of the state organization. All district and state members were encouraged to participate in the national association, TERSSA.

When notified of new staff, welcoming emails were sent to those individuals.

One main responsibility of this committee is the processing of Honorary Membership nominations. Two nominations were received this year:

Tracy Brown and Janice Dotson

Tracy Brown's application will not be brought forth for approval as her nomination does not meet the member or retired member status which is a requirement as stated in our NCCEAPA Rules and By-laws.

Article IV - Membership

Section 5:

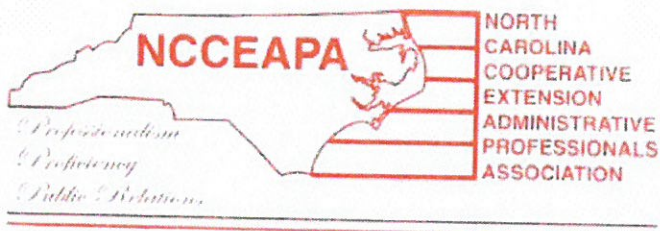
- Honorary membership may be bestowed upon a member/retired member in recognition of outstanding service to the Association. Recommendation in writing shall be made to the Chair of the Membership Committee. The Chair of the membership Committee will present recommendation to the Board of Directors who, after two-thirds vote, shall recommend the candidate to the Association at an annual meeting. A majority vote of the members assembled shall be required to confer the honor. An Honorary Member shall pay no dues except where he/she is an Active or Associate Member.
- Guidelines: Recommendation for members and retired members shall be made in writing to the Board of Directors using the following guidelines:
  - Cooperation
  - Participation
  - Contributions
  - Leadership
  - Approval by district members

At this time, the state membership committee would like to recommend the following individuals for approval for Honorary Membership:

Janice Dotson

Respectfully submitted:

Susan Johnson, State Membership Committee Chair



## Nominating Committee Report

September 28, 2018

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### State Business Meeting

The Nominating Committee had a challenging year with the sudden retirement of our 2<sup>nd</sup> Vice President, Barbara Walker from Henderson County. A special note on that statement, if you are going to be retiring, out of professional courtesy and respect of your fellow members, please give your association members a heads up and some advance notice.

By the gallant efforts of Gates County's BJ Okleshen. Shelia Ange, reluctantly at first but exuberantly later, accepted the nomination to replace Barbara as 2<sup>nd</sup> VP. A vote was generated online by our current president, LaToya Lucy. Shelia was approved to join the Executive Board as our 2<sup>nd</sup> Vice President in August.

As for our Treasurer, I am delighted that Cathy James, from Hoke County, has agreed to continue to serve for 2018-19 and fulfill the two year commitment of this position.

On our rotation schedule, our new incoming 2<sup>nd</sup> VP shall represent the North Central District on the Board. I am grateful that Sally Southard, from Surry County, has accepted the nomination to serve in this capacity if confirmed.

I was grateful to receive two nominations for State Secretary this year. Recently one of those two has withdrawn. So, our 2018-19 State Secretary will be Emily Walter from Duplin County if confirmed.

Respectfully submitted,

A handwritten signature in blue ink, which appears to read 'Suzanne Hugus', is positioned above the printed name.

Suzanne Hugus, CAP



NCCEAPA Rules & Bylaws Committee Report  
Board of Directors Meeting  
Thursday, September 27, 2018  
9:00 a.m.

The 2017-2018 Rules & Bylaws Committee has worked hard to recommend changes to the Bylaws that will help simplify, clarify, and fine tune the internal workings of this professional association. I would like to thank those members of the committee who served with me on this committee: Cathy James, Sandy Kanupp, Margaret Browne, Brandy Hansen, and Kim Hoskins. I appreciate each person and their service to this association.

At the Winter Board meetings in March, 6 Proposed Rules & Bylaws changes were approved and then sent out via e-mail for a vote. All proposals were approved by majority vote and the website changed to reflect the amendments.

The Rules & Bylaws Committee had one recommendation that has been withdrawn and will be passed to the 2018-2019 committee to address.

## NCCEAPA – Professional Improvement Committee Report

- After receiving applications from 4 districts a winner was selected for the 2018 Herter O'Neal Scholarship. This years' winner was Ellie Smith from Guilford County in the North Central District.
- We received 6 nominations for the Distinguished Service Award:
  - From the Campus Chapter – Crystal Headen
  - From the Northeast District – Shelia Powell
  - From the South Central District – Brandi Carter
  - From the South Central District – Susan Johnson
  - From the Southeast District – Jessica Griffin
  - From the Southeast District – Roben Jarrett

Our State recipient for 2018, Roben Jarrett, was announced at last night's banquet.

- We received 4 applications for the 2018 Professional Improvement Scholarship and with much deliberation the Professional Improvement Committee decided that the scholarship will be split 4 ways. Awarding each recipient with \$125. Those recipients include Shelia Ange, Sally Southard, Roben Jarrett & Jessica Edney.
- Just a reminder to check the NCCEAPA website for all award deadlines for the upcoming year.
- We encourage everyone to apply or nominate someone for all awards that come available to us.

Respectfully Submitted,



SUZANNE HUGUS,

OBO Joy Pierce



## Distinguished Service Award Committee Report

### State Business Meeting - September 28, 2018

Six nominations were judged by a delegation from the State Professional Improvement Committee. The committee members were charged with considering each nominee's attributes, such as: exemplary leadership, ethical standards, inspiration, outstanding contributions, active involvement, excellence in knowledge and skills, professionalism, and innovative ideas.

Of these nominees, four were acknowledged as this year's District recipients at the banquet last night. Each of these individuals will receive an award and a check for \$50.

From the Campus Chapter – Crystal Headen

From the Northeast District – Shelia Powell

From the South Central District – Susan Johnson

From the Southeast District – Roben Jarrett

Each of our nominees had recommendation letters that expressed high praises and references to outstanding performance.

Our honoree is described by her peers as "a tenacious and vivacious employee. She is calm and cool and her professional demeanor defuses stressful situations and causes everyone to leave in a better place. Her skills are phenomenal and her contributions to Extension invaluable. She is a consummate professional and truly exemplifies customer service. She makes the CED look like he's got everything together and she has helped to create a strong Extension Advisory Board. She encourages her colleagues to take opportunities to participate in our professional association and also TERSSA and she serves on several committees and the District's executive board.

This year's 2018 State Distinguished Service Award recipient, Ms. Roben Jarrett from New Hanover County.

Roben will receive an award and a check for \$200.

Respectfully Submitted, 

Suzanne Hugus, DSA Committee Chair



## Executive Board Award Committee Report

### State Business Meeting September 28, 2018

This year the Executive Board was glad to be challenged with selecting this year's 2018 recipient from three very strong nominations. Each of the nominees has been a very active member in the Association and is a strong leader in the District as well.

The nominations received were for Susan Johnson from the South Central District, Regina Gardner from the Southeast District, and Sandy Kanupp from the North Central District. These ladies represent more than 85 years of state service.

This year our recipient is Regina Gardner. She will receive a \$200 check and an award.

Respectfully Submitted,



Suzanne Hugus, EBA Committee Chair



## 2018 Herter-O'Neal Scholarship Report

Submitted by Joy Pierce  
(presented by Shelia Ange in her absence)

The 2018 Herter-O'Neal Scholarship recipient is from Guilford County. Ellie Brooke Smith of Greensboro is a student of North Carolina State University acquiring a double major in both business and biology. Congratulations Ellie!

## NC Federation of Cooperative Extension Associations

The 2017 Federation Forum met on December 8th, at the Chatham County Agricultural & Conference Center in Pittsboro. Administrators present from NC State University and NC A&T State University included: Dr. Barbara Board, Dr. Rosalind Dale, Sheri Schwab, Mike Yoder, Lonnnette Marsh, Tom Melton and Dr. Claudette Smith gave an administrative updates. Jeff Jennings, Chief Executive Officer from the Soybean Association encouraged agents to reach out to them for programming needs.

The primary purpose of Federation is to establish and maintain a professional structure through which members may be joined in a unified professional effort.

World-cafe style forum was used again this year. Each group discussed the five following items

1. What is going well and needs to be continued?
2. What developmental challenges do we need to address as an organization?
3. What programmatic challenges do we need to address as an organization?
4. How can we better coordinate the system of recognition and awards in our organization?
5. Is there a project or goal that the federation needs to coordinate on behalf of our organization?

The complete responses that were compiled should be on the federation website. Some of the concerns that came from NCCEAPA included, going well: pcards, morale & customer service; developmental challenges: stamps.com was a big one along with wolf time; programmatic challenges: timely implementation of 4-H online; awards: should not have to nominate self, make process easier; project or goal: change name to JCEP (Joint Counsel of Extension Professionals) .

Lunch was sponsored by the NC Soybean Association. Business meeting was held after lunch. Election and Installation of 2018 Federation Officers President, Cameron Lowe, ESP, President Elect, Haley Napier, NCEAFCS, Secretary, Carinthia Cherry, NCACES, Treasurer, Sherry Lynn, NCCEAPA, Webmaster, Jackie Helton, NCAE4-HA, Parliamentarian, Travis Birdsell, NCACAA Past President, Charissa Puryear, NCAEPAAT. The 2017 Leadership and Service Award winner was Amy-Lynn Albertson, Rowan County CED.

There has been nothing new since the forum last year. At this time I do not have a date for next Federation Forum which will most likely be in December and not in conjunction with Extension Annual Conference.

Submitted by: Sherry Lynn, Federation Representative  
September 2018



**NCCEAPA  
Board of Director  
&  
Business Meeting  
Winston Salem, NC  
September 27-28, 2018**

**2017-2018 Officers**

*Cheryl Duplechain, LA – President*

*Adrian Wilbanks, MS – President-Elect*

*Anita Wright - NC – Membership Secretary*

*Deborah Delp, OH – Recording Secretary*

*Glenda Jenkins - MS – Treasurer*

*Rebecca Castello, NC - Webmaster*

*Christine Barrier, NC – Past President/Advisor*

On behalf of TERSSA, it is indeed a pleasure to share updates with the NCCEAPA Board of Directors.

2018 is a very exciting year for TERSSA!

Present membership is 193 representing the following states:

- |                  |   |
|------------------|---|
| ○ Alabama        | 4   |
| ○ Kentucky       | 2   |
| ○ Louisiana      | 21  |
| ○ Mississippi    | 12  |
| ○ Missouri       | 4   |
| ○ North Carolina | 84 (representing NCSU, A&TU and NC Research campus) |
| ○ Ohio           | 65  |
| ○ South Carolina | 1   |

We are very pleased to have University of Missouri Extension support staff join us in May .... Thank You to Dr. Marshall Stewart (former NCSU co-worker) for helping to make that possible!

Under the guidance of the TERSSA Webmaster, Becky Castello, the website and the Facebook page is continually-updated ([terssa2008.wix.com/terssa](http://terssa2008.wix.com/terssa)). Linkage with the Ohio State Leadership Center, featuring 'Leadership Moments' posts from Beth Flynn, Program Specialist and featured forum speaker at the 2016 annual conference in Ohio, have been added to the TERSSA Facebook page.



New recruitment pieces have been developed by the Outreach and Marketing Committee, and with the approval of the Board, have been shared with the total membership and potential members in states of Florida and Virginia.

Our TERSSA President, Cheryl Duplechain and her planning committee is busy making final arrangements for the 2018 Annual Conference which will be held in New Orleans, November 14-16, at the Renaissance New Orleans Pere Marquette Hotel in the French Quarter Area. A full-agenda is planned for the 3-day conference, all the way up to 5:30 pm on Friday!

But more importantly, 2018 is the 10<sup>th</sup> year anniversary of TERSSA!

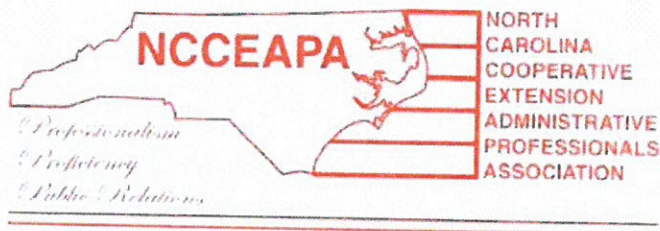
... Let's celebrate New Orleans style!

Thirty-three (33) registrations have been received from NC to date!

*"Laissez les bons temps rouler"*

Respectfully,

Christine Barrier  
TERSSA Immediate Past President/Advisor  
2017-2018



## Webmaster Report

September 28, 2018

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### State Business Meeting

The new NCCEAPA WordPress website is complete and is up and running. Thanks to the remarkable efforts of Shelia Ange and the excellent coaching and assistance of Scott McCollum with Extension Information Technology, the site is now live. You can find it at

***[NCCEAPA.ces.ncsu.edu](http://NCCEAPA.ces.ncsu.edu)***.

We have still maintained the domain names of NCCEAPA.org and NCCEAPA.com to direct to our new site.

Please take some time to review our new site and provide constructive feedback. There is a page included on the site for this purpose. Keep in mind that a website is a living document and will always need updating and continually has room for growth and change. We hope to hear from you.

Please let us know if the webmaster of your District page is not correct or if it changes. We will be holding a ZOOM training for our webmasters in the very near future. If others would like to be included in this training, please let me know that as well. Details on that are still being decided.

The old site will still be accessible only for a short time. It will never go completely away, but access will be limited in the next few days. Please begin using our new website and putting your content there. Bookmark it!

Respectfully submitted,

A handwritten signature in blue ink, which appears to read 'Suzanne Hugus', is positioned above the printed name.

Suzanne Hugus, CAP



# NCCEAPA

## PROPOSED BUDGET – FISCAL YEAR 2018-2019 SEPTEMBER 27, 2018

REVENUE	CREDIT	BALANCE
<b>Membership Dues:</b> 147 active members/54 Honorary	2,940.00	
<b>Dividends:</b>	9.00	
<b>Contributions:</b>		
Dan Weathington – NC Small Grains	100.00	
NC Extension Assoc. of Family & Consumer Sciences	200.00	
NC Farm Bureau	250.00	
Corn Growers Association of NC	300.00	
Carolina Farm Credit	500.00	
NC Cooperative Extension Foundation	1,000.00	
NC 4-H Youth Development Foundation	1,000.00	
NCAACA (Ag Agents Assoc.)	1,000.00	
<b>Winter BOD Meeting</b>	125.00	
<i>Money Market</i>	<i>400.00</i>	
<b>TOTAL REVENUE</b>		<b>\$7,424.00</b>
		<i>7824.00</i>
EXPENDITURES	DEBIT	BALANCE
<b>Contributions:</b> To hosting District for State Meeting	1,000.00	
<b>Bank Service Charges:</b>	12.00	
<b>Awards:</b>		
Executive Board Award (\$50 Plaque & \$200 Monetary)	250.00	
Distinguished Service Award (6 District Winners – Plaque & \$50 Monetary Award)	<del>500.00</del> <i>900.00</i>	
Distinguished Service Award – State Winner (Plaque & \$200 Monetary Award)	250.00	
Professional Improvement Scholarship	500.00	
Herter O'Neal Scholarship	750.00	
Outgoing President's Recognition	125.00	
<b>Travel:</b> President & Executive Board Travel	3,592.00	
<b>Other:</b>		
Benevolence	125.00	
Websites – annual fee	45.00	
Winter BOD Meeting – Host District	125.00	
President Expenses – Executive Board & BOD Meetings	150.00	
<b>TOTAL EXPENDITURES</b>		<b>\$7,424.00</b>

*7824.00*

### 2018-2019 FINANCE COMMITTEE:

Cathy James, Chair – South Central
Geri Bushel – Campus
Sherry Lynn – Northeast
Sally Southard – North Central
Jessie Jones – Southeast
Christine Barrier – South Central
Christina Robinson - West