

1979 Spring Board of Directors Meeting

Minutes – Board of Directors Meeting

North Carolina Association of Cooperative Extension Secretaries

Jane S. McKimmon Center
Raleigh, NC
May 31, 1979

The Board of Directors of the North Carolina Association of Cooperative Extension Secretaries met Thursday, May 31, 1979 at the Jane S. McKimmon Center in Raleigh. There were 34 members present with three visitors – Dr. T. C. Blalock, Mr. D. G. Harwood, Jr., and Dr. Paul E. Dew.

Betsy Crews, president, presided. The invocation was given by Lisa Sink and Mandy Burnett. Minutes were read by secretary Pam Ginn and approved as read.

Comments by Dr. Blalock included:

- Extension will present a plaque of recognition to anyone who retires including secretaries, this will be implemented in three to four months.
- Craig Wilburn is preparing a video tape on fringe benefits.
- He asked that Betsy appoint two ladies from our Association to serve on a state board to plan training sessions for secretaries.

Matters of Concern

- It was suggested that district presidents get out a reminder letter to each member of their district reminding them that dues should be paid by January 1.

- In the election of district officers,, we were encouraged to involve as many different secretaries as possible. List of district officers should be submitted as soon after district meeting as possible and is to include names and addresses and also indicate if they are Miss or Mrs.
- District presidents are to appoint chairman of district committees. This chairman would automatically serve on state committee.
- Betsy will write a letter to Dr. Hugh Liner asking for all state committees to be able to attend Board of Directors meeting.

Items of old business:

- We discussed our State Newsletter. Ideas were gathered as to what should be included. A motion was made and seconded that we withdraw the May 15 deadline for news to be sent to the chairman of the Public Relations Committee. Motion carried. It was amended that the deadline for news be set 30 days after Board of Directors planning meeting.
- There will be more copies of the handbook printed.
- Pictures were taken for our scrapbook.
- Betsy briefed us on the progress the other' states were making of organizing their association.
- A motion was made that the Annual Planning Meeting will be held in May every year and the State President, when setting the date, would take into

consideration that the North Central District meets the first Saturday in May. The motion carried unanimously.

New Business:

- The Finance Committee reported on budget for 1979. Motion made, seconded, and approved that we accept the report as stated by Finance Committee.
- The scholarship recipient will come from the Northwestern District.
- The Southeastern District will furnish the Second State Vice-President for 1979/80.
- The Northwestern District was asked to host the 1980 State Meeting.
- District presidents will write a letter to their District Chairman asking that titles of persons listed in Personnel Directory be stated such as Dr. Mr. Mrs. Miss). Also that the quality of the Directory be improved.
- The Sixth Annual Meeting of the NCACES will be held September 21, 1979 at the Sheraton Motor Inn in Southern Pines, NC. Fifty rooms have been reserved for the night of September 20. There will be tours planned for Thursday afternoon, Each district is responsible for one door prize.

The meeting was adjourned by Betsy Crews.

Respectfully submitted,

Pamela G. Ginn, Secretary
NCACES