

2017 NCCEAPA Spring Meeting Minutes
Friday, May 19, 2017
Person County Extension Office

Paul Westfall, Director of Person and Granville Counties welcomed Tracy Kendrick, chairman of Person County Board of Commissioners.

Paul welcomed Jim Cowden, District Extension Director.

Jim spoke about branding. Presently have 5 CED positions open. Area specialized poultry agent position will be interviewing soon. Natural resource open, EFNEP position open. Mentioned 4 goals they are presently working on. On boarding and mentoring programs, P-Card, Admins Clock In and out in Wolf time, manage scheduling (agents). Agribusiness council-NC State University and A&T just received grant from USDA for sustainable ag and helping communities thrive-1/2 million dollars.

Paul welcomed Kyleen Burgess, Area information management for 31 counties. They will set up on 2 factor authentication required by University OIT. If you check email on phone, you need to install 2 apps on your phone. Why do we need this? Answer is Increased data breaches, cyber attacks, phishing attacks. Duo protects shibboleth and google authenticator protects your gmail through work.

Cell: Kyleen-252-398-7477/can text

New employees do add new user on site/Sandy Kanupp does it for the NCD.

Laura Apple, President, called business meeting to order.

Kathy Hepler, 1st VP, said the thought for the day.

Gwen Hernandez, called roll and declared a quorum.

Motion for minutes to be approved by Sandy Kanupp

Seconded by Sherry Ramsey

Treasurer's report-Sally Southard, Treasurer (not present-no report)

Motion for treasurer report to be approved by

Seconded by

Committee Reports:

Benevolence, Kay Evans- Chair

Finance, Sally Southard-Not present

Membership, Pana Jones-Not present

Nominating, Sherry Ramsey-No report

Professional Improvement- Kitrinka Gordon

Public Relations-no report

Reflections-Nicole Vernon-Not present

Rules & By-laws- Sandy Kanupp-handed out NCD standing rules and draft of rules and by-laws for district.

Web/Social Media-Gwen Hernandez

Other announcements:

Laura:

Kathy Hepler, Laura Apple, Carmen Boswell attended the Winter Board meeting. She reports it was a great meeting and she encourages others to attend.

Becky Castello spoke about the National and State meeting. This year they will be done in conjunction. Encouraged everyone to join TERRSA. Meeting in Flat Rock, NC this year, Sept. 20-22. TERSSA will be Wednesday (all TERSSA) you can attend even if not a member and would like to experience what TERSSA has to offer and see what it is. In order for you to be an active member, you have to be a state member to vote and be active in your district.

Business Operations Mastery Class: If you weren't there, reach out to your county admins. There are many changes.

Old Business:

Fundraiser discussion: Becky sent email about raffles for state meeting. Suggestion that each county let everyone know what type of raffle they will have at the state meeting so we will know in advance.

Membership dues-we were able to cover Mignon's this time. Sherry Schwab and Dr. Bonano spoke up at the Business Mastery that they are willing to support our association.

New Business: Laura sent email out to find Public Relations chair since Ann Burrows retired.

Kathy attended the Winter Board Meeting. We are hosting next year. There is not much information on hosting. Sandy Kanupp has experience hosting so will share the information with Kathy. Hosting in Sept 2018. Need ideas for location that will hold 125ish, will need a couple of banquet rooms. Any experience you have hosting a meeting. We are creating a document with the state, hopefully on google drive. Kyleen suggested to possibly use the planning document for agent meeting which she will send to Kathy. Gwen suggested a person who can take care of the accommodations for our state meeting.

Awards are due Aug 1. Kathy will send via email. Encouraged everyone to nominate themselves. Also, last year Kathy sent emails to county directors and encouraged to nominate their admin. Website-need to add some current forms, etc.

Professional Improvement Scholarship Update due Aug. 1

Invitation to 2017 Fall Meeting (Area 3 hosting rotation-Alamance, Orange, Durham, and Chatham)

Motion to Adjourn –Kathy Hepler
Seconded-Kay Evans