



Minutes NCCEAPA Campus
 Chapter 11.22.2013
 3:00 – 4:30 p.m.

Call to Order and Welcome: President Alice Pennix welcomed everyone in attendance of the conference call and introduced our guests Crystal Headen and Alexis Gaines. She asked members to review the agenda. A motion was made to accept the agenda. A member seconded the motion (*motion was carried*).

Thought for the Day: The thought for the day was shared by Andrea Brooks:

New levels bring new devils.

Stay unapologetically committed to your goals and let go
 of anyone who poisons your spirit.

Roll Call: Nine members were present – Andrea Brooks, , Tracy Brown, Margaret Browne, Donna Holland, Alice Pennix, Evelyn Stahling , Beth Dabney and Anita Wright, and Geri Bushel.

Approval of the Minutes: A correction to the minutes was made regarding a change to the budget on 8.29.13 (see sheet for these).

Standing Committee Reports

Finance: Tracy Brown said the budget was approved with changes. If dues are received by Friday, Nov. 21, members could vote.

Fundraising: Donna Holland reported that the Italian Feast basket raffled at the 2013 State Meeting brought a total of \$390.05 to the chapter. The winner was Mary Lou Addor from NCSU. She stated she was most grateful to the members of the raffle committee.

Hospitality: Geri Bushel sent a card to Kelly Akron to thank her for offering to let us use the park at no charge. The Habitat Restore community project took place on October 11 at the Habitat location in Durham. Participating members included Tracy Brown, Stella Dockery, Beth Dabney, Anita Wright, Andrea Brooks, and Donna Holland.

Membership: Two prospective members participated in the meeting, Crystal Headen and Alexis Gaines, both from A&T University. Two future members are being recruited from NCSU Foundations.

Nominating: (No Report)

Professional Improvement: Tracy Brown reported that Suzanne Hugus won the 2013 Professional Improvement award. Tracy asked if it can be used for anything to pay for her education. The group confirmed this was correct.

Public Relations: Evelyn Stahling reported that she plans to do another newsletter soon.

Reflections: Andrea Brooks urged members to report member events that facilitated a card or acknowledgement.

No Old Business

New Business

Holiday Activity: The Hospitality group will meet and plan a Holiday event.

Committees: Committees were chosen for the 2013-14 year.

Finance: Alice Pennix, Tracy Brown

Fundraising: ** Need Chair, Donna Holland (vice-chair), Evelyn Stahling. Goal should be \$500 each time we have an event.

Hospitality: Geri Bushel (chair), Beth Dabney (co-chair), Margaret Browne, Tracy Brown, Donna Holland, Suzanne Hugus

Membership: Margaret Browne (chair), Anita Wright, Suzanne Hugus

Professional Development: Susan Graham (chair), Donna Holland (co-chair), Anita Wright

Public Relations: Evelyn Stahling (chair), Anita Wright, Beth Dabney

Rules and Bylaws: Anita Wright (chair), Tracy Brown (vice-chair)

Awards Committee (NEW): Donna Holland (chair), Stella Dockery. Tracy stated this was necessary as Campus Chapter traditionally had the fewest number of awards.

Proposed Calendar for 2013-14:

March 28- Board of Directors meeting via conference call 11 a.m.

April 4 - Meeting at NCSU 1 - 4:00 p.m.

June – Chapter Picnic (will plan date at a later time)

Aug. 22 – Board of Directors conference call 11 a.m.

Aug. 29 – Chapter meeting in Orange Co. Extension Office

Oct. 1-3 TERSSA Meeting, Baton Rouge, LA

2013-2014 Officer Installation: Donna Holland performed the installation for Anita Wright. The following members were installed: President- Alice Pennix, 1st Vice-President- Suzanne Hugus, 2nd Vice-President- Andrea' Brooks, Secretary- Evelyn Stahling, Treasurer- Tracy Brown, and Advisor- Susan Graham.

After the installation, members reviewed and voted on the proposed budget. Evelyn Stahling made a motion to move \$50 from the Reflections committee and transfer to the Hospitality. Donna Holland seconded the motion and members voted on the motion. Tracy Brown made a motion to move \$25 from Miscellaneous. Evelyn Stahling seconded the motion and members voted on the motion. Andrea Brooks made a motion to accept new changes to the proposed budget. Evelyn Stahling seconded the motion (members voted). The new budgets are \$400 for Hospitality, \$25 for Reflections, and \$100 for Miscellaneous.

President Graham thanked members for what they did this year. She said "this isn't a hard job, you need your members & you've been here for me"

Ceremonial Passing of Gavel: Alice Pennix presented Susan Graham with a plaque for her service as President for 2012-2013.

After the reading of the benediction, the meeting was adjourned.