

## Northeastern District Association of Cooperative Extension Secretaries 1979 Spring Meeting

The Northeastern District Association of Cooperative Extension Secretaries met on April 26, 1979 at 3:30 p.m. at the Washington County Extension Office.

Linda Hollowell, President called the meeting to order. Betty Cox gave the devotion. Guy Whitford, County Extension Chairman, extended the welcome to the group.

Twenty secretaries were present.

The minutes were approved as read.

The treasurer reported a balance of \$265.26. (24 secretaries paid dues)

### **Committee Report**

- MEMBERSHIP - Mabel Jordan reported 24 paid members representing 12 counties.
- HOSPITALITY & BENEVOLENCE - Myrtle Roundtree reported sending Ruth Smith a card.
- PUBLIC RELATIONS - Hilda Mitchell reported that news items for the newsletter should be sent to Public Relations Committee before May 10.
- FINANCE - Linda McMullen requested to have all records turned in to her before the State Planning Meeting on May 31.
- PROFESSIONAL IMPROVEMENT - Committee suggested that secretaries subscribe to professional magazines and to educational materials.
- RULES & BYLAWS - Committee reported Rules & Bylaws are sufficient at this time.
- GOALS & AIMS:
  - Longevity pay has been attained
  
  - Plan to continue the 4-H Scholarship
  
  - Strive for 100% membership participation
  
  - Establish better relations between agents and secretaries
- NOMINATING - No report.

### **OLD BUSINESS**

- Marjorie Fields gave a brief report on the retirement party given to Frances Cobb who has retired with 34 years of service.

### **NEW BUSINESS**

- State Planning Meeting will be held on May 31.

- The 1979 State Meeting will be held at Southern Pines at the Sheraton Motor Inn on September 21. Dr. T. C. Blalock will be the guest speaker.
- Motion was made and seconded to make Betty Dail an honorary member.
- Motion was made and seconded that Linda McMullen submit Betty Dail's name at the State Planning Meeting for Membership.
- The fall meeting will be held in Bertie County.

After the business meeting, members of the Association went to Mr. Whitford's home and enjoyed a delicious meal and fellowship. Mrs. Frances Voliva was the guest speaker.

There being no further business, the meeting was adjourned.

Linda Buck, Secretary