

## BOARD OF DIRECTORS MEETING

North Carolina Association of Agricultural Extension Secretaries

May 23, 1985  
Jane S. McKimmon Center  
Raleigh, NC

The Board of Directors of the N. C. Association of Agricultural Extension Secretaries met at 10 a.m., May 23, 1985 at the Jane S. McKimmon Center in Raleigh, NC.

State President Mariah McPherson presided at the meeting with 38 members present. Also present for the opening session were Dr. Paul Dew and his secretary, Sue Mills.

President Mariah welcomed the group and offered challenges to work together as a team. She also pointed out that the theme for this year is "Team Work – An Extended Arm."

Sandra Ballard, 1<sup>st</sup> Vice President, gave the "Thought for the Day."

The minutes from the 1984 meeting were read and approved. A roll call of districts showed the following:

North Central District – 9  
Northwestern District – 4  
Northeastern District – 6  
Western District – 5  
Southwestern District – 6  
Southeastern District – 8

Linda Creech gave the treasurer's report which showed a balance on hand of \$1,998.39. We have 223 paid members and 13 honorary members.

Dr. Dew talked with the group and stated that he appreciated us sharing concerns with him, both as individuals and associations. He stressed the need to look to the future, especially in view of the tremendous changes that have taken place over the past twenty years and will take place during the next few years. He included in these changes the use of computer technology and video materials by our clientele. He said that from what he could hear, a 5% salary increase seems possible. Also, he stated that unfreezing steps for merit increases seems likely.

Dr. Dew asked for questions, among which were: 1) Will there be any changes in the evaluation form within the next few years? 2) What are the chances of our getting two more days leave for professional improvement meetings? (He asked that we write him as an association regarding this.) 3) Who is a member of the Extension staff? Dr. Dew state that some recommendations would be made regarding this question and he would bring them up at District Chairman's Conferences being held during May and June.

Linda McMullen, Co-Chairman of the Handbook Revision Committee, gave a report of changes to be made which were very slight. President Mariah stated that this information could not be printed until the bylaws changes were made and approved and that we would not continue to use the same logo that we now have on our handbook and stationery.

Sandra Ballard gave a report on the Executive Board Award. She stated that anyone can make a nomination but it should be someone who is really dedicated to and works hard for the association. She requested that nominations be in by August 1. A list of former recipients will be listed in the state newsletter.

Nancy Payne, 2<sup>nd</sup> Vice President, reported that Tina Lane Byerly of the Northwestern District was the recipient of the NCASES Scholarship. This scholarship was in the amount of \$300. The scholarship will go to the Southwestern District in 1986. (Report of Scholarship Committee attached.)

Nell Boone, Publicity Chairman, requested that information be sent to her for the state newsletter by June 15. She asked that someone from each district send her any information that needs to go in the newsletter.

Helen Miller, Scrapbook Chairman, said that in order to have a scrapbook that tells the story of the organization, the cooperation of every member is necessary. She asked that one secretary from each county be responsible for sending material for the scrapbook. She asked for old articles as well as current ones.

President Mariah stated that South Carolina has a good scrapbook which includes a listing of all activities, etc. A suggestion was made to include programs, name tags, etc. from meetings. It was suggested that we might consider purchasing a camera for the publicity chairman to use at meetings.

Nancy Payne gave a report on her research of Honorary and Associate members (report attached). Nancy recommended that we vote on whether to pass the report to the Rules & Bylaws Committee for inclusion in their changes. No vote was taken.

President Mariah asked that members who are retiring and would like to continue as members should submit names to her for consideration by the Executive Board.

Allene Cuthbertson, Chairman of the Nominating Committee, went over the form for nomination of officers. She stated that the 2<sup>nd</sup> Vice President needs to come from the Southeastern District. The Secretary and Treasurer can come from any district. She requested that a list of eligible persons be sent to Nell Boone, Franklin County, by June, for inclusion in the state newsletter. Nomination forms will also be sent out with the newsletter. These forms are due back to Allene by August 20.

The President of each district gave a brief report of the activities being conducted by their respective districts. All are striving for 100% membership. The Southwestern District has already attained this goal.

A questionnaire (copy attached) was passed out by President Mariah. The group was divided into six mini-sessions to consider these questions. Summaries were given to the Executive Board to review and compile results. This information will be included in the state newsletter.

President Mariah reported on her recent trip to visit with the South Carolina Association where she spoke at a breakfast meeting. She said that the South Carolina Association hopes to have a busload of their members in Asheville for our state meeting.

The Finance Committee met and proposed the following budget for 1985:

Postage	\$110.00	
Speaker, Entertainment, or Host County Expenses	300.00	
Telephone	75.00	
Scholarship	300.00	
Subsistence & Travel for State Officers & Advisor to attend Planning Session & State Meeting	850.00	
Miscellaneous	<u>200.00</u>	
		\$1,835.00

The committee also asked that a limit of \$125 be set that could be paid to an officer. Before action was taken on the proposed budget, the group recessed for lunch at the McKimmon Center, catered by Baxley's. President Mariah had secured sponsorship for part of the meal from the following businesses or individuals: Hillsborough Savings & Loan Association, Dr. Joseph D. Gatewood, Haywood Funeral Home, Lindy Pendergrass, and Central Carolina Bank.

Dr. Dew joined us for lunch and introduced Dot Kennihan, Dr. Black's secretary; Sue Mills, Dr. Dew's secretary; and Kathy Cosby, Donna Warren, and Jan White, district secretaries. Dr. Dew asked each of the guests to tell something about their background and their experience as Extension secretaries.

After the lunch break, President Mariah asked for a vote on the proposed budget as presented by the Finance Committee. Passed.

Sandra Ballard invited everyone to Asheville on September 26-27 for the state meeting which will be held at the Ramada Inn West. Room rates will be \$60 for a room with two double beds. A small registration fee may be necessary. If so, that will be the only expense other than the room. Details will be sent out during July.

Myrtle Rountree, President of the Northeastern District, issued an invitation for the 1986 state meeting to be held in the Northeastern District. A formal invitation will be submitted prior to the state meeting in September.

Erma Jones, Chairman of the Membership Committee, requested that names of counties or secretaries who are not members of the association be sent to her so that they could make

contacts. Sometimes, contacts from someone outside the immediate area could have more of an impact or reinforce the desire to have all secretaries members of the association.

President Mariah thanked everyone for coming to the meeting and encouraged them to attend the state meeting in Asheville.

Respectfully submitted:  
Betty J. Cox, Secretary