

## North Carolina Cooperative Extension Secretaries Association - NED 1998 Fall Meeting

(September 11, 1998)

The fall meeting of the Northeast District NCCESA was called to order by President, Betty Cox. A devotion was given by Linda McClintock entitled "Never Be Discouraged" by Helen Steiner Rice. Donna Hanusik extended the welcome and introduced Gwen White, the speaker. Gwen White gave a very entertaining and informative talk on the topic of Effective Communication.

It was motioned by Linda McClintock that we dispense with the reading of the minutes, since they were sent via e-mail. The motion was seconded by Donna Hanusik. The minutes were approved as e-mailed.

There was no Treasurer's report.

There was a break for committees to talk and lunch followed.

### **OLD BUSINESS**

Coordinating rides for the state meeting was mentioned. Dues are due to Lynn Upton, Treasurer as soon as possible (by October 1st or within October- Due to State by Nov. 1). President Betty Cox had plaques to be presented to Retired Secretaries, Katherine Gillam for 47 years with Extension and Catherine Winslow for service with Extension from 1980-1998.

### **COMMITTEE REPORTS**

Goals and Aims - Rosanna Rhea - raise as much as possible for the 1999 State Meeting.

Nominating - Arnette Parker - New Slate of Officers:

- President - Linda McClintock
- First Vice President - Melanie Chevalier
- Second Vice President - Jean Sigmon
- Secretary - Denise Bunch
- Treasurer - Lynn Upton
- Advisor - Betty Cox
- Parliamentarian - Rosanna Rhea

It was motioned by Carol Hardee to accept the slate of officers and was seconded by Gene Reynolds. The motion passed.

There was no further old business.

### **NEW BUSINESS**

State Meeting Report - Linda McClintock mentioned raffle tickets and asked for the number going to the State Meeting. It was approved to sale raffle tickets at the State Meeting. Anyone having tickets and stubs, needs to turn them in before the State Meeting.

Melanie Chevalier suggested getting donations from businesses and Linda mentioned that she could do a letter to request donations if we would like.

Arnette asked if plans had been finalized for the Ramada. Linda said that plans had been finalized and the meeting will be held at the Ramada. Linda mentioned the price will be negotiated before signing the contract.

Rosanna Rhea gave suggestions for decorations for the 1999 State Meeting (bookmark, sea gull on poles, lighthouse centerpiece).

Jackie Jernigan mentioned brochures of the Outer Banks.

Tours were suggested by MarySue Wright-Baker (Whalehead Museum, Elizabeth II, Elizabethan Garden, Crystal Dawn - Charter Boat).

Carol Hardee suggested that we not get away from Professional Improvement. It was mentioned that most workshop time frames are between 1 and 1-1/2 hours.

President, Betty Cox stated that anyone who had not volunteered for a committee needed to do so.

It was mentioned that Katherine Gillam was asked to re-submit for Honorary Membership.

It was stated that there has been some concern as to whether grant secretaries should be members of the NCCESA. It was stated that the by-laws apply to Extension Service Secretaries. President Betty Cox stated that our jobs are different from theirs. Goals and Aims are different, and they are not governed by Extension. President, Betty Cox said that she had not heard anything from Gwyn in reference to the matter. Carol Hardee suggested that it be brought up at this year's state meeting.

Shelia Ange mentioned that Peggy Bailey, retired Martin County Extension Secretary is on chemotherapy. She mentioned that it would be nice if Peggy could hear from us. She said that she would send the address by e-mail.

Installation of New Officers was performed. The gavel was presented to Linda McClintock by Betty Cox. The officers will hold their offices for the next two years (begins after the first of October).

Door prizes were given by Donna Hanusik. There being no further business, the meeting was adjourned.

Submitted by  
Risha Foreman, Secretary