



Fall Meeting

October 13, 2016
1:00 pm – 4:00 pm
Minutes

Call to Order: President Geri Bushel called the meeting to order and welcomed every one.

Review and Approval of Agenda

Agenda was amended to add Tracy Brown under membership and Website under New Business. The agenda was approved.

Review and Approval of the Minutes from August 5, 2016

The minutes of the August 5, 2016 meeting were amended to include the list of current officers and to change the spelling of Sherri's name to Sheri. The minutes were approved. Donna will send an updated list of the minutes to everyone. We welcomed a new member, Mrs. Bernadette Smith-Murray, and everyone introduced themselves.

Roll Call: Andrea Brooks, Suzanne Hugus, Donna Holland, Geri Bushel, Anita Wright, Evelyn Stahling, Crystal Headen, Bernadette Smith-Murray, Margaret Browne, and Alice Pennix were present.

Thought of the Day: Provided by Andrea Brooks

"The measure of who we are is what we do with what we have", written by Vince Lombardi.

Committee Reports: Our committees were not formed yet. They will be identified under New Business.

Geri presented the financial report, which included checking account; State Registration Payments; 2016-2017 Proposed budget; Money Market; State Meeting Expense Final Report and Final Report for Campus Chapter. After discussion it was noted that \$415.03 was used to balance our budget; our shares account only needs \$25 to stay open, and we currently have \$3,159.69 in our account. A motion was made and approved to refund monies back to Christine and Lisa Forest for extenuating circumstances which didn't allow them to come to the State meeting. A refund letter will be drafted and mailed out, entailing the refund amount minus the \$25 processing fee.

It was noted that the State Employee Credit Union is phasing out business accounts. Crystal will do some research to identify other credit unions or banks. Coastal Federal Credit Union, Premier Credit Union, Electel Cooperative Credit Union and Truiliant Federal Credit Union were mentioned as possible financial institutions to relocate the campus chapter accounts.

Old Business

- 2016 State Meeting Debrief - Geri gave thanks to everyone for a job well done. The Extension Administration at both institutions were very impressed with the conference. Everyone agreed that we did a great job with this year's state meeting. Thank-you letters will go out to all vendors involved. There are some additional conference bags that may be used to welcome new members.
- Everyone was encouraged to continue to nominate each other for various awards.
- There was a discussion on how to recognize members for their activities outside of Cooperative Extension. A suggestion was made to do a Membership Spotlight. Evelyn will take on this task and get back to us.
- A suggestion was made to do more activities that may help us get to know each other better; a suggestion was to get together after our meetings to socialize.
- A questions was raised to whether we still needed our fundraising committee. It was noted that we should continue to fundraise, as it can be used to subsidize a trip or event we may want to participate in.

New Business

Committee Assignments

Fundraising – Anita, Chair; Crystal
Hospitality – Crystal, Chair; Bernadette
Membership – Alice, Chair; Margaret
Public Relations – Evelyn, Chair; Anita
Reflections – Donna, Chair; Andrea
Rules and Bylaws – Margaret, Chair
Nominating – Andrea, Chair
Professional Development – Suzanne, Chair; Evelyn

Membership Dues

- Suzanne made a motion to pay dues for all members that want to be members of TERSSA. The motion was approved.
- A tally was handed out to vote on whether Tracy Brown should be nominated as an Honorary Member

Community Service Project

- Crystal will present a list of community service projects for our holiday, spring and state meetings.
- A suggestion was made to make a donation to a NC group that assists the flood victims affected by Hurricane Matthew.

Upcoming Meetings

A doodle was previously submitted requesting availability for the upcoming meetings. Some dates suggested were:

October 13, 2016	April 28, 2017
October 20, 2016	July 27, 2017
December 8, 2016	July 28, 2017
April 6, 2017	August 3, 2017
April 20, 2017	August 4, 2017

It was noted that the October meeting in Raleigh was Fair time; the December and April meetings would be in Orange County and the Summer meeting/Cookout would be in Bryan Park.
The final dates agreed upon for our upcoming meetings are:

Website

The website has been updated with links, per Suzanne.

Discussion was held about the possibility of creating a Facebook page. Anita and Evelyn will look into the possibility and report at our next meeting.

Margaret and Alice will revise and update the Campus Chapter brochure.

Announcement:

- The NCCES State Extension Conference will be November 14-17, 2016 in Raleigh, NC
- Andrea will be attending the Federation Forum on November 17, 2016.
- Votes were tallied and Tracy Brown will be nominated to become an Honorary Member

The meeting was adjourned at 3:45pm.