

## Northeastern District Association of Agricultural Extension Secretaries 1989 Spring Meeting

(March 16, 1989)

The Northeastern District Association of Agricultural Extension Secretaries met for their Spring meeting at Perquimans County Extension Office, 10:00 a.m. The meeting was called to order by Arnette Parker, President.

Stan Winslow, Perquimans County Director, welcomed everyone to the county. Devotion was given by Louise Barnett.

Reading of the minutes was dispensed since everyone received a copy by mail. Roll call was taken with 26 members present.

The Treasurer's report was given by Catherine Winslow showing a balance of \$1,613.42.(Treasurer's report attached.)

Catherine then introduced our speaker, Rodney Sawyer, Currituck County Director who spoke on "Time Management."

We were delighted to have Dr. Hobgood and Kathy with us. Dr. Hobgood recognized four secretaries for their years of service:

- Nancy Redus - 5 years
- Peggy Bailey - 15 years
- Lou Newsome - 30 years
- Katherine Gillam - 40 years

Dr. Hobgood dedicated the meal to these ladies. Betty Cox gave the blessing for our lunch. After a delicious lunch prepared by the staff, Rodney told the group about his trip to Costa Rico.

### **COMMITTEE REPORTS**

Finance - Catherine - thanked everyone for getting their dues in promptly and for 100% membership.

Goals & Aims - Jackie Tarkington, Chairman - reported finally our goal for 100% membership has been reached. Utilize computers - more training sessions. Take Rodney's suggestions on Time Management.

Hospitality - Let Tammy know of "any happenings" in your county. Congratulations to Jackie and Belinda on their new babies.

Public Relations - Betty Cox - reported a newsletter will be done. She asked each secretary to send her any information by May 15th to include in the newsletter. Also, a form will be sent along with the minutes to each secretary. She will be pulling this information together for a bibliography of each secretary.

Membership - Peggy Bailey - thanked everyone for joining the Association. Strive to maintain the 100% membership. We need to let our directors know how much we appreciate their support.

Rules & By-Laws - No report.

Professional Improvement - Janet Hardison - urged us to remember money is available for professional improvement in the way of computer training. Need training in the districts to meet our needs in working with the computer. Janet will draft a letter to the administration requesting more computer training in the districts.

Nominating - No report.

## **OLD BUSINESS**

## **NEW BUSINESS**

Louise Newsome reported 10 counties have received the 4-H Camp scholarship 5 counties are eligible. Since there was a slight mix-up last year, Louise made a motion that Hyde County receive the scholarship for 1989. Pasquotank received the scholarship in 1988. Motion passed.

Kathy Pollock made a motion that we increase the scholarship by \$10, since the cost of camp was now \$85.00. MarySue seconded. Motion passed.

Kathy Causby asked if we would send her a break-down in each office of who each secretary works for. This would help her in sending information or speaking to the right person the first time. A form will be sent with the minutes to each secretary to send back to Kathy.

The hostess for the fall meeting is Tyrrell County.

Catherine and Louise then presented door prizes.

The meeting was adjourned.

Arnette Parker, President  
Wanda Williams, Secretary