

North Carolina Cooperative Extension Secretaries Association - NED 1991 Fall Meeting

The Northeastern District of Cooperative Extension Secretaries met for their fall meeting at the Chowan County Extension Office in Edenton on October 17, 1991, 10:00 a.m.

President Linda McMullen called the meeting to order. Mike Williams, Chowan County Extension Director, welcomed the group. Betty Cox gave our devotion.

A motion was made to dispense with reading the minutes because they had been sent earlier via e-mail. Roll call showed 19 members in attendance. Denise Lamb gave the Treasurer's report showing a balance of \$1,948.00.

Tammy Smith introduced Fran Ward, Chowan County Home Economics Extension Agent, who held a workshop for the group; secretaries made a parchment angel to take home with them.

Catherine Winslow gave the invocation prior to lunch. Lunch was served to the group by the Chowan County Extension Staff.

Committee Reports

- Finance - Denise Lamb - stated that the treasurer's report serves as the committee report; we are at 100% membership.
- Goals and Aims - Janet Hardison - no report.
- Hospitality - Lou Newsome - reported that we had sent one get well card, 1 sympathy card, and purchased a retirement plaque.
- Membership - Catherine Winslow - reported 100% membership in our district.
- Nominating - Betty Cox - moved that the present slate of officers be accepted by acclamation to serve a second term. Seconded by Katherine Gillam, the motion passed. The slate of officers is as follows:
 - President - Linda McMullen
 - 1st Vice President - Rosanna Rhea
 - 2nd Vice President - Belinda Banks
 - Treasurer - Denise Lamb
 - Secretary - Tammy Smith
 - Advisor - Arnette Parker

- Professional Improvement - MarySue Wright-Baker - no report.
- Public Relations: Peggy Bailey - no report.
- Rules and Bylaws - Katherine Gillam - reported that some minor changes were made at the state meeting that will be reflected in the handbook, i.e., association name change.
- Camp Scholarship (Special Committee) - Lou Newsome reported that the \$85 scholarship was used by Dare County recipient, who attended camp.

OLD BUSINESS

President Linda reported on the state association meeting held in September. There were eleven members from our district present.

Katherine Gillam made a special presentation. A retirement plaque was presented to Marie Roberson from our district association, who retired from Martin County.

NEW BUSINESS

The Northeast District will be hosting the 1992 state meeting in conjunction with the state training meeting, September 29-30, 1992 in Raleigh. Basic hostess duties would include things such as door prizes, hospitality rooms, welcome favors in the motel rooms. Katherine Gillam moved to dispense with door prizes for the 1992 state meeting. Myrtle Rountree seconded the motion. After discussion, the motion passed.

Volunteers for the hospitality committee for the state meeting were Betty Cox, Myrtle Rountree, Kathy Pollock, MarySue Wright-Baker, and Catherine Winslow.

Serving on the finance committee for the state meeting will be Denise Lamb, Jackie Tarkington, and Cynthia Lister.

President Linda stated that after the board of directors meeting was held and more details were obtained, other committees would be formed as necessary to plan for the state meeting. She also noted that it would be necessary to have some called meetings later to plan details.

Currituck County will host the spring meeting.

There being no further business, the meeting was adjourned.

Linda McMullen, President
Tammy Smith, Secretary