

**Minutes - Board of Directors Meeting
North Carolina Cooperative Extension Secretaries Association**

**Marriott-Crabtree Valley
Raleigh, NC
October 15, 1999**

The North Carolina Cooperative Extension Secretaries Association Board of Directors met at the Marriott Hotel, Raleigh. President Barbara Stone called the meeting to order.

Attendance: Barbara Stone, President; Denise Brown, First Vice-President; Christine Barrier, Second Vice-President; JoAnn Zimmerman, State Treasurer; Gwyn Roberts, State Advisor; Sandy Kanupp, Parliamentarian; Linda Creech Shaw, SC President; Janet Mabry, SC Incoming President; Sue Mills, Campus President; Karen Whitley, NC Past President; Nancy Miller, SW President; Lorene Lail, SW Past President; Gail Saye, W President

Minutes of September 24, 1998 Board of Directors Meeting, Holiday Inn - Southern Pines, were accepted as posted to e-news with a motion made by Nancy Miller, seconded by Janet Mabry, and carried.

Old Business - no business to discuss.

New Business

- JoAnn Zimmerman, Treasurer reported no change in the 1999-2000 Proposed Budget since the February 5, 1999 Board of Directors Meeting.
- Epsilon Sigma Phi Letter requesting membership into Extension Federation was discussed by Denise Brown, 1st Vice-President. The decision of the Executive Board was to vote 'no' on this question, as members of the Epsilon Sigma Phi are already represented at Federation by their respective associations.
- Proposed By-Law changes were discussed by President Stone.
- Vickie Pettitt was recognized for up-dates on the proposed title change for county Extension secretaries.

With no further business, the meeting was adjourned.

Submitted,

Christine Barrier
Acting Secretary