

# 1978 Spring Board of Directors Meeting

Minutes – Board of Directors  
Meeting

North Carolina Association of  
Cooperative Extension  
Secretaries

Jane S. McKimmon Center  
Raleigh, NC  
May 17, 1978

The Board of Directors of the North Carolina Association of Cooperative Extension Secretaries met Wednesday, May 17, 1978 at the Jane S. McKimmon Center in Raleigh. There were 27 members present with two visitors – Drs. Carlton Blalock and Chester Black.

Erma Williamson, president, presided. The invocation was given by Ernestine Talley. Minutes were read by secretary Nancy Payne and approved after one amendment.

Comments by Drs. Blalock and Black included:

- Longevity pay for secretaries looks good for 1979.
- The administration will be glad to work with districts who are interested in an "On Campus" Day.

- Secretarial training sessions to be this fall or spring 1979 – one day session, (1 /2 day for administration and 1 /2 day for association).

A discussion was held on whether associate members had to pay dues. The consensus of the board was that they do not have to pay dues as stated in the Constitution, Article IV (Membership) – Section 4.

A motion was made by Lib Weaver and seconded by Linda McMullen that the association have a yearly newsletter. The vote carried in favor of the newsletter. Information from each district is to be sent to the chairman of the Public Relations Committee by May 15 of each year.

Betty Penland, Western District, was appointed to fill the unexpired term of the 2nd Vice President, Juanita Dotson, who will be leaving Extension May 31, 1978.

The handbook committee was allotted \$100.00 for the printing of the association handbook. The committee will work on this and hopefully have the handbooks ready for distribution at the state meeting this fall.

Finance committee report given on budget for 1978. Motion made, seconded, and approved that we accept the Finance Committee report as stated. The Fifth Annual Meeting of the NCACES will be held September 15, 1978 at the Ramada Inn Nags Head, NC. Forty rooms have been reserved for the night of September 14. There will be a tour to points of interest on Thursday afternoon. Each district is responsible for one door prize.

The "George Hyatt, Jr. Appreciation Day" June 16 was discussed. The board decided to have the secretary write a letter from the association to be included in the "Book of Letters" for Dr. Hyatt. Also, the finance committee appropriated \$30 from the state treasury to be designated for the George Hyatt Scholarship Fund and suggested that each district donate \$10.00 from their treasury. This would bring the total contribution from the NCACES to \$100.00.

Respectfully submitted,

Nancy C. Payne,

Secretary NCACES