

North Carolina Cooperative Extension Secretaries Association - NED
2005 Fall Meeting

October 14, 2005
Hertford County

The Northeast District met for their Fall Meeting at Catherine's 1770 Restaurant in Hertford County on Friday, October 14, 2005 with registration beginning at 9:30 a.m. and the meeting at 10:00 a.m.

MarySue Wright-Baker, President, called the meeting to order and Deborah Howard, Hertford County Extension Director gave a welcome to the group.

Shelia Ange, 1st Vice President, gave the Thought for the Day, entitled "Managing Your Attitude". A copy of this is included at the end of the minutes.

Linda Eure, 2nd Vice President, welcomed our guests, including Dr. Russell King, NE District Extension Director, Deborah Howard, Hertford CED. Linda also mentioned that we have a new member in Pasquotank County. Her name is Jennifer VanHorn. Also, Denise Bunch reported that Jennifer Harris will be the new secretary in Chowan County on November 1, 2005.

Dr. Russell King, NE District Director, gave remarks to the group. He told us that Bruce Emmons, Area Information Management Agent, will be moving to Chowan County. Dr. King also mentioned the new FCS Agent in Bertie County, Arthenia Booth. Arthenia is the daughter of Pitt County 4H Program Associate, Marian Booth. Other staff changes include an open 4H Agent position in Pasquotank County and FCS Agent in Gates/Hertford counties. Dale Panaro, 4H Agent in Pitt County will be retiring December 31, 2005. Amy Twiddy added that the new Crops Agent in Camden County is Mark Powell. Dr. King also touched on the new career banding which will be implemented some time in the future and will revamp the salary levels. Career banding is based on competencies as opposed to pay grade.

Wendy Garner did roll call. Attendance was as follows:

- Beaufort: Gladys Barnes
- Bertie: Belinda Belch
- Camden: Amy Twiddy
- Chowan: Denise Bunch
- Currituck: MarySue Wright-Baker and Donna Keene
- Dare: none
- Gates: Linda Eure and Edna Williams
- Hertford: Jackie Jernigan and Melanie Storey
- Hyde: none
- Martin: Shelia Ange and Brenda Gardner
- Northampton: Robbie Bridgers, Jean Sigmon and MaryAnn Edwards
- Pasquotank: none
- Perquimans: Risha Foreman and Teresa Story
- Pitt: Wendy Garner
- Tyrrell: Nancy McGowan
- Washington: Janet Hardison and Wanda Williams

The reading of the minutes was dispensed with since everyone received a copy via email. Wendy Garner, Secretary, made a correction to the minutes from the Spring Meeting. Pat Braswell, Pitt County, was not in attendance.

Linda Eure, 2nd Vice President, made a motion to accept the minutes as corrected. Teresa Story seconded. The motion passed.

Donna Keene, Treasurer, gave the treasurer's report. Checking account has a balance of \$1,594.62 and the money market account has a balance of \$4,378.36. Please see attached report for specifics regarding both of these accounts. Edna Williams made a motion to accept the treasurer's report and Amy Twiddy seconded. Motion passed.

Committee Reports:

Membership: Donna Hanusik was not in attendance. She sent in a report to be read at the meeting in her absence. The NE District has 25 paid members. An email was sent out to make sure that all NCCES secretaries in the NE District are members. Not everyone has replied at this time. Melinda White at the Vernon G. James Center was also invited to join, but still has not responded. A thank you card was received from Pat Braswell for the plant we sent to her in memory of her husband. A card was also sent to Natalie in Hyde County concerning her father's recent diagnosis with a brain tumor. Natalie's father was scheduled for surgery on Thursday, October 13, 2005. The membership committee will be revising the Let's Get Acquainted booklet. Please take a look at your county's page in the book and let Donna know of any revisions that are needed. This information needs to be submitted by 12/31/05. The revised booklet will be handed out at the 2006 Spring Meeting.

Nominating: Wendy Garner spoke to the members about being ready to accept nominations for office. The current officers will serve a two year term. However, she will be working with the committee to obtain a new slate of officers next year.

Rules & Bylaws: The Rules and Bylaws committee, under the direction of Linda Eure, has worked diligently to assess the district amendments to be included in the NE District Procedures section in our Handbook. Thank you, Linda and your committee Pam Allen, Denise Lamb and Wendy Garner, for all the effort you put into this document. The document, NCCESA NE District Procedures, is a modified version of the State Association Handbook's section of District Procedures. It includes the NE District's amendments as previously motioned and approved at district meetings. It was posted on the web over two weeks prior to the meeting. The Rules & Bylaws Committee would like to recommend this amendable document, the NCCESA-NE District Procedures, be adopted as compiled.

Professional Improvement: Teresa Story gave a report for the committee. The committee would like to remind everyone of the Secretary of the Year Award in the NE District. Please be thinking of someone you would like to nominate. The guidelines and nomination forms will be emailed to the counties the 2nd week of January and will need to be back to the Chairperson by March 1. The committee urged members to nominate someone when the time comes as there are a lot of deserving ladies out there.

Reflections: Denise Bunch gave a report for the committee. They will be adding a new section to the scrapbook called NCCESA After Hours. Denise will be taking proper pictures of each member today. She is also requesting that the members send her a picture of individuals in their

home environment. A picture enjoying a hobby, sport, activity or just with family would work great. Please mail or email these to Denise as soon as possible. Denise asked for volunteers to take pictures at the State Meeting since she will not be attending. Wendy Garner and Teresa Story will be taking pictures at the meeting.

Public Relations: The committee is preparing to do the Fall Newsletter. Please submit items to Amy Twiddy by November 5th. She will be emailing a reminder soon.

Finance: Donna Keene presented the Proposed Budget for 2005-2006. She expressed the committee's concerns about the money situation. The committee is proposing that our district consider raising association dues. The group discussed pros and cons of this solution.

Old Business:

Shelia Ange handed out the guidelines and form for the NE District Innovation Award. Submissions for this award up to December 15th.

The 2005 Money Tree Raffle was discussed. Donna Keene collected money and stubs from members. The drawing will be at the State Meeting on Tuesday, November 1, 2005. Donna asked for everyone who is attending the meeting to please sign up to sit at the table and sell our tickets.

Jean Sigmon reported that the recipient of this year's Herter O'Neal Scholarship, Dana Lee, is doing really well with her classes.

New Business:

MarySue Wright-Baker, President, presented the Past President's Plaque to Jean Sigmon for her service to the District in 2003 through 2005 as President.

The Rules & Bylaws Committee recommend that the NCCESA-NE District Procedures, be adopted as compiled. All votes were affirmative. The NE District NCCESA has adopted the NCCESA-NE District Procedures for their use.

Linda Eure made a motion that the NE District have additional items to raffle off during the state meeting and year to benefit the District (not to help with hosting State Meeting in 2007). Jean Sigmon seconded. Motion passed. Possible items to be raffled off would be afghan (Donna Keene), lamp (Shelia Ange), painting (Robbie Bridgers), and artwork (Amy Twiddy). Donna Keene and MarySue will provide tickets.

A brief recess in the meeting occurred for the ladies (and Dr. King) to enjoy lunch. The food was delicious!

Meeting cont.

The 2007 State Meeting will be hosted by the NE District. It was decided by email vote, that the theme will be "Walking on Sunshine". The meeting will be held in Dare County on September 20-21, 2007.

2007 State Meeting Committees

- Registration - Northampton County, Shelia Ange
- Lodging & Meals - Hyde County, Dare County and Washington County
- Tours - Currituck County and Melanie Storey
- Decorations/Door Prizes - Chowan County, Nancy McGowan, Teresa Story, Linda Eure, Belinda Bunch, Jackie Jernigan
- Programs - Pitt and Beaufort County
- Workshop/Speaker - Amy Twiddy, Edna Williams and Brenda Gardner

The Spring meeting will be held in Hyde County. Look for more information coming soon!

Shelia Ange passed out Secret Pal gifts. It was so much fun to find out who had been sending you goodies all year! Shelia Ange passed out Secret Pal slips for the new drawing for 2006. She will have someone in her office keep the list and mail them to members in the next few weeks.

A motion was made by Melanie Story to adjourn the meeting. Risha Foreman seconded. Motion passed.

Meeting adjourned.

The NE District would like to thank the girls from Hertford County for arranging a wonderful day, delicious meal and INTERESTING tour!!!

Respectfully submitted,

Wendy Garner, Secretary

NE District