

1976 Board of Directors Meeting

Minutes – Board of Directors
Meeting

North Carolina Association of
Cooperative Extension
Secretaries

Ricks Hall
Raleigh, NC
August 25, 1976

The North Carolina Association of Cooperative Extension Secretaries Board of Directors met in Raleigh, Ricks Hall, on Wednesday August 25th at 10:30 a.m. Secretaries were given time to attend this planning session. Attending were:

- Catherine Fields, President (Bladen Co. – SC)
- Joyce Henderson, Secretary (Wayne Co. – SE)
- Janice Bissell, President South Central District (Robeson Co.)
- Betsy Crews, President North Central District (Person Co.)
- Katherine Gillam, V-President Northeastern District (Bertie Co.)
- Nancy Payne, President Southwestern District (Alexander Co.)
- Betty Penland, President Western District (Macon Co.)
- Erma Williamson, President Northwestern District (Caswell Co.)

Dr. Blalock and Dr. Black met with the board prior to the planning session to discuss the \$300 plus 4% raise appropriated by the General Assembly. Dr. Blalock gave each of us a copy of Senate Bill #954, page 25, Section 5 which reads as follows: "Salaries for positions which are paid partially from the General Fund and partially from sources other than the General Fund shall be increased from the General Fund appropriation only) to the extent of the proportionate part of the salaries paid from the General Fund." They also explained that they are continuing to work on longevity pay for us. Both Dr. Blalock and Dr. Black pledged their full support to getting our salary situation corrected. They advised us if any of our secretaries have additional questions to contact their district presidents or their district agents for further information.

The Board members expressed their appreciation to Dr. Blalock and Dr. Black for allowing us time to attend these planning meetings. Afterwards, the group remained for a board meeting and planning session for the Annual meeting to be held on September 17, 1976 at Ramada Inn in Statesville. Cathy Fields,

State President, presided. The following items were discussed:

Nancy Payne (SW) passed around a copy of the letterhead her district is now using. Cathy also showed samples submitted by other districts. The Board decided we would recommend the letterhead submitted by the SW District be used as our official letterhead. It will be voted on by the general membership at the Annual meeting.

Cathy stated Dr. Blalock is the one to direct letters expressing our appreciation for us getting time for our meetings. We should also send Dr. Hyatt a copy. Cathy asked for suggestions for possible state officer candidates and encouraged everyone to get in their nominations as soon as possible.

It was decided to have committee meetings and a board meeting on Thursday night after the cook-out. These meetings will be held at the Ramada Inn.

Betty Penland (W) indicated her district would like to host next year's annual meeting. Erma Williamson (NW) stated her district would be interested if the Western district did not. They decided to work it out between these two and submit a letter of

invitation to Cathy.

Discussion was held on amendment to By-Laws on officers holding office for two years instead of one year. It was felt that more probably could be accomplished if same officers were in office for two years. It was decided to present this amendment for vote at Annual meeting.

It was felt we need a state publicity committee to assemble a scrapbook for future reference. It was decided to bring before general membership.

Discussed installation ceremony. It was decided to have Nancy Payne (SW) make adjustments to the ceremony her district uses so we could use for the state ceremony. Will ask membership to adopt as permanent state ceremony and will be included in handbook if approved. Also decided that chairman of nominating committee be responsible for installation ceremony and for installing officers.

Janice Bissell (SC) passed out forms to be filled out by each district for information to be included in handbook. Janice will try to have rough copy of

handbook material available at Annual meeting. It was decided to have vote by general membership on adopting handbook.

Agenda for Annual meeting was discussed.

It was decided to have members sit by districts at annual meeting. Roll call will be by districts also and each district president could give the number attending from her district.

Meeting was adjourned by Cathy Fields.

Joyce Henderson, Secretary
Cathy Fields, President