



**NCCESA-South Central District Fall Meeting**  
**April 29, 2005**  
**Scotland County**  
**Laurinburg, North Carolina**

The meeting of the North Carolina Cooperative Extension Secretaries Association, South Central District was called to order by Devona Beard, First Vice-President. She welcomed everyone to Scotland County and thanked Annie and Roberto for hosting the meeting. The welcome was followed by the Pledge of Allegiance.

Annie Freeman gave the Thought for the Day.

The welcome was extended by Sharon English, Scotland County Acting CED and 4-H Agent.

Roberto introduced the speaker, Libby Dolen, RN, and Director of, The Women's Center at Scotland Memorial Hospital. She spoke to the group on related women's health issues.

Devona had a quick ice breaker before the business session began.

**BUSINESS SESSION:**

Devona asked for a motion to dispense with the reading of the minutes. Motion was made by Starla Harwood and seconded by Ann Pridgen.

*Secretary:* Roll call was taken by Ruth Ann Pope, South Central District Secretary.

County	Active Members	Retirees
Anson	2	0
Bladen	2	2
Chatham	3	0
Columbus	4	0
Cumberland	3	0
Harnett	2	0
Hoke	2	0
Lee	2	0
Montgomery	1	0
Moore	2	0
Richmond	2	0
Robeson	2	1
Scotland	2	0
Stanly	2	0
District Secretary	1	0
Total Present	32	3

Treasurer: A copy of the financial report was given to everyone by Annie Freeman

Account Balances as of 4/29/2005  
Checking Account Balance.....\$ 2,376.70  
Savings Account Balance..... \$ 3,729.63  
Money Market Account.....\$ 148.09

The motion to accept the Treasurer's report was made by Brenda Gooden and seconded by Pearl Blount.

## **COMMITTEE REPORTS:**

### ***Membership:*** (Peggy Elliott, Chairman)

Patricia House of Montgomery County resigned. Donna Smith's retirement was approved and is listed as a retiree. Roberto Cruz of Scotland County Extension is a new member as of October 2004. Anyone needing a revised membership list may request if from Peggy Elliott. Total active members: 37

Submitted in absence of Peggy Elliott by Cindy Vann, Harnett County.

### ***Public Relations:*** (Beverly Burney, Chair)

Roberto Cruz has agreed to chair the Public Relations Committee. Please submit articles when Roberto sends a notice. Don't forget to include photos. The newsletter is posted twice a year - January and June.

### ***Nominating:*** (Amy Holder, Chairman)

We will be seeking nominations for 2nd Vice President, Secretary, Treasurer. Newer members, please consider serving the association by agreeing to be an officer. Office of treasurer will be heavily involved with financial aspects of the State Meeting in 2006.

### ***Finance:*** (Annie Freeman, Chairman)

The committee suggest: Another person in a county office (secretary or other) verify the Treasurer's account journal with the bank statement to confirm accuracy. Also that the bank statement balanced monthly with Treasurer's account journal.

### ***Scholarship:*** (Susan Graham, Chairman)

The committee advertised the availability of the scholarship in the local newspaper, The Chatham News & Record, in a press release which appeared March 3, 2005. Scholarship packets were delivered to Central Carolina Community College and Chatham High School guidance counselors in February. Announcements were also made on The Chat-list, a local listing service. The applications were available at our office. Application deadline was mid-April. Unfortunately, no applications were received, so the scholarship was not awarded this year. The money will remain in the budget. Columbus County will receive the scholarship next year.

### ***Reflections:*** (Nan Rackley, Chairman)

Photos for the scrapbook have been sent to the state. Starla is continuing to keep up the scrapbooks and photos up to date for our district.

### ***Professional Improvement:*** (Leeann Crump , Chairman)

The committee encourages all secretaries to explore the many avenues available for professional growth and renewal through various informational websites, existing PODS resources and local trainings and seminars. If anyone is interested in participating in Pathways, a yearly leadership developmental program offered by NCSU, please contact Vicki Pettit to let her know of your

interest. As stated in the website, the nomination process begins in January and ends in March of each year. A printed Pathways webpage was distributed to all.

All secretaries were encouraged to remember to nominate their colleagues (or themselves) for available association awards and scholarships. Award specifics may be found at the following website: <http://www.ces.ncsu.edu/assn/nccesa/Awards/awardsindex.html> Scholarship information: <http://www.ces.ncsu.edu/assn/nccesa/awards/profimpsch.html>

New association members are encouraged to contact Leeann Crump by e-mail ([leeann\\_crump@ncsu.edu](mailto:leeann_crump@ncsu.edu)) if they would like a copy of past handout information compiled and archived in the Professional Improvement Committee Notebook.

***Rules & By Laws:*** (Debbie Gibson, Chairman)

I attended the Board of Directors Meeting held in Raleigh, NC at the McKimmon Center on April 12, 2005. During this meeting it was mentioned that we should take a look at our Rules & By Laws to see if any changes need to be made. Linda Eure later e-mailed me stating that someone had some concerns and that she would e-mail me those concerns at a later date. As of this day I have not received any information regarding this. Just as soon as I receive any information I will e-mail the concerns to this committee for reviewing so that we will be able to bring this information back to our next Secretaries meeting. Respectfully submitted: Debbie Gibson, Rules & By-Laws Chairperson

***Secretary of the Year:*** (Denese Prevatte, Chairman)

The deadline for nominations for Secretary of the Year 2005, is July 1. Forms are available and can be printed from the web.</p>

***State Planning:*** (Devona, Starla, Denese, Sharon, Courtenay, Debbie, Bessie)

Starla reported on the progress of the State Meeting Committee. The committee met in October and made the decision to go to the Mid Pines Golf Resort for our meeting. The facility has a huge meeting room, with a Bed and Breakfast feel. They shared brochures and pictures of the accommodations.

The first decision was a theme name. After group input from those in attendance it was decided the theme would be "**Driving FORE Excellence in the Pines**". The motion was made by Susan Johnson and seconded by Crystal Gainey.

After discussion the motion was made to have Hospitality bags at registration and door prizes at the end of the meeting. At least one door prize per secretary with a value of at least \$20 per item must be provided. The motion was made by Cindy Vann and seconded by Pearl Blount.

It was also decided that each county was responsible for raising a minimum of \$250 sponsorship money. The motion was made by Denese Prevatte and seconded by Janet Mabry.

It was recommended to have vendors at the meeting and to set a charge of \$50 per vendor. Each vendor would be allowed an eight foot table with 2 feet space behind. The motion was made by Kay Morton and seconded by Ann Pridgen.

A fund raiser for this year's State Meeting was discussed and the motion was made by Denese Prevatte to have a cash drawing with 3 chances per ticket. First prize \$100, second prize \$50 and third prize \$25. The motion was seconded by Devona Beard. Annie Freeman, will be working with Starla Harwood to get tickets out to each county so that they can run their own tickets and start selling.

The following are items that came before the group for discussion and decisions will be made at the fall meeting:

Lee County is working on tour ideas and will bring those to us.

Scotland County is working on workshop ideas. The suggestion to look for some speakers from the university for some of the workshops was suggested.

Leeann Crump agreed to call and ask Shay Little, former secretary from Richmond County, about entertainment. Bladen County offered to help if Shay was not available.

Hoke County is checking on possible speakers with the help of Denese Prevatte. Several names were given to them to start contacting.

Anson County, Richmond County and Columbus County will be in charge of decoration. Suggestions of golf related items, pine cones, pine tree seedlings, pine needles etc. were all mentioned for the committee to work toward.

Harnett County will be working with each county to provide items for the hospitality bags. They will work on a list of items for counties to sign up to provide.

Chatham County will be working on ideas for dress and host recognition for out district.

All other discussion of the state meeting was tabled until the next meeting. Everyone was in agreement that things were off to a good start. The State Meeting Planning Committee will meet again before we meet in the fall and will have more details at that time.

Newly retired Donna Smith, from Robeson County, was recognized with a gift of hand made pottery with a fruit design in the center.

The half and half drawing at our meeting was for the amount of \$62.00 and the winner was Starla Harwood, Stanly County.

The district meeting will be hosted by Stanly County this fall.

There was a drawing for door prizes and the meeting was adjourned.