

**NORTH CAROLINA COOPERATIVE EXTENSION SECRETARIES ASSOCIATION
EXECUTIVE BOARD MEETING**

**September 13, 2006
Southern Pines**

Chris Austin called the Executive Board Meeting of the NC Cooperative Extension Secretaries Association to order.

Chris presented the agenda for the meeting making a note that Christine Barrier would do the report for the Special Committees. Debby King made a motion to accept the agenda. It was seconded by Donna Fulp. Motion carried.

Marion Jay, Secretary, presented the minutes of the last meeting, which was held on February 16, 2006. A motion was made by Donna Fulp to accept minutes as presented. It was seconded by Janet VanJaarsveld. Motion carried.

Debby King, Treasurer, presented the Financial Report. Debby King presented three proposed budgets to the board. There was some discussion on increasing dues and the Board's financial situation. Janet VanJaarsveld motioned to accept the Financial Report as presented. It was seconded by Donna Fulp. Motion carried. Debby reported that the NCCESA treasury books have been audited by Robin Taylor, FCS Agent, and Peggy Garland.

Donna Fulp made a recommendation to present the newly amended proposed budget with the membership dues increase to the Board of Directors on September 14, 2006.

All Committee Reports will be presented September 14, 2006 at the Board of Directors Meeting.

Chris commented on the Horn of Plenty, which was held on September 8th at Tanglewood. We had ten secretaries present and served approximately 40 gallons of tea and 10 gallons of lemonade. Eight hundred people came through.

Christine Barrier reported on Change Management.

Donna Fulp reported on the Executive Board Award. We do have a winner after a three way tie had to be broken. The winner will be announced on Thursday night.

Herter - O'Neal Scholarship Janet VanJaarsveld has been in contact with the West District. No scholarship has been given out this year.

Sue Mills Lighthouse Award: Chris Austin received eight applications, and it was very hard to come up with a final decision.

Unfinished Business: There was some discussion on the recording of the minutes for the meetings and how antiquated the recorder was. After much discussion and ideas, Debby King made a motion to purchase a digital recorder for the use of the Secretary. It was seconded by Janet VanJaarsveld. Motion carried.

New Business: Honorary membership nominations include: Jean Green, Nancy Hodges, Debbie Cox, Joan Little, Brenda Conway, Carolyn Haycraft, Marleane Strufee and Paula Pritchard. Debby King made a motion to accept nominations for honorary membership. It was seconded by Janet VanJaarsveld. Motion carried. These nominations will be presented to the Membership.

President Elect Nomination

Donna Fulp made a motion to bring before the membership Christine Barrier as the Federation President Elect's nominee. It was seconded by Debby King. Motion carried.

Discussion on an Out Reach Committee

Chris made a recommendation that each member of the executive board and a minimum of one member of each district would have a state they would be in charge of contacting to get general information to be able to report back to the this board what type of organization that particular state has.

Announcements:

The NCCESA Board of Directors meeting will be held September 14, 2006 at 9:00 a.m. at the Conference Center adjacent to Mid Pines Inn.

Debby King made a motion to adjourn. Janet VanJaarsveld seconded. The motion carried and the meeting was adjourned

Respectfully submitted,

Marion Jay
NCCESA Secretary