

North Carolina Cooperative Extension Secretaries Association - NED  
2001 Fall Meeting

October 12, 2001

The Fall Meeting of Northeast District NCCESA was held on October 12, 2001 at the Eastern 4-H and Environmental Center in Tyrrell County. Attendance was as follows:

**Beaufort:** Pam Allen, Barbara Campbell  
**Bertie:** Audrey Jernigan  
**Chowan:** Denise Bunch, Shelia Russell  
**Currituck:** MarySue Wright-Baker, Donna Keene  
**Dare:** Donna Hanusik  
**Gates:** Edna Williams, Linda Eure  
**Hertford:** Melanie Chevalier, Jackie Jernigan  
**Hyde:** Gennie Williams  
**Martin:** Shelia Ange, Brenda Gardner  
**Northampton:** Jean Sigmon  
**Pasquotank:** Denise Lamb, Lynn Upton  
**Perquimans:** Risha Foreman, Teresa Story  
**Pitt:** Carol Ann Hardee, Carolyn Carson  
**Tyrrell:** Gene Reynolds, Antonina (Nancy) McGowan  
**Washington:** Janet Hardison

**Special Guests:**

Richard Rhodes, County Extension Director for Tyrrell and Washington Counties and Dr. Russell King, Northeast District Extension Director.

The meeting was called to order by Melanie Chevalier, President. Richard Rhodes welcomed the Association to Tyrrell County and Jean Sigmon was called on to give an opening devotion entitled "A Hug."

Dr. King brought remarks to us and asked us to reflect on what "big rocks" should be in our lives. He also commented on the additional 4 percent decrease from legislature and the secretarial study. This study is not an equity study, but based on where you work in the state. Seventeen positions were out of sync and needed adjustments.

Roll was called by Denise Bunch, Secretary. Shelia Ange made a motion to dispense with the reading of the minutes as they were posted to the web site previously; Jean Sigmon seconded; motion carried.

**COMMITTEE REPORTS**

- Finance:
  - Carol Ann Hardee made a motion to put \$4,000 dollars in Money Market account. Gene Reynolds seconded. Discussion--should finance committee look into this before doing it? Unanimous vote of yes.
- Membership:
  - Carol Ann Hardee reported she was uncertain of 100 percent membership and will know for sure by the end of today's meeting.

- Nominating:
  - Ginny Ashley was unable to attend. Brenda Gardner indicated no report at this time.
- Professional Improvement:
  - Shelia Ange encouraged everyone to participate in the Association.
- Public Relations:
  - Lori Wynne was unable to attend. Shelia Ange thanked everyone for contributions to the last newsletter. November 1 is the deadline for the next issue.
- Reflections:
  - MarySue Wright-Baker requested that everyone please send items for the scrapbook.
- Rules and By-Laws:
  - Teresa Story indicated no report at this time.

## **OLD BUSINESS**

- 2001 State Meeting Report--Jean Sigmon.
- Horn of Plenty--Melanie attended in Fayetteville on August 10. Please volunteer for it if you ever get the chance.
- Plaque for Linda McClintock--Linda could not be with us at today. MarySue will deliver the plaque to her.
- Extension Foundation--Melanie reported. The benevolence fund helped Barbara Campbell when her family's home burned down. Our Association assisted Barbara also.
- Staff Senate--Melanie is serving as an alternate on the Staff Senate.
- Website--Shelia Ange reported that 103 site maps are on the web now. Dr. King commented on how impressive this site is and how much it is used.
- Secretary of the Year--Shelia Ange reported that the Professional Improvement committee has come up with guidelines. Carol Ann made a motion to accept and Gene seconded. Discussion: Arnette mentioned that guidelines show that this applies to paying members. Shelia Ange said number 6 in the guidelines needs to be reworded to "\$100 plus tax." MarySue suggested Dr. King take the guidelines and nomination forms back to the County Directors meeting. The vote was unanimous.

## **NEW BUSINESS**

- Let's Get Acquainted Book--Shelia Ange thanked everyone who submitted information and she has not received information from some counties. Please send ASAP and she will try to have it ready for the Spring Meeting.
- Host of spring meeting: Washington County.
- 2002 State Meeting--Western District, Boone NC, at the Quality Inn, September 19 and 20.
- Betty Cox's Retirement--Denise Bunch thanked everyone who was able to attend on October 1. Melanie discussed the plaque for Betty. Denise made a motion to submit Betty's name for Honorary Membership. Donna Keene seconded and the vote was unanimous.

**ANNOUNCEMENT:** Nancy McGowan announced a need of \$26 to cover bill for those who indicated they would be attending and then were unable to. Audrey made a motion to pay the bill and bill the individuals. Carol Ann seconded and the motion carried.

- Presentation to Barbara Campbell--Christmas ornaments from our district--to replace ones lost in house fire.
- Linda McClintock--MarySue made a motion to present Linda's name for Honorary Membership. Carol Ann seconded and vote was unanimous. Gennie Williams brought up a discussion on why we do not give the plaques to retirees at their retirement receptions. Melanie mentioned that the plaque is from the Association and we usually give it to them at our meeting. Think on this and we'll discuss it at the Spring Meeting.
- MarySue requested we consider having our Fall 2002 Meeting date away from the State Meeting date.

Door prizes were given out and the Business portion of the meeting was adjourned. Arnette Parker gave the invocation.

## **LUNCH**

## **SPEAKER**

- MarySue introduced our speaker, Greg Hall, Director of the 4-H Center who gave a presentation about the facilities. At the conclusion of the presentation, we took a tour of the center.