

NCCEAPA-NCD
Executive Board Minutes
4/4/2013 (Meeting via Collaborate/Blackboard)

Board Members present: Sandy Ruble, President; Karin Cousineau, 1st Vice President; Jan Taylor, 2nd Vice President; Shawn Senter, Secretary; Sally Southard, Treasurer; Pam Jordan-Carrington, Advisor

Board Members absent: none

As President, Sandy Ruble called the meeting to order at 1:59 p.m. As Secretary, Shawn Senter declared a quorum with five members present.

Sandy entertained the approval of the business agenda as presented. The agenda was approved by consensus. The minutes were presented for approval. Karin motioned for approval with a second by Jan. Motion carried unanimously.

Sandy then gave the thought for the day: "What has made your day so far?" Each person responded accordingly.

The next business item was finalizing the May 3 Business Meeting Agenda. Sally asked for verification of the tour times so that attendees can plan accordingly on their driving times since some will be coming from longer distances. The round-up activity was also discussed; Karin said she would check with her 4-H Agent about an activity.

Shawn had a question about quorum for the May 3 Business Meeting. The By-laws state: "Members present at the annual meeting shall constitute a quorum for the transaction of business. A majority of the members of the Board of Directors and of any appointed committee shall constitute a quorum for the transaction of business." Therefore a quorum shall be the majority of those present at the May 3 meeting.

The next topic was the committee break-out session(s). Sandy will have three questions for each committee to answer during their meeting time. The Professional Development Committee still needs a Chair. Sally asked about those who are not a part of any committee. The consensus was to give people a description of the committees and let them decide which committee best fits them.

Shawn asked Sandy about the reading of the minutes at the May 3 meeting. Sandy said since the minutes are available on the website and that since each person will have a hard copy in their packet, he would not have to read them aloud.

The next topic was the Special Rules discussed at the last Executive Board Meeting. Sandy is moving the Special Rules to Deborah Waterman's portion of the May 3 Business Meeting Agenda.

Sally shared her Treasurer's Report for discussion. Everyone agreed it looked excellent. It was noted that an anonymous members of the North Central District Chapter won the State Logo Contest. That money was donated to the NCD Chapter.

Pam asked about the lunch bags that she is holding in her office for the time being. Sandy asked for ideas on what to do with the bags, and a discussion ensued that concluded with the possibility of using them as a fundraising tool at the State Conference.

Sandy noted that Sheri Schwab has approved the agenda for May 3.

Sandy mentioned the State Conference. Everyone agreed to promote attendance. The question was raised about the cost of the conference. Sandy is going to send a survey to the district association members to get a number on how many people plan to attend.

Sandy asked to amend the budget that was proposed and passed at the prior Executive Board Meeting. She wants to include \$350 as an expense to be added to the budget for the purposes of our district showing its support of the State Meeting. Karin motioned for the amendment with Sally seconding it. Motion passed unanimously. Shawn mentioned that the \$75 from the logo money donation was not included in the original budget. By consensus, the group agreed to use the \$75 towards the \$350 (leaving \$275). The \$275 will be raised via a fundraiser to offset the expense.

With no further business to come before the Board, the meeting was adjourned at 3:14 p.m.

Respectfully submitted,

A handwritten signature in cursive script, reading "Shawn Senter", written in dark ink on a light-colored background.

Shawn Senter,
2012-2013 North Central District Secretary