



**Minutes from April 8, 2016
Orange County Extension Center (1-4pm)
306-E Revere Road, Hillsborough, NC 27278**

Attendees: Andrea Brooks, Suzanne Hugus, Karla Frizzelle, Evelyn Stahling, Donna Holland, Anita Wright

Call to order: by Andrea Brooks- President

Review and approval of minutes- motion by Anita Wright, 2nd Karla Frizzelle

Thought of the Day: by Andrea Brooks:

Rather than beating yourself up for what you are not doing, appreciate and celebrate things you are doing. When you shift your focus away from what you do not want, you create a vision for what you do want. Don't fight with yourself- focus on what you do want, can do, choose to do, are ready to do. Iyanla Vanzant

State Meeting Committee Reports:

Financial Report and 2016 State Committee Report: by Geri Bushel (absent)

- No Report- Geri
- On April 20th the association was notified by Geri that The NC Extension and Community Association (NCECA) is going to support our state meeting and are donating \$1000.00.

Fundraising: by Evelyn Stahling (see attached) Discussion also;

- Donna Holland will reach out to entities in Greensboro (Whole Foods, Harris Teeter and Chick Fil-A)
- Evelyn will reach out to Mutual Insurance in Durham and Nationwide in Raleigh

Hospitality: by Geri Bushel (absent)

- No report

Keynote speaker: by Andrea Brooks

- Andrea and Anita are still working/considering Robin Adams

Professional Development: by Donna Holland

- Speakers have been contacted and have agreed as follows:
 - Dr. Eric Gladney – The Art of Confidence: Building Your Personal Power and Spotlighting Your Unique Value
 - Dr. David Jones – How to Communicate Better with Almost Everyone
 - Dr. Carinthia Cherry – Be Renewed: Stay Fit While You Sit
 - Dr. Claudette Smith – Financial Money Management
- Suzanne Hugus suggested looking into getting the mascot from the Greensboro Grasshoppers to be available for pictures

Registration: by Karla Frizzelle

- Will submit a rough draft of the registration for the website and LMS by Thursday April 15th
- Anita and Karla will work on getting the details for the registration as well as the registration fee of \$130.00 with the late fee being \$175.00

- Karla also shared a rough draft of the logo: a flower petal with the words Renew, Restore, Redirect within the petals. Donna will contact Joshua Loftin A&T's graphic artist for a professional touch up

Decorations: by Alexis Gaines- absent

- No report

State Ad Hoc: by Anita Wright

- Shared participate bags; the duffle bag was chosen with the color being turquoise @ \$5.68 each, ordering 100
- Association shirt colors: Turquoise, purple or black
- Set up for the program on September 15th will be in the Atrium
- When participants register on the 15th they will pick up their lunch. It will be from 11am until 12noon
- ***Need to verify the time when the Decoration Committee will set up for the Banquet 4-4:30?
- The Banquet room will be available from 6pm until 9pm and after the banquet we will play recorded music, and other ideals for games are "District Feud", ONO, and other games
- Shelia Ange has loaded the video announcing the 2016 State Meeting
- The Registration Site and LMS should be completed and registration available by the end of April 29, 2016
- The Room Block Code is NCCEAPA for the special rate
- Guest fee for the banquet was discussed (\$50.00) and there is a Vegetarian Option- The total cost of the dinner buffet is \$1,119.65
- The members present came up with ideas of items to go inside the bag;
 - Teas, mug, stress ball, candles, cozy socks, poetry, lotions, samples from Avon and or Mary Kay, make sachets of sea salt, journal,
 - Peanuts (Alice and Evelyn)
 - Donations of Duplin's wine (Karla will check, we will need around 8-9 cases)
 - Andrea will check with Texas Road House for free appetizer coupons
 - Karla will check with Logan's for peanuts

Old Business:

Community Service Projects will take place at NCSU/Shepherds Table Soup Kitchen and NC A&T April 20th /Urban Ministries

New Business:

Summer Picnic at Barber Park- Hospitality needs to set a date soon as the deposit from last year needs to be utilized

Professional Development: Donna Holland - Leadership Now Videos from You Tube

https://www.youtube.com/watch?v=d3kxFn6eK6g&list=PL2Frn6JBxeSdsAuYKe18f9IE_LYklrHvp

- Personal Leadership
- Communicating with Impact
- Emotional Intelligence
- Effective Time Management

Announcements:

We will have monthly conference calls to stay on top of the details for the 2016 State Meeting

Upcoming Meetings:

June 2016- Picnic in Greensboro (a date needs to be set asap)

August 5, 2016- NC A&T State University

State Meeting – September 14-16, 2016 - Greensboro Marriott Downtown

Adjourn: Karla made the motion, Evelyn 2nd and the meeting was adjourned

2016 Campus Committee's

Registration Committee: Chair Karla, Members; Andrea Brooks, Suzanne Hugus	Responsibility- LMS registration system
Fundraising Committee: Chair, Evelyn Stahling, Members; Donna Holland, Margaret Browne	Responsibility-raise \$3000.00
Hospitality Committee: Chair, Geri Bushel, Members; Crystal Headen	Responsibility-Food, Lunch, Snacks
Professional Development: Chair, Donna Holland, Members; Alice Pennix, Anita Wright	Responsibilities- Two Sessions for the state meeting (9am-10am and 10:15-11:15)
Key Note Speaker-Entertainment: Chair, President Andrea Brooks, Members; Geri Bushel	Responsibility- Find key note speaker with budget of \$500.00, invite administrators
Door Prizes: Chair, Alexis Gaines, Members; Crystal Headen, Geri Bushel	Responsibilities- Decorations with budget of \$400.00
Programs: Chair, _____, Members: Beth Dabney, Anita Wright	Design programs with budget of \$100.00
Logistics: Co-chairs, Anita Wright and Geri Bushel	Responsibility- Organization and planning of the meetings
Nominating: Chair, Suzanne Hugus, Members; Alice Pennix	
Rules and Bylaws: Chair, Alice Pennix	
Reflections: Chair, Karla Frizzelle	

2015-2016 Officers

President- Andrea Brooks

1st Vice President- Geri Bushel

2nd Vice President- Margaret Browne

Secretary – Donna Holland

Treasurer- Geri Bushel

Advisor- Suzanne Hugus

Submitted by: Donna Holland

April 29, 2016