



Minutes

NCCEAPA Campus Chapter
NC A&T State University
April 11, 2013
1 p.m. - 4 p.m.

Call to Order and Welcome: President Susan Graham called the meeting to order and welcomed everyone in attendance. She made a few changes to the agenda and asked members to review the agenda. Donna Holland made a motion to accept changes to the agenda. Vicky Merritt seconded the motion (*motion was carried*).

Thought for the Day: The thought for the day was shared by Alice Pennix:

PROMISE YOURSELF

To be so strong that nothing can disturb your peace of mind.
To talk health, happiness and prosperity to every person you meet.
To make all your friends feel that there is something in them.
To look at the sunny side of everything and make your optimism come true.
To think only of the best, to work only for the best and expect only the best.
To be just as enthusiastic about the success of others as you are about your own.
To forget the mistakes of the past and press on to the greater achievements of the future.
To wear a cheerful countenance at all times and give every living creature you meet a smile.
To give so much time to the improvement of yourself that you have no time to criticize others.
To be too large for worry, too noble for anger, too strong for fear, and too happy to permit the presence of trouble.

(Source: Optimist International)

Roll Call: Eight members and one potential member were present – Andrea Brooks, Tracy Brown, Karla Frizzelle, Susan Graham, Donna Holland, Alice Pennix, Vicki Pettit, Anita Wright and Stella Dockery(SE District).

Recorded by: Andrea Brooks

Approval of the Minutes: Members were asked to review minutes and delay approval until after professional development presentation. Alice Pennix made a motion to accept the minutes. Tracy Brown seconded the motion (*motion was carried*).

Professional Development: Lalit Rainey, Technology Support Analyst and Stephen Charles, Web Developer of NC A&T conducted a presentation on Social Networking and Mobile Technology. They discussed the purpose of each, do's and don'ts. They also talked about importance of passwords, anti-virus, location services and hot spots.

Standing Committee Reports

Finance: Tracy Brown provided members with current financial reports.

CHECKING	\$ 946.25
MONEY MARKET	3,082.85
SHARES	29.17
TOTAL FUNDS	\$ 4,058.27

Fundraising: No report

Hospitality: Donna Holland reported that the Christmas Social was held at the Orange county Extension Center in Hillsborough on Friday, December 7, 2012 from 1 p.m. until 4 p.m. The meal was provided by Panera Bread and consisted of various sandwiches, cheese and broccoli soup, garden vegetable soup, salad, French baguettes, assorted desserts, tea and water. The committee opted to use formal china, glassware, cloth napkins for the meal. The atmosphere was especially colorful and festive. The budget was \$184.66. The glassware, disposable plates and napkins were saved for future use. Vicky Merritt, recent retiree, joined the chapter for the social and meeting.

Membership: (Vicki Petit reported for Suzanne Hugas) A survey was sent to members in early March to inquire about a membership drive. Based on the survey(ten responses), 100% felt the chapter should hold a membership drive, most enjoyed last year's drive and had positive feedback. 70% felt it should be combined with the annual picnic. Suzanne expressed that she struggles with our small "active" membership &

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hopes it will result in more members. She feels chapter should discuss activity levels among members-seems like the same group of folks do most of the work. She also stated that there are approximately twenty-three members on paper but only ten to fifteen active members. Members discussed Suzanne's concerns (and if she was including honorary members in her count of 23 members).

Nominating: No report

Professional Improvement: Anita Wright stated that in October 2012, the campus chapter completed a self-guided tour of the JC Raulston Arboretum in Raleigh, NC. The chapter learned about various types of plants and vegetation. After the tour, members attended the State Fair in an effort to complete a scavenger hunt. The scavenger hunt was designed to help you learn more about North Carolina and various exhibits at the fair. The campus chapter president issued a challenge where the person who was the first to submit the completed scavenger hunt form would receive a reward. Andrea Brooks was the winner of this challenge.

Public Relations: (Vicki Petit reported for Evelyn Stahling) The Campus Chapter composed and distributed its second e-newsletter in March 2013. The theme "Growth and Change" highlighted a message from Chapter President Susan Graham heralding the growth of our organization, and upcoming spring season. A feature article showed the chapter's efforts with the service project in December 2012 at the Habitat Re-Store in Durham, NC. The "Good News" column shared events from active members and retirees. Evelyn expressed she looks forward to publishing another newsletter in the Fall. She urged members to continue sharing their photos and news.

Reflections: Anita Wright shared a DVD presentation of photos from the chapter's self-guided tour of the JC Raulston Arboretum in Raleigh, NC during the October meeting.

Rules & By-Laws: No report

Other Reports

Webmaster: Tracy Brown stated that on March 19, 2013, John Dorner, IM Agent at NCSU provided training for all NCCEAPA State and District Webmasters. The training was to show where the new "State" website was moved to as well as to where the new "District" website will also be located. The goal was to get things to look more uniformed and easier to edit.

Recorded by: Andrea Brooks

Old Business

Member Profiles: Andrea stated that she now has most of the member profiles but there are still a few who have not submitted their profile. She stated she would re-send email with form to members.

EIN Update: Susan Graham and Tracy Brown went to the SECU and submitted application to set up our own EIN (at the request of State association).

New Business

Nomination of Honorary Members: Each year the membership chair requests to have two members nominated for honorary membership. After members agree, the applications are forwarded to the state officer and new honorary members are presented at the state meeting. Karla Frizelle made a motion to nominate Vicki Petit and Vicky Merritt as honorary members to be presented at the state meeting in September. Alice Pennix seconded the motion (*motion was carried*).

Remaining Meetings for 2012-2013: Donna Holland suggested a central location for our summer picnic usually held in June. Our August meeting will include installation of new officers. Susan Graham stated she would send out a doodle for availability. Donna asked members if interested in another community service project. Most members expressed interest in another project. Donna stated she would inquire about our chapter helping to build a house.

State Meeting Update: Tracy Brown and Susan Graham attended South Central district meeting April 5. A table has been reserved for us to place Sue Mills items during the meeting at the Embassy Suites in Concord, NC. The TERSSA meeting will take place on September 25 before our state meeting begins on September 26. The registration fee is \$100 and will cover meals. The hotel rooms are \$145 per night for double rooms.

Campus Chapter Logo: Susan asked members if they wanted to update current logo or create a new logo. Members opted to update current logo and suggested that "inside extension" be removed, change acronym, and have a professional update the logo using funds from our miscellaneous budget. Andrea made a motion to update the logo. Karla seconded the motion (*motion was carried*).

Anita Wright reminded everyone about awards, nominations, etc. Susan thanked the ladies of NC A&T for hosting the chapter.

Recorded by: Andrea Brooks

After the reading of the benediction, the meeting was adjourned.

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