

**North Carolina Cooperative Extension Administrative Professionals  
Association –(NCCEAPA-NCD) Spring Meeting  
Wilkesboro, NC Minutes May 20, 2016.**

Jim Cowden, District Director welcomed all and spoke about the Horn of Plenty & Travel.

The spring meeting for the NCCEAA-NCD was held on Friday, May 20, 2016 in Wilkesboro, NC. President, Mignon Shepard called the meeting to order. Laura Apple, 1st Vice President, gave the thought of the day. Gwen Hernandez, Secretary declared a quorum.

Carmen Boswell, made a motion to approve the minutes from last meeting, after an amendment suggestion from Sandy Kanupp. Pam Jordan-Carrington seconded the motion. Minutes were approved.

Voted to accept amendment voted on and approved  
(amendment-change all campus by Sandy Kanupp to north central

Gwen Hernandez conducted roll call.

Sally Southard, Treasurer, went over treasurer report.

Miss North Carolina fundraiser was discussed. 4 member participated and raised a total of \$1658.90.

Committee Reports were given as follows.

Benevolence-Kay Evans, Orange County

Finance-Sally Southard-Surry County

Membership-Pana Jones-Durham County

Nominating-no report

Professional Improvement-Kathy Hepler-Forsyth County

\*Herter O'Neal Scholarship received 19 applications. Encouraged everyone to apply for awards, nominate yourself or someone else.

Public Relations-Ann Burrows-Vance County

Reflections-vacant/No report

Rules & Bylaws-Sandy Kanupp

Web & Social Media-Gwen Hernandez-Granville County. Encouraged all members to join our NCCEAPA-NCD facebook group

Christine Barrier spoke about TERRSA and encouraged all to join. They meet quarterly. National meeting will be held on October 18 & 19 in Columbus Ohio.

NCD will be hosting the NCCEAPA state meeting in 2018. We will need to come up with some fundraisers for this.

Sally Southard was crowned the winner of Miss North Central. She raised \$680. Gwen was second with \$390, Carmen raised \$345, and Mignon \$243.90.

Sarah Moore resigned from the reflections committee chair. Mignon asked if anyone would like to nominate someone for the committee chair. Nicole Vernon has agreed to take over.

Laura is creating a new member brochure. She will get some information of history on the website and would like to get a current group picture of members. She also welcomes ideas for the brochure so please send any ideas to her.

Meeting Adjourned

Respectfully Submitted,

Gwen Hernandez, Secretary