

North Carolina Cooperative Extension Secretaries Association - NED
2010 Spring Meeting

April 30, 2010
Beaufort County Extension Center
Washington, NC – 10:00 a.m.

The NE District of the NCCESA met at the Beaufort County Extension Center, in Washington, NC on April 30, 2010. The meeting was hosted by Beaufort County Secretaries, Pam Allen and Gladys Barnes. Registration began at 9:30 a.m.

The meeting was called to order by President Teresa Story. She thanked Beaufort County for hosting our meeting. Beaufort County Extension Director, Ann Darkow, gave the welcome to our group.

Motion was made by Shelia Ange and seconded by B.J. Okleshen to approve the agenda.
Motion carried.

Secretary Belinda Belch performed roll call. Those attending were:

Beaufort: Gladys Barnes, Pam Allen
Bertie: Belinda Belch, Sheila Powell
Camden: 0
Chowan: 0
Currituck: Donna Keene
Dare: 0
Edgecombe: Gloria Morning, Vivian Turner, Karen Whitley, Honorary Member – Active
Gates: B.J. Okleshen, Edna Williams
Halifax: 0
Herford: Melanie Storey, Becky Castello
Hyde: 0
Martin: Shelia Ange, Brenda Gardner
Nash: Patricia Cotton, Jo Ann Zimmerman
Northampton: 0
Pasquotank: 0
Perquimans: Teresa Story, Risha Foreman
Pitt: Carol Haywood, Sarah Roberson
Tyrrell: 0
Washington: Janet Hardison, Wanda Williams

There were a total of 22 active secretaries present.

Melanie Storey, 1st Vice President presented the Thought for the Day about Friendship. “When traveling the sea of life, remember the best ship is friendship, and when you have found one good and true never forsake an old for a new” Author Unknown. Melanie passed a bag of different colored lollipops around and asked each secretary to choose a color. Each color represented something different. If you picked “red”, you had to tell everyone what your favorite song is, “green” represented your favorite movie, “purple” represented your favorite tv show and “orange” represented your favorite vacation spot. This was a lot of fun and we got to know each other better.

Vivian Turner introduced Sarah Roberson as the new secretary for Pitt County. She filled the vacancy of this spot when Wendy Paschal left to be the 4-H agent in Carteret County. Vivian asked if there were any other new secretaries or guests. There being none she welcomed Sarah Roberson to the Cooperative Extension family.

Parliamentarian Jean Sigmon was not in attendance because of a recent illness. Shelia Ange gave parliamentary review finding sufficient attendance to conduct association business.

Fall meeting minutes were posted on the website. Secretary Belinda Belch asked for corrections or a motion to approve the minutes as posted. Motion was made by Karen Whitley and seconded by Edna Williams. Motion carried.

Carol Haywood presented the Treasurer's Report. She stated that the checking account balance as of 4/30/2010 was \$1784.40. Money Market account balance is \$5101.78. See copy attached. Motion to accept the Treasurer's Report as given was made by Gloria Morning and 2nd by Joann Zimmerman. Motion Carried.

Committee Reports

- Finance –See copy of report attached.
- Membership – Risha Forman gave the report. The NE has 34 active members and 1 active honorary (Karen) and 8 honorary members. A sympathy card was sent to Pam Allen and a \$25.00 donation to First Church of Christ in memory of her father. A thank you card was also received from Pam and First Church of Christ. A sympathy card was sent to Risha Foreman and a \$25.00 donation to Grace & Truth Community Church in memory of her father. A thank you card was also received from Risha and Grace & Truth Community Church. A retirement card was mailed to Addie Sugg, extending best wishes on her retirement. A letter was also sent to inform her that she was entitled to a plaque or a \$50.00 gift of her choice. Addie sent a thank you e-mail and requested that instead of accepting a gift, she would like the money to stay in the association account.

E-mails were sent to Denise Bunch of Chowan Co., Nancy McGowan of Tyrrell Co. and Melinda White of the Vernon James Center to encourage their membership. Denise declined due to lack of travel and expense reimbursement. Nancy also declined. There was no response from Melinda. A welcome was e-mailed to new secretary, Sarah Roberson of Pitt Co. A farewell/best wishes was mailed to Jennifer Harris, former secretary in Chowan Co., after she became the Bertie Co. 4-H Agent. A get well card was sent to Jean Sigmond. A sympathy card was mailed to the family of Katherine Gillam Hale, who was an honorary member from Bertie County.

Membership Committee Members are: Risha Foreman, Chair – Perquimans; Brenda Gardner – Martin; Gloria Morning – Edgecombe; Donna Keene – Currituck; and Sheila Powell – Bertie.

- Nominating Committee – B.J. Okleshen stated that she would give a written report to Secretary, Belinda Belch later, but stated that she appreciated Vivian for her willingness to accept the 2nd Vice President position.

- Professional Improvement – Robbie Bridgers gave the committee report. She thanked everyone for their hard work in getting information regarding the Herter-O’Neal Scholarship opportunity out in their communities. There were 10 qualified applications that were received. We also have the distinct pleasure of requesting nominations for the Secretary of the Year award for the Northeast District. The winner for this year will be revealed later in our meeting. She encouraged everyone to please visit the NCCESA website to take advantage of awards such as the Sue Mills Lighthouse Award and other opportunities to broaden your base of knowledge. See attached report.

- Public Relations – Vivian Turner - No Report

- Reflections – Becky Castello presented the report. Becky encouraged all the members to submit photos of themselves for historical purposes. She is currently updating information on the counties and secretaries for the new book and would like to ask everyone that has not, to please remember to send a photo of your office along with photo(s) of the secretary(s). Pictures are needed for the following events: 2006 Spring Meeting (Hyde County), 2006 Fall Meeting (Martin County), 2008 Spring Meeting (Pasquotank County) and the 2006 State Meeting (Hosted by SCD Southern Pines). See attached report.

Rules & Bylaws – Pam Allen – No Report

Other Reports

- Federation Forum Report – Teresa Story – Teresa stated that the main issue to report is there is a new model to go by for State and District Association Meetings. A request for approval and agenda must be sent to Dr. Zublena for approval of meeting. There is a new policy for reimbursements. Also, educational components have been implemented as of January 1. Secretary conference will not be rescheduled. Other information will be given as an update to the association.

- NCCESA Board of Directors Report – Melanie Storey – Melanie presented the Board of Directors report. She stated the meeting was held on February 26th in Johnston County. Teresa Story and Melanie Storey represented the Northeast District. She reported on the Administrative update that was given by Ray McKinney and Ed Jones. See copy of attached report.

Old Business

- 2014 State Meeting – Teresa Story: There was much discussion on where we should host the meeting. Teresa stated that we need to really think about where it should be and go from there. This will be discussed more at another time.

Other

- Silent Auction – Teresa Story: This is the first meeting that we have started the Silent Auction. This is new, so there may be some trial and error so we need feedback from each county to see if we need to continue doing the auction.

New Business

- 2010 State Meeting – The 2010 State meeting will be September 15th – 17th in Asheville/Mills River, NC. Perquimans County will be driving their 15-passenger van and leaving on Wednesday if anyone is interested in attending. Gates County will also be driving a van as well. Cost of the registration is \$25.00 plus a can food item. If you are interested, please send Teresa or BJ an email as soon as possible.
- Horn of Plenty – Teresa Story stated that this year’s Horn of Plenty would be hosted by Pitt County on August 27, 2010. There will be 600 people in attendance and the Secretaries are responsible for the tea. Volunteers are needed. Please contact Teresa if you are interested in helping.
- Secretary of the Year Award - Risha Foreman from Perquimans County was named Secretary of the Year. She was awarded a plaque and a \$75.00 check. Congratulations to Risha!

Program

Tanya Weyhrauch, Horticultural Agent with the Beaufort County Extension Center presented an educational workshop on the “Going Green in the Office Environment”. While using information from the Master Gardener program, she informed the NCCESA – NE District members about plant production, utilization, and safety in the workplace. Tanya did a great job and it was very informative.

Adjourn

A motion was made and seconded to adjourn the meeting. Motion carried.

Respectfully submitted by Secretary, Belinda Belch.