

**Minutes - Board of Directors Meeting
North Carolina Association of Agricultural Extension Secretaries**

**Islander Motor Inn
Emerald Isle, NC
September 16, 1982 -- 5 p.m.**

The Board of Directors of the North Carolina Association of Agricultural Extension Secretaries (NCAAES) met September 16, 1982 at 5 p.m. at the Islander Motor Inn, Emerald Isle, N. C. with the President, Cynthia Potter, presiding.

Those present were:

- Cynthia Potter, President
- Lillian Briggs, First Vice-President
- Joy Marshall, Second Vice-President
- Lou Lakey, Secretary
- Margaret Reynolds, Advisor
- Linda Lee, Southeastern District President
- Mariah McPherson, North Central District President
- Betty Cox, Nominating Committee Chairman.

The minutes of the September 3, 1981 Board of Directors meeting were read and approved.

The following items of business were approved by the Board:

1. The First Vice-President, Lillian Briggs, presented five applications for the Herter-O'Neal scholarship. After discussion, the Board passed a motion: The number one choice for the award - Lola Denise Newell, Gates County, and the alternate choice - Phyllis Ann Savage, Gates County. After further discussion, the Board decided that the scholarship check should be made to the school that the awardee is attending.

The Southeastern District will be responsible for the award in 1983. Margaret Reynolds explained the decision made at the May 14, 1982 meeting to get the scholarship ready by the 1983 Spring planning meeting.

Lillian Briggs read a thank-you letter from last year's recipient, Rita Purdie.

2. The Board approved the following nominations for NCAAES Honorary members:
 - Catherine Chase - Wayne County (SE)
 - Laura T. Pratt - Anson County (SW)
 - Pauline Houston - Macon County (W)
 - Cleo Grose - Rutherford County (W)

The NCAAES Secretary will furnish the President of the Host District a list of Honorary members and their addresses each year before the invitations are mailed for the annual meeting.

3. It was decided to buy a 'new scrapbook for the Scrapbook Chairman, Helen Vann, as the old book is full.
4. Discussion took place concerning a possible regional (Georgia, South Carolina, North Carolina) meeting of Extension secretaries. The President reported that Extension Administration would not

endorse a tri-state meeting. The Board decided to forego any further planning for the time being. Reasons for and benefits to be gained from a regional meeting will be worked up and put into writing.

5. Linda Lee distributed an Evaluation Form (copy attached) that was brought from a South Carolina Extension Secretaries meeting last year. The Board decided to pass these out at the NCAAES meeting September 17, 1982.

The meeting adjourned at 6 p.m.

Respectfully submitted,

Lou Lakey, Secretary
NCAAES, 1982

Attachment