

North Carolina Cooperative Extension Secretaries Association - NED  
2002 Spring Meeting

April 8, 2002

The Spring Meeting of Northeast District NCCESA was held on April 8, 2002 at the Washington County Extension Office. Attendance was as follows:

**Beaufort:** Pam Allen, Gladys Barnes, Barbara Campbell  
**Bertie:** Audrey Jernigan, Rosanna Rhea  
**Camden:** Rhonda McCullen  
**Chowan:** Denise Bunch, Shelia Russell, Ginny Ashley  
**Currituck:** MarySue Wright-Baker, Donna Keene  
**Dare:** Donna Hanusik  
**Gates:** Edna Williams, Linda Eure  
**Hertford:** Melanie Chevalier, Jackie Jernigan  
**Hyde:** Gennie Williams  
**Martin:** Brenda Gardner, Lori Wynne  
**Northampton:** Jean Sigmon, Robbie Bridgers  
**Pasquotank:** Denise Lamb, Lynn Upton Weeks  
**Pitt:** Carol Ann Hardee  
**Tyrrell:** Gene Reynolds, Antonina (Nancy) McGowan  
**Washington:** Janet Hardison, Wanda Williams

**Special Guests:**

Richard Rhodes, County Extension Director for Tyrrell and Washington Counties and Dr. Russell King, Northeast District Extension Director

The meeting was called to order by Melanie Chevalier, President. Richard Rhodes welcomed us to Washington County and shared some thought provoking quotes about "life" with us. Melanie expressed thanks to Janet and Wanda for hosting the meeting. She also recognized our guests: Dr. Russell King - NE District Director and Mary Cox - Administrative Assistant to Dr. King. Robbie Bridgers was welcomed and introduced by Jean Sigmon. She is the new secretary in Northampton County.

Dr. King's remarks included thanking all the secretaries for what we do for Extension. He shared the Footprints story with us and thanked the Association for having the special guests included in the meeting.

Roll was called by Denise Bunch, Secretary. Carol Ann made a motion to dispense with the reading of the minutes; MarySue seconded; motion carried.

Donna Keene distributed copies of the Treasurer's report. Jean Sigmon made a motion to accept the report; Linda Eure seconded; motion carried.

**COMMITTEE REPORTS:**

<b>Finance:</b>	Donna Keene - No report.
<b>Membership:</b>	Carol Ann Hardee - 100 percent at this time.

<b>Nominating:</b>	Denise Lamb - No report.
<b>Professional Improvement:</b>	Shelia Ange - unable to attend due to illness - no report.
<b>Public Relations:</b>	Lori Wynne - two newsletters. Thanks for sending information and keep it coming.
<b>Rules and By-Laws:</b>	Teresa Story - no report.
<b>Reflections:</b>	MarySue Wright-Baker - scrapbook is coming along. Keep items coming.

### **OLD BUSINESS:**

Regarding retiree recognition, it was discussed what to give and when. Denise Lamb suggested continuing to present at our meetings. Several agreed. We could do our best to get them to the meeting to present the gift, but if not possible within a few meetings, then it could be delivered by a neighboring county. Carol Ann made a motion to present retirement gifts at our meetings. Gene Reynolds seconded the motion and it carried. If some do not want a plaque: after some discussion, a motion was made by Carol Ann for Public Relations committee to handle on a case-by-case basis. The committee will be responsible for obtaining and presenting the gift at the meeting after the person retires. Lori seconded; motion carried. Donna made a motion to spend \$50 on each. Gene seconded the motion and it carried.

Dates to remember: NCCESA calendar was handed out.

### **NEW BUSINESS:**

4-H Environmental Center: Gene Reynolds presented information on buying a brick for the clover courtyard. Motion was made by Lynn to buy a brick for \$100. Carol Ann seconded; motion carried.

MarySue presented information on February Board Meeting. NE District had 5 to attend. Topics included: Dr. Ort's comments, Dr. Zublena's comments, changes to Rules and Bylaws, Staff Senate Report, Tuition Waivers--SPA now included, Horn of Plenty, District Reports, Honorary Member (Betty Cox), Funding Request for State 4-H Meeting (denied), and 2002 State Meeting.

2002 State Meeting will be in Boone NC -- "A Whole New You in 2002." September 19 and 20 at the Quality Inn. Most will need to leave on Wednesday. Mary Sue mentioned and made a motion for us to have a money tree at the state meeting to help with our expenses when we host again in 2007. Jean seconded; motion carried. It was agreed that each county would sell 50 tickets and then we would sell at the meeting.

Host of fall meeting: Beaufort County.

Dr. King addressed the budget situation. Legislature is looking at 2002 Fiscal Year (1.2 Billion Dollar shortfall). Revenues are beginning to turn around. 1-10 percent cuts (maybe 4 percent is more precise).

Speaker--Tom Harrison (CSS Albemarle).

Mary Cox explained the new work plan performance appraisals. She will send to each county.

Secretary of the Year Presentation -- Lori Wynne presented the 1st Annual Secretary of the Year Award to Melanie Chevalier.

Announcements

Group Pictures

Door prizes were given out and the meeting was adjourned.