

North Carolina Cooperative Extension Secretaries Association - NED 1994 Spring Meeting

(May 12, 1994)

The spring meeting of the Northeastern District NCCESA was called to order by Denise Lamb, 2nd Vice President. A warm welcome to Martin County was extended by Brenda Gardner, Martin County Extension Secretary. Katherine Gillam shared a beautiful devotion with the group. The group welcomed three new secretaries into our association. They were Donna Williams, Dare County, and Tammy Sawyer and Lynn Upton, Pasquotank County.

Roll call showed 25 secretaries present. Myrtle Rountree moved that we dispense with the reading of the minutes and accept them as presented. Seconded by Katherine Gillam, the motion passed. Cynthia Lister gave our Treasurer's report showing a balance of \$1,742.63; the report was distributed to members and accepted as presented.

Committee Reports

- Finance - Cynthia Lister - no additional report.
- Goals & Aims - Ruth Smith - no report.
- Hospitality - Kathy Pollock - no report.
- Membership - Janet Hardison - encouraged all the new secretaries in the district to join our association.
- Nominating - Peggy Bailey - will have report at our fall meeting when we install new officers.
- Professional Improvement - Betty Cox - encouraged each secretary to take advantage of any opportunity that's available.
- Public Relations - MarySue Wright-Baker - distributed to each member a sample news release to be used by counties following the meeting and also shared state newsletter information (deadlines, contact person, etc.)
- Rules & Bylaws - Arnette Parker - no report for local association; however, there may be possible changes on the state level; this information will be received in time to vote.
- Camp Scholarship determination - In Linda McMullen's absence, MarySue Wright-Baker reminded the group that we voted at our previous meeting to have the camp scholarship rotate in an alphabetical order instead of drawing. Therefore, the scholarship goes to Bertie County, with Camden County being the alternate.

OLD BUSINESS

Katherine Gillam encouraged all secretaries to join the State Employees Association. This association has a strong voice and gets involved with getting our raises and benefits. One can join this association through the personnel office.

Arnette Parker reported on the state board meeting held in February. Dr. James West addressed the board which included the following:

- Recertification of secretaries will be done on the county level after campus chapter is complete.
- Budget
- Executive Board is striving to gain another day of professional improvement time for secretaries.
- Federation - there was considerable discussion held at the state board meeting as well as our local association. Arnette, state board member, will voice our opinion. The general feeling of our group is that a federation member (from the secretary's association) should be someone that has held a state office, but not limited to a specific time frame.

NEW BUSINESS

It was reported that the state meeting would be held on September 15-16, 1994 at Adam's Mark in Winston Salem, NC. The Northwest District extended a written invitation to each member. Arrangements for car pooling to the meeting will be discussed as the time draws near.

There was some discussion about the fact that the Northeast District was scheduled to host the state meeting again in 1997. It was the general feeling of the group that it was too soon in the rotation system. The group felt it should be in 1999. Catherine Winslow recommended that this be checked on for clarification. Arnette agreed to check on this at the state board meeting.

Cynthia Lister reminded the group that membership dues of \$15 were due to her by October 1, 1994.

Pasquotank County secretaries extended an invitation for the fall meeting and will send more information at a later time. Nominations and installation of officers will be held at the fall meeting.

The new secretaries: Tammy Sawyer and Lynn Upton, Pasquotank County and Donna Williams, Dare County all shared information about themselves with the group.

A door prize drawing was held and presented to Jackie Jernigan.

The door prize was donated by Lou Newsome. The group then enjoyed a "give and take" game, which allowed all members to take home a gift.

Peggy Bailey gave our invocation, which was followed by a delicious lunch, prepared by the Martin County staff, followed by a tour.

Rosanna Rhea, President
Tammy Smith, Secretary