

NCCEAPA-NCD Minutes
August 24, 2018
Guilford County Extension

- Kathy Hepler, President, called meeting to order at 1:19 pm.
- Gwen Rubio, Secretary, did roll call. 17 members present.
- Gwen Rubio, declared quorum.
- Deb Fuller motioned to approve the agenda. Sandy Kanupp seconded. Approved.
- Kitrinka Gordon, 1st Vice President read the thought for the day.
- Kitrinka Gordon motioned to approve the minutes. Sandy Kanupp seconded. Approved.
- Sally Southard gave us an updated on the account balance and read the financial report. She mentioned that we are still accepting donations.
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Committee Reports

- Benevolence-No Report Report-Chair, not present. No report.
- Membership-Chair not present. No report.
- Nominating-Vacant
- Professional Development-Deb Fuller received one applicant from our district for the professional improvement award. Will be submitted to the state. 4 nominees for the Distinguished Service Award.
- Public Relations-Vacant
- Rules & Bylaws-Sandy Kanupp-Question raised about when to elect officers.
- Reflections-Nicole Vernon-no report
- Web/Social Media-Gwen Rubio-39 members. Gwen encouraged other members to join the facebook page.

Old Business

- Discussed state meeting details

New Business

- Motion made by Sandy Kanupp for Jill Cofert to take the position of district 2nd VP. Kitrinka Gordon seconded. Approved.
- Motion made by Gwen Rubio for Nicole Vernon to take District Secretary position. Crystal Mercer seconded. Approved.
- Motion made by Sandy Kanupp for Sally Southard to remain treasurer. Jill Cofert seconded. Approved.

Committee Chairs

- Chasity Elliott, Randolph County will remain Benevolence Chair.
- Sally Southard, Surry County will remain Finance Chair.
- Annette Roberson, Vance County will remain Membership Chair.
- Crystal Mercer is considering chairing the Nominating committee.

- Public Relations committee will now be combined with the Web/Social Media committee.
- Nicole Vernon, Surry County will remain chair of Reflections committee.
- Crystal Mercer is also considering becoming chair of Rules & Bylaws committee.
- Deb Fuller agreed to take on chair of Web/Social Media (including public relations duties) committee.

Other New Business

- Meeting rotation maps have been updated and handed out to members. When you host, please send agenda to the District President to forward on for approval.
- Installation of new officers
- Meeting adjourned 2:41 pm.

Submitted Respectfully by Gwen Rubio