

North Carolina Cooperative Extension Secretaries Association - NED  
2004 Fall Meeting

November 4, 2004  
Dare County

Attendance: Pam Allen, Gladys Barnes, Belinda Belch, Amy Twiddy, Denise Bunch, Donne Keene, MarySue Wright-Baker, Donna Hanusik, Linda Eure, Edna Williams, Jackie Jernigan, Shelia Ange, Brenda Gardner, Jean Sigmon, Robbie Bridgers, Risha Foreman, Teresa Story, Nancy McGowan, Wanda Williams.

Meeting was called to order by Jean Sigmon, President. Ann Ward, Dare County CED welcomed us to Dare County. She also introduced the staff of the Dare County office in an "enlightening" manner.

Sandi Brickhouse, Mary Kay cosmetics consultant, provided our program. We pampered ourselves with facials and makeovers while learning skin care and makeup application tips.

MarySue inspired us with the Thought for the Day--"Yesterday and Tomorrow". Shelia Ange introduced Natalie Wayne, Hyde County Administrative Secretary.

Denise Bunch, Secretary, did roll call. Shelia Ange made a motion to dispense with the reading of the minutes, and Linda Eure seconded. Passed unanimously.

Donna Keene, Treasurer, presented the treasurer's report. Checking account balance is \$1888.09 and Money Market account balance is \$4284.62. Donna also reported that we are at 100% membership, in Lynn Upton's absence.

Jackie Jernigan, Nominating Committee, presented slate of officers for upcoming term. President: MarySue Wright-Baker, 1st Vice President: Shelia Ange, 2nd Vice President: Linda Eure, Secretary: Wendy Garner, Treasurer: Donna Keene, Advisor: Jean Sigmon. These officers will take office next Fall meeting. Amy Twiddy made a motion to accept these recommendations, Edna Williams seconded and the motion passed.

Linda Eure presented Rules and Bylaws. Committee is working on district bylaws. Committee has been notified that they must follow the state's bylaws.

Shelia Ange presented Professional Improvement report. She encouraged us to take advantage of classes, etc., apply for Professional Improvement Scholarship at state level.

MarySue presented Reflections report. Discussed the idea of purchasing a new camera or buying disposable cameras or the host county providing camera for each event. MarySue would also like pictures of individual secretaries and county offices. Donna H. made a motion for each county to provide camera. Jackie seconded the motion and it passed.

Amy Twiddy presented Public Relations report. Fall Newsletter deadline is the 12th. Gennie Williams retired in May. Attempts have been made, and will continue to do so, to present her gift. Natalie offered to take it with her to deliver.

Donna Keene presented Finance Committee report. Treasurer report has already been given. Money tree was successful attempt to raise money for our state meeting when we host in 2007. Our dues have been turned in to state treasurer.

Brenda Gardner presented 4-H Camp Scholarship. Beaufort received it last October '03 for '04 for BJP Camper. Bertie is recipient county for 2004. Brenda made a motion to accept scholarship form as presented, Amy seconded and motion passed.

## **OLD BUSINESS**

- 2004 State Meeting report: MarySue
- Presentation of Awards and Recognition
- Thank you for Precision Printing
- Any ideas for tickets printed? Denise will check with HTM in Merry Hill.
- MarySue presented Hospitality and Benevolence guidelines. Suggested to go over guidelines, revise and put into action asap. MarySue made the motion and Shelia Ange seconded. Motion passed.
- 4-H Camp Scholarship: already presented.
- Innovations Award: MarySue presented. Discussed a name change for this award. Decision was made to leave it for now. December 15 is the deadline. Get them in asap.
- Melanie sent a thank you note for our support and corsage at state meeting, as state president. Risha also sent a thank you note for our contacts during her surgery and time out of work.

## **NEW BUSINESS**

- Discussion on 2007 state meeting, which we will be hosting. Donna shared a video with us on Dare County. We discussed whether to have it in Dare County or not. Jackie made a motion to have it in Dare, and Teresa Story seconded. Motion passed. Get ideas ready for next meeting (Spring).
- Money Tree Raffle '05 State Meeting: possibility of tickets printed by HTM in Merry Hill. Denise will check with them. MarySue made a motion to have three prizes: \$100 First Prize, \$50 Second Prize and \$25 Third Prize. Linda Eure seconded the motion and it passed.
- Linda Eure invited us to the spring meeting in Gates County.

No announcements at this time.

Reveal secret pals and fill in slip for new ones. We will be mailed our new ones for '05.

Door prizes were handed out.

Lunch was dutch treat at the Waterfront Trellis restaurant.

Submitted by:

Denise Bunch  
Secretary