

North Carolina Cooperative Extension Secretaries Association - NED 1993 Spring Meeting

(May 14, 1993)

The Northeastern District of Cooperative Extension Secretaries met for their spring meeting at the Hertford Academy in Murfreesboro, N. C. on May 14, 1993 at 9:30 a.m.

President Rosanna Rhea called the meeting to order. Deborah Howard, County Extension Director, welcomed the group to Hertford County. Belinda Banks gave our devotion for the day. Special guests included Dr. Susan Lyday, District Extension Director, Debbie Hibbard, District Secretary, and Lou Newsome, Retired Member.

Dr. Lyday and Debbie discussed with the group TR1s and TR3s, which are travel authorizations that are now being transmitted electronically. It was noted that any in-state trip that's in excess (i.e. excess lodging, registration, etc.) can be submitted on an "out of state" authorization with an attached explanation for possible approval. Also, effective July 1, 1993, allotted mileage for county will change to dollar allotment.

Betty Cox moved to dispense with the reading of the minutes because they had been submitted via e-mail. Seconded by Myrtle Rountree, the motion passed.

Roll call showed 24 members present.

Jackie Tarkington gave the Treasurer's report showing a balance of \$2,236.67. Everyone was reminded that October 1, 1993 is the deadline for having dues to the district treasurer.

Katherine Gillam made a special presentation to Lou Newsome, presenting a plaque naming her a charter member of our association. Lou then shared a few comments with the group.

Committee Reports

- Finance - No additional report.
- Goals & Aims - Ruth Smith - presented a report at the Executive Board Meeting.
- Hospitality - Kathy Pollock - no report.
- Membership - Janet Hardison - no report.
- Nominating - Peggy Bailey - no report.
- Professional Improvement - Betty Cox - encouraged participation in any training opportunities in individual counties.
- Public Relations - MarySue Wright-Baker shared a written report with all members including a sample newspaper release, noting the 6/1/93 deadline for items to be included in the state newsletter, an article on public relations, and tip sheet on "Coping with Difficult People."
- Rules and Bylaws - Arnette Parker - no report.

BUSINESS

Katherine Gillam then moved to submit Lou Newsome to the state association for honorary membership. Seconded by Peggy Bailey, the motion passed.

A drawing for camp scholarship was held - Martin County was recipient.

Nomination for State Second Vice President - Arnette Parker agreed to accept the nomination. Belinda Banks moved that our district accept and support Arnette as 2nd Vice President. Seconded by Peggy Bailey, the motion passed.

State Secretaries Meeting - September 16-17, 1993 at the Great Smokies Hilton in Asheville, N.C.

Debbie Hibbard then shared an idea with us from the campus chapter. Possibly provide a scholarship for an association secretary for professional improvement and development. We are eligible for tuition waivers at any in-state college that is affiliated with UNC System (fall and spring only).

Wanda Williams thanked everyone for notes, cards, and prayers during her illness.

Fall Meeting - Hyde County is next on the list to host our meeting. Gennie is absent; therefore, if she cannot host the meeting, Martin County will. This will be confirmed via e-mail. There being no further business, the meeting adjourned.

Prior to a delicious lunch, Denise Lamb had our invocation. Hertford County distributed door prizes during lunch. Following lunch, the group enjoyed a walking tour of the historical section of Hertford County.

Rosanna Rhea, President
Tammy Smith, Secretary