



## North Central District Standing Rules

### **Handbook - Constitution and Bylaws**

### **N.C. Cooperative Extension Secretaries Association (NCCEAPA)**

Article XIV - District Association

*Section 1:*

The Districts shall follow the same Constitution and By-laws as outlined for the State. They may make **standing rules** which are pertinent to local or district affairs and which are not in contradiction to the State Constitution and By-laws.

### **How these standing rules are established according to Constitution and Bylaws:**

Article XVI - Amendments

*Section 1:*

*Amendments [or additions] to these [Standing Rules] may be made at any meeting of the general membership by a two-thirds majority vote of those present, after notification in writing to each member at least two weeks before the meeting at which the voting is to take place; or, if the emergency of the measure so dictates, by a two-thirds vote of written ballots returned.*

The following is a list of Standing Rules officially adopted by the members of the North Central District.

<b>Rule Number and Title</b>	<b>Description: Include who is responsible for any action</b>	<b>General Meeting date that this rule was adopted/amended.</b>
1. State Board of Directors Representation	North Central District President, 1 <sup>st</sup> and 2 <sup>nd</sup> Vice Presidents, Secretary, and Treasurer, as elected officers, will serve on the State Board of Directors. (Article VIII, Section 1)	<i>October 18, 2013</i>
2. Herter O'Neal Scholarship Oversight	The 2 <sup>nd</sup> Vice President is responsible for oversight of the Herter-O'Neal Scholarship for the district and the execution of the associated North Central District Scholarship Award for business college-bound students from the counties in our district.	<i>October 18, 2013</i>

<b>Rule Number and Title</b>	<b>Description: Include who is responsible for any action</b>	<b>General Meeting date that this rule was adopted/amended.</b>
3. Free Membership for New Administrative Support Staff	When an administrative support staff member joins Cooperative Extension for the first time, he or she will receive one fiscal year free of active membership at the expense of the district in NCCEAPA beginning October 1 following the date of employment.	<i>October 18, 2013</i>
4. Committee Structure	In addition to the Standing Committees defined in the NCCEAPA Constitution and Bylaws (Article XII, Section 1), North Central District will have a Benevolence and Web/Social Media Committee.	<i>October 18, 2013</i>