

**Minutes - 9th Annual Meeting
North Carolina Association of Agricultural Extension Secretaries**

**Islander Motor Inn
Emerald Isle, NC
September 17, 1982 -- 10 a.m.**

The ninth annual state meeting of the North Carolina Association of Agricultural Extension Secretaries was held September 17, 1982 at the Islander Motor Inn, Emerald Isle, NC.

The meeting was called to order by President Cynthia Potter at 10 a.m.

Welcome greetings were extended by: Mary Sue Noe, Chairperson Carteret County Commissioners; Ralph Sasser, Southeastern District Chairman; and Cynthia Potter, NCAAES President.

David Quinn, Swansboro High School, gave a special musical presentation in song. The invocation was given by Rev. Jimmy Sides, Pastor of First Baptist Church in Jacksonville.

Katie Ethridge, Onslow County, introduced the Second Division Marine Corps Band, Camp LeJeune, Jacksonville. They gave a tremendous musical performance.

Recognition of special guests was made by Cynthia Potter. They were: Dr. Bob Wells, Associate Director; Mrs. Josephine Paterson, Northeastern District Chairman; Kathleen Nelson, District program treasurer; Ralph Sasser, Southeastern District Chairman; Mrs. Addie Harrell, District Extension Chairman's Secretary; and County Extension Chairmen - Hoover Royals, Anson; Jim Bunce, Carteret; Mrs. Lois Britt, Duplin; Jim Stephenson, Nash.

Associate Director of Extension, Dr. Bob Wells, spoke on "Pride in Professionalism."

Dorraine Jacobs, Miss Columbus County - 1981 and third in Miss North Carolina - 1982, entertained with songs and monologue using the theme, "I Am Woman".

The meeting recessed for lunch at 12 noon and reconvened at 1 p.m.

President Potter announced that Dr. Paul Dew was present at the pig pickin¹ Thursday and presented a plaque for 38 years service to Pauline Houston, Western Association.

Pam Ginn, Greene County, made a motion that the reading of the minutes be dispensed with since everyone had received copies by mail. The motion was seconded and passed.

Cleo Geer gave the treasurer's report, which shows a balance of NCAAES money as \$1,783.59.

Lou Lakey, secretary, called the roll by Districts. They were:

- Northwestern - 7
- Southwestern - 19
- North Central - 24
- Southeastern - 31
- Western - 7
- Northeastern - 11

- total 99

Old Business

1. Regional meeting (tri-state - North Carolina, South Carolina, and Georgia) plans will be brought up later. The President reported that Extension Administration would not endorse a regional meeting. Reasons for and benefits to be gained from a regional meeting will be worked up and put into writing.
2. The NCAAES Scrapbook was on display and Helen Vann, Scrapbook Chairman, was given permission to buy a new one as the old one is full.
3. The President commended Alice Cox for the 1982 NCAAES Newsletter.
4. Committee has been appointed to up-date the NCAAES Handbook. They are:
 - Chairman, Jane Ellington (Gaston - SW)
 - Betty Penland (Macon -W)
 - Erma Williamson (Caswell - NW)
 - Mariah McPherson (Orange - NC)
 - Katherine Gillam (Bertie - NE)
 - Nadine Benson (Lenoir - SE).
5. Lillian Briggs read a thank-you letter from Rita Purdie, 1981 scholarship recipient. Lillian announced that the Herter-O'Neal Scholarship award for 1982 recipient is Lola Denise Nowell - Gates County. Southeastern District will be in charge of 1983 scholarship.
6. Lou Lakey read the nominations for Honorary Members:
 - Catherine Chase (Wayne - SE)
 - Laura. Pratt (Anson - SW)
 - Paullne Houston (Macon - W)
 - Cleo Grose (Rutherford - W).

Betty Penland made a motion that they be accepted. The motion was seconded and carried.

Committee Reports

- Hospitality: Lula McLamb, Chairman, expressed thanks for the wonderful job done.
- Professional Improvement: Betty Penland, Chairman, reported the activities of all six districts.
- Goals and Aims: Elizabeth Lassiter reported the goals and aims as:
 1. Encourage secretaries to update their knowledge and methods of secretarial skills.
 2. More secretary training meetings through State College.
 3. Work toward getting time off to cover district and state meetings (two district meetings a year and two days for state meeting).
 4. Up-date evaluation forms for secretaries.
- Membership: Nell Boone, Chairman, reported. State Membership Committee sent a letter along with a brochure they prepared inviting membership and promoting the association to counties that do not have 100% membership.
 - Prepared report of 100% membership counties for 1982.
 - Made plans to send cards of welcome to each new member.
 - District Membership Committees were active in membership drives.
 - Suggested the State Treasurer send State Membership Chairman a list of 100% counties.
- Lillian Briggs, First Vice-President, presented the "Executive Board Award" to Margaret Reynolds, Gaston County.
- Betty Cox, Nominating Committee Chairman, presented the following slate of officers for 1983:
 - President - Lillian Briggs (Gates, NE)
 - First Vice-President - Joy Marshall (Surry, NW)
 - Second Vice-President - Mariah McPherson (Orange, NC)
 - Secretary - Vera Dreyer (Swain, W)

- Treasurer - Lula Shipman (Bladen, SE)

Motion was made, seconded, and passed that this slate be accepted. Margaret Reynolds, NCAAES State Advisor, conducted the installation ceremony.

Mrs. Lois Britt, Duplin County Extension Chairman, presented Cynthia Potter an arrangement of cut flowers in recognition of her work in Extension.

A moment of silent prayer was held for Jessie Ellis, Craven County Extension Secretary, due to her illness.

An Evaluation Form was distributed to everyone present to be filled out. The results will be compiled by Southeastern District and sent to next year's host district, Northwestern.

The Northwestern District issued an invitation- for the 10th NCAAES Annual Meeting. Pat Birdsong, Watauga County-NW, showed a film, "High Country - A Land for All Seasons," and passed out a questionnaire for program preferences in 1983.

Joy Marshall, Second Vice-President, took charge of giving out door prizes.

Lillian Briggs adjourned the meeting at 3 p.m.

Respectfully submitted,

Lou Lakey, Secretary
NCAAES, 1982