



**NCCEAPA Executive Board Meeting Minutes**  
**March 15, 2018 @ 3:30 p.m.**  
**Brookstown Inn – Breakfast Room**  
**Winston-Salem, NC**

**2017 – 2018 Officers**

LaToya Lucy – President

Suzanne Hugus – 1<sup>st</sup> Vice President

Barbara Walker – 2<sup>nd</sup> Vice President

Sally Southard – Secretary

Cathy James - Treasurer

Sheilia Griffis – Parliamentarian

Rebecca Castello - Advisor

Sherry Lynn – Federation Officer

- President LaToya Lucy called the meeting to order at 3:36 pm.
- Roll Call was taken by Sally Southard.
  - Campus = Suzanne Hugus
  - Northeast = Rebecca Castello, Sherry Lynn, and Shelia Ange
  - North Central = Sally Southard
  - Southeast = Sheila Griffis and LaToya Lucy
  - South Central = Cathy James
  - West = Barbara Walker
- Sheilia Griffis, Parliamentarian verified there was a quorum present.
- Members reviewed the agenda and it was decided that district reports were not needed for this agenda. Sally Southard made a motion to accept the agenda with corrections and the motion was seconded by Barbara Walker. The motion passed unanimously.
- The thought for the day was a paraphrase by Saint Augustine, shared by Suzanne Hugus.
- Cathy James made a motion to approve the NCCEAPA Executive Board minutes from September 19, 2017 as posted on the web at: <https://sites.google.com/a/ncsu.edu/ncceapa/minutes>. The motion was seconded by Suzanne Hugus. The motion passed unanimously.
- Cathy James gave the financial report and confirmed that the current budget was passed at the September 2017 meeting in Flat Rock, NC. A discussion was had regarding the need to continue to pay for the domain if we go to WordPress. John Dörner recommended that we pay for the domain for at least another year if not longer even if we do go to WordPress so it would point back to the domain. This report shall stand on its own.



## **Committee Reports**

- **Finance Committee** –Fourteen letters requesting monetary support were mailed. Two were new requests: NC Soybean Producers Association and NC Small Grain Producers. There was a mention of \$1000 from the foundation (Susan Colby).
- **Membership Committee** – There are 142 active members, 54 honorary members and 73 TERSSA members. There have been two nominations for honorary membership received. Tracy Brown, Campus and Pam Brylowe, Jones County.
- **Nominating Committee** - Vacant
- **Rules & By-Laws Committee** – Changes to the Rules & By-laws as outlined in the attached Rules & Bylaws recommendations report will be presented at the Board of Directors Meeting tomorrow. There was also discussion to not allow honorary or associate members to hold officer positions.
- **Professional Improvement Committee** – None
- **Public Relations Committee** - None
- **Reflections Committee** - None

## **Other Reports**

- **Sue Mills Lighthouse Award** – Sheila Ange has uploaded 2018 information. Due August 1<sup>st</sup>.
- **2018 Distinguished Service Award** – Upcoming / Due August 1<sup>st</sup>. Suzanne Hugus will be sending an email to all members.
- **2018 Executive Board Award** - Upcoming / Due August 1<sup>st</sup>. Suzanne Hugus will be sending an email to all members.
- **2018 Herter-O'Neal Scholarship** – Information sent out on February 29<sup>th</sup>. District finalists are due to Joy Pierce by April 2<sup>nd</sup>.
- **Honorary Membership** – Deadline to apply for honorary membership is August 1<sup>st</sup>.



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- **Federation Report** – The Federation met on December 8, 2017 at the Chatham County Agricultural & Conference Center in Pittsboro. See report that will be presented at the Board of Directors meeting tomorrow.
- **TERSSA** – The 2018 TERSSA meeting will be in New Orleans. See report that will be presented at the Board of Directors meeting tomorrow.

**Old Business**

- **2018 State Meeting** – Report will be given by Kathy Hepler from Forsyth County at the Board of Directors Meeting tomorrow.
- **Ad-Hoc Committee (State Meeting Guidelines)** – LaToya Lucy, Christine Barrier, Ivy Olson, Anita Wright, and B.J Okleshen. The committee had one Zoom meeting and has not met since. We hope to have the book ready by the state meeting.
- **Word Press** – Pondering the idea of moving the website to WordPress. Spoke to Scott McCollum in IT and he will be willing to do it if we clean up what we don't want on it and give him 60 days. Suzanne Hugus made a motion to move the website from Google sites to WordPress. Cathy James seconded the motion and the decision passed unanimously. We will need to let all present at the Board of Directors meeting tomorrow that Districts will need to have their sites cleaned up by April 1<sup>st</sup>.
- **NCCEAPA List Serv Update** – This is being updated.

**New Business**

- **NCCEAPA & Facebook Page** – TERSSA wants to market more. Their new Facebook page is up and running. Each District has their own Facebook page. There isn't a need to have a State Facebook page.
- **State Meeting Registration** – Registration for the State meeting should be sent out early in June.

**Other Announcements**

- None