

## Northeastern District Association of Cooperative Extension Secretaries 1974 Spring Meeting

The Northeastern District Association of Cooperative Extension Secretaries held their meeting on Saturday, May 18, 1974 at 2:00 p.m. at the Chowan County Extension Office, Edenton, N.C.

Sharron Carter, President, called the meeting to order. Mrs. Carter also gave an inspiring invocation.

Linda McMullen, Secretary, read the minutes from the October 24, 1973 meeting at Nags Head. The roll was called by counties. There were eleven members present representing eight counties. Those present were:

- Bertie: Katherine Gillam, Hilda Mitchell, Ruth Smith
- Camden: Linda McMullen
- Chowan: Betty Dail, Mabel Jordan
- Currituck: Sharron Carter
- Gates: Lillian Briggs, Myrtle Rountree
- Martin: Louise Newsome
- Pasquotank: Miriam James
- Pitt: Frances Cobb

The Treasurer's report was given by Miriam James, Treasurer. The report was as follows:

- Balance on hand as of October 24, 1973 was \$65.00
- Receipts (New members and State dues): \$72.00
- Total: \$ 137.00
  
- Expenses were:
- 2 Delegates to State meeting in Greensboro (President and Secretary) 11/73: \$53.08
- President's expenses to attend Directors meeting in Raleigh, April 5, 1974: \$16.00
- State Dues - 21 members @ \$2.00 each (sent to Faye Saunders, State Treasurer): \$42.00
- Bank Service Charge: \$. 44
- Total Expenses: \$111.52
- Balance on Hand as of May 18, 1974: \$25.48

### **Committee Reports**

- Membership - Lillian Briggs, Chairman, no report.
- Rules and Bylaws - Wanda Williams, Chairman, not present, no report
- Goals and Aims - Miriam James, Chairman, reported that our District Goals and Alms were adopted by the State Goals and Aims committee.
- Nominating - Frances Cobb, Chairman, no report.
- Hospitality - Nellie Perry, Chairman, not present, no report.
- Public Relations - Katherine Gillam, Chairman, no report.
- Finance - Marjorie Fields, Chairman, no report.
- Professional Improvement - Hilda Mitchell, Chairman, reported that she had written rules for her committee. She read them to the members and asked for suggestions. There were none. Her rules were accepted (copy enclosed with these minutes).

The new business of the day consisted of selecting a new Hospitality Committee Chairman. Betty Dail of Chowan County was nominated and elected to serve by a majority vote.

The next State meeting will be held in Raleigh on September 20, 1974. Mrs. Carter announced that she is planning to attend and urged other members to go.

Copies of the ratified bill passed by the House and Legislature to correct salary inequities were passed out to the members. Mrs. Carter went over the bill with us. She then asked for the opinions of the members. A discussion followed.

Mrs. Carter read a letter from Luba K. Smith, Public Relations Chairman, concerning a gift for the State President. The letter recommended a \$1.00 contribution from each member to purchase a gift for Mrs. O'Neal for all the work she has done for our organization. A motion was made and seconded to contribute \$1.00 per member for the gift. The motion carried. Mrs. James, Treasurer, took up the money. She will send it to Mrs. Smith. Mrs. Carter asked the Secretary to write the non-attending members asking for their contributions.

Miss Gillam made the suggestion that we recognize Mary Carstarphen of Martin County on her retirement. A motion was made, seconded and passed that we permanently incorporate in these minutes: We recognize Mary E. Carstarphen of Martin County upon her retirement from the North Carolina Agricultural Extension Service after forty-one years of service.

Copies of the State and District Rules and By-Laws and Constitution were passed out to the members.

- ARTICLE I - NAME of the Constitution was discussed. A motion was made and seconded that we change the name of our organization to the Northeastern District Association of Cooperative Extension Secretaries.
- ARTICLE III - MEMBERSHIP was brought to the attention of the members by Mrs. Carter. There was discussion on whether or not the State Office secretaries should be included in our Association. It was decided that since they are classified under the State Personnel Act, they would not be included.
- BY-LAW I - Section 1 - Dues were discussed. A motion was made, seconded and carried that we change the By-Law to read: Dues should be in the treasury by January 1. Any member failing to pay dues by January 15 shall be automatically dropped from membership.
- A motion was made that we change BY-LAW IV - MEETINGS, Section 2 to read: Meeting time and place shall be determined by the Board of Directors. The motion was seconded and carried.

The President asked if there were any other changes in the Rules and By-Laws or Constitution to be made. There were none.

The group joined Mrs. Mitchell in thanking Betty Dail and Mabel Jordan of Chowan County for hosting the meeting in Edenton.

Mrs. Carter stated that new officers will be elected at our next District meeting.

There was no more business to discuss. The meeting adjourned at 3:30 p.m.

Respectfully submitted,

Sharron D. Carter, President  
Linda F. McMullen, Secretary