

North Carolina Cooperative Extension Secretaries Association - NED  
2007 Spring Meeting

Ramada Resort & Conference Center, Kill Devil Hills  
May 17, 2007

The NE District met at the Ramada Resort & Conference Center in Kill Devil Hills, NC on Thursday, May 17, 2007. Registration began at 9:30am.

The meeting was called to order at 10:20 am by MarySue Wright-Baker, President of the NE District. Donna Hanusik of Dare County welcomed the group. Jamie Chrisholm, of the Ramada, conducted a facility tour, for the secretaries. We were shown the conference facilities, restaurant, and two types of guest rooms.

Shelia Ange, 1st Vice President, gave the Thought for the Day entitled "The Road is Never Long Between Friends". Teresa Story, 2nd Vice-President, introduced our new secretary in the district. She is Andrea Chaney, Pasquotank County.

MarySue Wright-Baker, President, read emailed remarks from Dr. King. He stated that he would be glad to market this event with his fellow District Extension Directors once we send him the pertinent information. He also hopes that we will allow him to bring greetings at the meeting or any other role that we would like for him to play. Dr. King also encouraged us to talk with Tracy Brown or Vicki Pettit to see if they may help secure favors through Dr. Ort for this meeting.

Amy Twiddy, Acting Secretary, did the roll call. Attendance was as follows:

Beaufort - 2	Bertie - 1	Camden - 1
Chowan - 2	Currituck - 2	Dare - 1
Gates - 2	Hertford - 2	Hyde - 0
Martin - 2	Northampton - 3	Pasquotank - 2
Perquimans - 2	Pitt - 0	Tyrrell - 1
Washington - 0		

There were a total of 23 secretaries present.

The reading of the minutes was dispensed with since everyone received a copy via email. Teresa Story made a motion to accept the minutes as read, Melanie Storey seconded; motion passed.

Donna Keene, Treasurer, gave the Treasurer's Report. The checking account has a balance of \$1,620.16 and the money market account has a balance of \$4,661.36. Edna Williams made a motion to accept the treasurer's report, Teresa Story seconded; motion passed.

## **Committee Reports**

### Membership

Donna Hanusik gave the report. The NE District has 28 paid members. An invitation was sent to non-members asking them to attend today's meeting. Congratulations were sent to Natalie Wayne of Hyde County on the birth of her child, as well as get well wishes to Shelia Ange of Martin County. The Let's Get Acquainted books were available at this meeting.

### Nominating

A new slate of officers were presented to the membership. They are as follows:

Shelia Ange, Martin County, President  
Teresa Story, Perquimans County, 1st Vice President  
Wendy Garner, Pitt County, 2nd Vice President  
Amy Twiddy, Camden County, Secretary  
Belinda Belch, Bertie County, Treasurer  
MarySue Wright-Baker, Currituck County, Advisor.

Donna Keene made a motion to accept the new slate of officers, Pam Allen seconded the motion; motion passed.

### Rules & Bylaws

Shelia Ange reported that there was no report at this time.

### Professional Improvement

Teresa Story gave the committee report. She announced that Professional Improvement Scholarship nominations are due to Ginger McGhee by August 1. This scholarship can be awarded for community college courses, workshops, certificates, etc. that you are taking to improve upon your skills. Please apply for this award if you are paying some type of fee for furthering your education.

### Reflections

Denise Bunch announced that the scrapbook was at the meeting and available for us to look at. She encouraged members to continue to submit pictures for the scrapbook.

### Public Relations

Amy Twiddy announced that there was no report at this time.

### Finance

Donna Keene, Treasurer, gave the report. She also distributed a list of current donations the Association has received to help fund the 2007 state meeting, at this time we have received \$1,275.00 in donations.

### **Old Business**

Brenda Gardner reported that the 2007 4-H Camp Scholarship will be awarded to Chowan County this year.

Shelia Ange announced that the Innovation Award is still available and the nomination form is on the website. She also reminded us to remember our Secret Pals and we will reveal ourselves at the Fall Meeting, with a \$5 gift.

### **New Business**

Robbie Bridgers presented the Secretary of the Year Award to Teresa Story of Perquimans County. Teresa received a plaque and a check for \$75.

Shelia attended the Winter Board of Directors meeting February 16, 2007 at Brickhaven in

Raleigh. Vicki Pettit applied for monies from the NC Cooperative Extension Service Foundation in the amount of \$1,000. The Board of Directors voted to send half of this amount to the host district to help with State Meeting expenses and the other half to go into the general fund to support travel. Shelia also reported that the Herter-O'Neal Scholarship is being looked into to determine if the amount needs to be increased.

MarySue Wright-Baker reported on outreach. We are looking at having quite a few people from other states coming to our state meeting in September. There will be a regional meeting on July 13, 2007 in Burke County 9:30am - 3:00pm, let Donna Fulp know by June 30th if you'd like to attend. Melanie Storey, Jean Sigmon and MarySue Wright-Baker are planning on attending.

Melanie Storey reported on Staff Senate. She reminded that nomination forms have been mailed out. Please fill them out and mail them in by May 25th. This is an important organization and we need representation.

## **2007 State Meeting**

Registration - report was given by Jean Sigmon

In registration discussion, the following motions were approved. Donna Hanusik made a motion to accept the registration cost at \$80 to include meals, giveaways, and tours/workshops, Reta Blair seconded; motion passed. Registration will be placed on-line, through the ILMS system. Lynn Weeks made a motion to set the registration deadline for August 1st, Teresa Story, seconded; motion was passed. Lynn Weeks made a motion to consider registration fees non-refundable after August 1 deadline, Shelia Ange seconded; motion passed. Reta Blair made a motion to establish a \$10 late fee, Becky Castello seconded; motion passed. Fees for individual events are breakfast - \$12, lunch - \$18, dinner - \$28, and tours/workshops - \$5. Donna Keene made a motion to establish these figures as guest fees also, Lynn Weeks seconded; motion carried.

Program - report given by Pam Allen in the absence of Wendy Garner. She reported that Wendy is still looking for the correct paper.

Speaker/Workshops - report given by Amy Twiddy

Beverly Madrin will be presenting our keynote at the banquet. Amanda McDanel of Dare County and Georgia Kight of Currituck County will be presenting workshops, for those who opt not to participate in the tours.

Door Prizes/Decorations/Favors - report given by Teresa Story

Teresa had examples of the table decorations.

Lunch: Blue and/or yellow sand buckets with sand and shovel. Sun de-stresser and flip flop pad. The sun and flip flop will be placed around the sand bucket and each person will take one with them.

Banquet: The blue glass vase with sand (to hold sunflower up), sunflowers, mirror, yellow votives, blue glitter. Blue vase will have at least 3 sunflowers, vase will be on the mirror with yellow votives placed in the four corners of the mirror. We may put blue glitter to just give it a little shimmer.

Breakfast: Leave blue vase with sunflowers on the table. Remove mirror, candles and

glitter.. Take blue material and wrap vase, tie with a piece of jute. Keep the tables set p for the meeting and give vase with flowers as one of the door prizes. For door prize table, use beach towels that we have ordered for ourselves.

Each secretary is responsible for getting 2 door prizes with a value of \$20.00 each.

#### Tour Options:

##### Tour # 1 - Heritage Park

- Currituck Beach Lighthouse (groups - \$3.00 per person)
- Outer Banks Center for Wildlife Education (free)
- The Whalehead Club (free - grounds only)

##### Tour # 2 - National & State Park Service

- Jockey's Ridge State Park (free)
- Wright Brothers National Memorial (\$4 per person - may qualify for education waiver - sending information)

##### Tour # 3 - Cruise

- Crystal Dawn (group of 20-97 - cost is \$12 per person; private charter is a cost of \$00 for 2 hours)
  - OR Nags Head Dolphin Watch (36)
  - OR Outer Banks Cruises (group of 20-49 - cost is \$20 per person; Private charter cost \$450 - can bring food/drinks)

##### Tour #4 - Roanoke Island Festival Park

- Group of 10 - cost is \$3.00

##### Tour #5 - Elizabethan Gardens

- Group of 25 - cost is \$6 plus 4 complimentary tickets

##### Tour #6 - NC Aquarium on Roanoke Island

- Group of 10 cost is \$6.80 - may get free tickets with personal contact.

At this time, Melanie Storey has secured enough vans and drivers to accommodate 147 people.

### Lodging/Meals

The 2007 State Meeting will be held at the Ramada Plaza Resort and Conference Center in Kill Devil Hills, NC. Our contacts at the resort are Mary Ellen, Jamie and Evelyn. The rates are as follows:

\$70.00 - Single or Double, Streetview  
\$75.00 - Single or Double, Duneview  
\$95.00 - Single or Double, Oceanfront

12% tax

Meeting space: complimentary (ballroom, workshops, hospitality, registration)

We took a short break for lunch where we sampled the Seaside Salad Buffet. Teresa Story will handle the host shirts.

### **Installation of Officers:**

President - Shelia Ange  
1st Vice President - Teresa Story  
2nd Vice President - Wendy Garner  
Secretary - Amy Twiddy  
Treasurer - Belinda Belch  
Advisor - MarySue Wright-Baker

Northampton County extended an invitation to their county for our Fall Meeting, dates and times will be forthcoming.

### **Upcoming Dates**

September - TBA - Horn of Plenty, Fayetteville  
September 19 - Executive Board Meeting, Kill Devil Hills  
September 20-21 - NCCESA State Meeting, Kill Devil Hills  
November 27 - Dr. King's Retirement, Vernon James Center

Door prizes were given out and a group photo was taken.

Lynn Weeks made a motion to dismiss the meeting. Teresa Story seconded, motion carried.

Submitted by: Amy Twiddy, Acting Secretary, NE District