

Northeastern District Association of Cooperative Extension Secretaries 1976 Summer Meeting

The Northeastern District Association of Cooperative Extension Secretaries met on Thursday, June 3, 1976 at 3:30 p.m. at the Perquimans County Agriculture Extension Office in Hertford, N.C. Lillian Briggs, President, called the meeting to order and asked Betty Dail to give the invocation. Lillian then recognized Marjorie Fields, who in the absence of Richard Bryant, extended a warm welcome to Association members.

Linda Hollowell, Secretary, read the minutes of the last meeting. It was noted that although the minutes named Marie Roberson as Treasurer, she was unable to serve in this capacity and Wanda Williams had filled this position as Treasurer. Minutes were approved with this addition. The roll was called and showed a total of twenty-three members present.

Wanda Williams, Treasurer, reported a balance of \$181.47 in the District treasury as of June 3, 1976. Wanda also read to the members a letter from Luba Smith, State Treasurer, regarding the balance of \$961.24 in the State treasury. The letter expressed a desire to know each district's opinion regarding appropriations from the State treasury for scholarships or other worthy causes. Lillian announced that discussion regarding this letter would be held under new business. The Treasurer's Report was accepted as read.

Committee Reports

- Public Relations - Myrtle Rountree - No Report.
- Rules and By-laws - Miriam James - No Report.
- Goals and Aims - Mable Jordan - No Report.
- Hospitality & Benevolent - Hilda Mitchell - No Report; however Hilda asked that she be notified whenever cards needed to be sent.
- Finance, Ruth Smith - No Report.
- Professional Improvement - Betty Dail - Betty reported that she had received some excellent suggestions from District members in reference to training needs, which had been incorporated into a letter to Mr. J. D. George. Betty read Mr. George's reply which stated that after a workshop had been set up, he and his staff would be happy to plan a program to include the areas in which we had expressed interest. Betty also read a letter from the Southwestern District in which they expressed interest in our letterhead and asked how to obtain it.
- Membership - Marjorie Fields - Marjorie introduced Carol Baker, a new member who is working with two Area Specialists in Management & Marketing.
- Nominating - Linda McMullen - No Report.

President Lillian announced that a State Board Meeting had been held in Raleigh on May 17th with members Linda McMullen, Katherine Gillam, Linda Hollowell, and herself in attendance. Lillian reported that it had been announced at this meeting that our State Association Meeting would be held on September 17, 1976 from 10:00 - 3:00 in Statesville, N.C. with Iredell County as hosts. Room accommodations would be available with Ramada Inn. Further information regarding the meeting would be available later. Lillian then called on Linda McMullen to report on other topics discussed at this meeting.

Linda McMullen stated that at the Board Meeting, President Cathy Fields had announced a deadline of August for other districts to submit suggestions for State Letterhead. All samples of letterhead submitted would then be voted upon at our State Meeting in September. She also reported that the location of the State Meeting would continue to be on a rotation basis. Also to be voted on at the State Meeting will be an amendment to the By-laws regarding a two year tenure of office for state officers. It was asked that all districts send their correspondence and minutes to Cathy Fields, State President. Linda announced that she had brought up the scholarship idea to the State Board, that it was well accepted and would be brought up for discussion before the full Association membership at the State Meeting.

President Lillian asked for members opinions in regard to a reply to the letter from Luba Smith, State Treasurer. After a group discussion, district members decided to suggest to the State Treasurer that a certain amount of money be set aside in a different account with its purpose to be decided upon at our annual State Meeting. Members decided to recommend one possibility being a scholarship to a business school for a high school student. Linda Hollowell also suggested that for professional improvement of the organization we bring up the possibility of using some of these funds to help finance tuition for selected secretaries to attend seminars, workshops, etc. offered to us through the Division of Continuing Education, NCSU. Linda McMullen further suggested that one member from each district could be selected to attend these courses with one-half of the money coming from the district treasury and one-half coming from the state treasury. This would provide one delegate from each district who could share their learning experience with fellow district members.

Marjorie Fields announced that dinner would follow the meeting which was sponsored by Jim Connors of Mobile Chemical Company and Bob Edwards of EMC Corporation.

Mr. J. C. Jones, District Chairman, spoke to the group briefly regarding some of the latest Extension developments which directly involved secretaries.

Meeting adjourned.

Lillian Briggs, President
Linda Hollowell, Secretary