

The NCCEAPA-NE District met at Vineyards on the Scuppernong – Tyrrell County Scuppernong Grapes on Friday, May 11, 2018 in Columbia, NC. Michelle Haney, County Extension Administrative Assistant for Tyrrell County hosted the meeting. Registration began at 9:30 a.m.

President BJ Okleshen called the meeting to order. Natalie Wayne County Extension Director in Tyrrell and Hyde Counties welcomed us to Tyrrell and thanked us for the wonderful job that we do.

We had 4 special guests to join us, they were; Evelyn Stahling, Northeast District Administrative Associate, retirees Patricia Cotton and Faye Black and Stephen Greer Northeast District Extension Director who gave us updates from Raleigh. He informed us that we should know what the budget was going to be by late June or early July, the County Operations position that Sheri Schwab held is still open and Richard Bonanno was making those position decisions, Cheryl Howard, Leave and Employment Coordinator has retired and applications have been received to fill her position.

Christy Boyce performed roll call. Those attending were:

Beaufort: Pam Allen, Gladys Barnes
Bertie:
Camden: Amy Twiddy
Chowan: Gail Spiewak, Denise Bunch
Currituck: Sherry Lynn
Dare: Donna Hanusik
Edgecombe: Gloria Morning
Franklin: Ginny Moore, Belinda Collier
Gates: BJ Okleshen
Halifax: Cheryl Tripp
Hertford: Rebecca Castello
Hyde: Connie Burleson
Martin: Shelia Ange, Joy Pierce
Nash: Barbara Monk
Northampton:
Pasquotank: Christy Boyce
Perquimans:
Pitt: Bridgette Perry
Tyrrell: Michelle Haney
Warren: Tonia Hargrove
Washington: Christie Bell

Shelia Ange presented the parliamentary review. A quorum was present for the purpose of doing business.

Agenda was presented. Gail Spiewak made a motion to approve the agenda, Amy Twiddy seconded. Motion carried.

Recognition of new secretaries/guest. Amy Twiddy recognized the new county support secretaries, Samantha Bowden of Beaufort County, Diedre Goines of Bertie County and Anecia Jacobs of Wake County. Also, thanked Evelyn Stahling and Stephen Greer for joining us from Raleigh.

Christie Bell, 1st Vice President provided our thought for the day. Inspirational Quote from Benjamin Franklin.

Fall meeting minutes were addressed. Christie Bell made a motion to approve the minutes; Sherry Lynn seconded the motion. Motion carried.

Sherry Lynn presented our treasurer's report.

Committee Reports

Finance:

Balances were given for each account. Total raised from silent auction at our Spring Meeting was \$106.00.

Gifts cards were sent to Carol Haywood and Gladys Barnes in honor of their retirement.

The 2018 Camp Scholarship was sent to Pasquotank County in the amount of \$200. The 2019 Scholarship will go to Perquimans County.

Membership:

Risha Foreman Griffin, Chair (BJ Okleshen read the report in her absence).

- The Northeast District has 31 active members and 18 honorary members. There are 22 TERSSA members.

Nominating:

Christy Boyce – Chair

The nominating committee made a recommendation for the following slate of officers and Cheryl Tripp seconded. The following is your slate of officers:

President – BJ Okleshen

1st Vice President – Christie Bell

2nd Vice President – Amy Twiddy

Secretary – Christy Boyce

Treasurer – Sherry Lynn

Professional Improvement:

Joy Pierce – Chair

The 2018 Professional Development Scholarship applications are due August 1, 2018.

The 2018 Administrative Professional of the Year award went to Sherry Lynn of Currituck County. The 2019 Administrative Professional of the Year Award nominations will open January 1, 2019 and close on March 1, 2019.

We had 9 applications for the 2018 Herter O'Neal Scholarship. The person chose to represent the Northeast District was Ryan Wolbert from Pitt county. His application was forwarded to the state committee. The selection of the state winner is still in process.

We were reminded to take advantage of all professional development opportunities including webinars, seminars, trainings, classes and other educational opportunities. Also, if you hear of any opportunities that we may be interested in please share with the group.

Public Relations:

Gail Spiewak – Chair

No report at this time.

Reflections:

Donna Hanusik – Chair

The scrapbook is up to date. The scrapbook was available at the Spring Meeting for everyone to look at.

Rules & Bylaws:

Shelia Ange – Chair (Read by Joy Pierce)

Between October and February, the State Rules and Bylaws committee was given a number of items to address. Recommendations were made and approved by both the Executive Board and the Board of Directors at the winter board meeting. Then Becky set up a poll and through that poll all recommendation passed and the website has been updated.

Since we have so many new people, a few minutes was taken to explain how the Rules and Bylaws work. Shelia encourages everyone to go to the website and read all of the rules and bylaws.

Other Reports:

2019 4-H Camp Scholarship will go to Perquimans.

Staff Senate:

BJ Okleshen will be filling in for the remainder of Carol Haywoods term which is 5 months. Becky Castello is our alternate.

BJ reported that Evelyn addressed the Staff Senate in December about making a change to the MCD allowance and including the secretaries. They said that they would let us know if and when there was a change.

NCCEAPA State Meeting Update:

Becky Castello-The 2018 NCCEPA/TERSSA meeting will be held September 26th – 28th in Winston Salem, NC at the Hawthorne Inn and Conference Center. We should be getting more information from them but Becky encouraged us to go ahead and get our hotel rooms.

TERSSA Update- Becky Castello reported there are currently 168 members. The marketing committee is in full force. We have a new marketing brochure and can be found on the website at <https://terssa2017.wixsite.com/terssa>. TERSSA is now on Facebook so look them up at www.facebook.com/TERSSA2/. The National meeting will be held on November 14th – 16th in New Orleans. Becky also mentioned that there is \$500 to go towards the price of the New Orleans trip if anyone is interested.

Federation Report-Sherry Lynn reported that the Federation Forum met on December 8th at the Chatham County Agricultural & Conference Center in Pittsboro. The primary purpose of the Federation is to establish and maintain a professional structure through which members may be joined in a unified professional effort. They held the installation of officers for 2018 which are President Cameron Lowe, ESP; President Elect Haley Napier, NCEAFCS; Secretary, Carinthia Cherry, NCACES; Treasurer, Sherry Lynn, NCCEAPA; Webmaster, Jackie Helton, NCAE4-HA; Parliamentarian, Travis Birdsell, NCACAA; and Past President Charissa Puryear, NCAEPAAT. The 2017 Leadership and Service Award winner was Amy-Lynn Albertson, Rowan County CED. Meeting on December 8th in Chatham County.

Old Business:

2018 State Meeting Raffle tickets were distributed by Sheila. She has extra tickets if anyone needs some. We need to book the hotel for our 2020 conference. BJ stated that she would send out a poll in the following week with two dates. You are to choose which one you would like. The dates are September 16th – 18th or September 23rd – 25th.

New Business:

The 2020 State Meeting Committees have been formed. Thanks to everyone that signed up for a committee and to the ones that were put on a committee. We look forward to having a great meeting.

Administrative Professional of the Year went to Sherry Lynn of Currituck. We had two nominations and they were both for Sherry.

Installation of Officers for 2018 – 2019 where discussed under Nomination Reports.

Other

Announcements:

Invitation to Fall Meeting: Wake County. Martha Smith said that the meeting would be held on October 19th that way maybe you could make time to visit the State Fair in Raleigh.

Invocation/Lunch

Silent Auction bids were made and finalized on items.

Community Service Project-Alligator Chapel Food Pantry Ministry.

Martin - Washington will be responsible for silent auction items in the Fall.

Sheila Ange made a motion to adjourn the meeting, Christy Boyce seconded. Motion carried and meeting was adjourned.

Staff development was the Vineyards on the Scuppernong-Tyrrell County Scuppernong Grapes. See how the famous and award-winning North Carolina wine is made and enjoy learning the details about the winery and making wine choices.