

**Minutes - Executive Board Meeting  
North Carolina Cooperative Extension Secretaries Association**

**Hampton Inn  
Winston-Salem, NC  
December 12, 1996 -- 7:45 p.m.**

Members Present: Debby King, President; Barbara Stone, 2nd VP; Gloria Morning, Treasurer; Arnette Parker, Advisor; Cathy Fields, Parliamentarian; and Dottie Via, Secretary.

President, Debby King, opened the meeting at 7:45 p.m. in Room 225 and asked the secretary to read the Minutes of the last Executive Board Meeting held September 25, 1996 at the Omni Europa Hotel in Chapel Hill. Gloria Morning made a motion, seconded by Barbara Stone, that the Minutes be accepted as read. Motion carried.

Treasurer, Gloria Morning, gave a preliminary membership report. There are 260 paid members with three districts having 100% - NE, WP, SC.

Checking Account Balance as of December 12, 1996 is \$4,455.54  
Savings Account Balance as of December 12, 1996 is \$2,656.25 for a combined balance of \$7,153.40.

The president handed out an agenda, a list of District Presidents, Executive Board Member Addresses, and 1997 Dates to Remember. Committee appointments have not yet been finalized.

The Herter-O'Neal Scholarship will go to the NE District for 1997.

Discussion was held on what to do about Catawba County's decision to pay dues to the WP District instead of the Piedmont District to which they were moved in redistricting. The consensus of opinion was that the Treasurer of the WP District should be asked to send their dues to the Piedmont District Treasurer so that they will be in compliance with the State Association By Laws. Barbara Stone made a motion, seconded by Dottie Via, that the President write to the WP and Piedmont District Presidents and Treasurers asking for the transfer of dues so that Catawba will be in good standing. Motion carried.

It was agreed that the secretaries would be welcome to attend either district meeting but should hold office only in the district to which they are a part, administratively.

Final discussion was held on the rotation of districts for hosting State Meetings, Officers, and Scholarships. They are as follows:

- **State Meetings:**
- 1997 - NC
- 1998 - SC
- 1999 - NE
- 2000 - SE
- 2001 - Campus
- 2002 - W
- 2003 - WP
- 2004 - Piedmont
  
- **Officers: 2nd Vice President:**
- 1997 - W

- 1998 - WP
- 1999 - Piedmont
- 2000 - NC
- 2001 - SC
- 2002 - NE
- 2003 - SE
- 2004 - Campus
  
- **Scholarship:**
- 1997 - NE
- 1998 - SE
- 1999 - Campus
- 2000 - W
- 2001 - WP
- 2002 - Piedmont
- 2003 - NC
- 2004 - SC

A brief discussion was held concerning the e-news report of secretaries being changed to total county funding. Many felt that it would be a disadvantage to the secretaries for this to happen. They urged that this be expressed if it is brought up at Federation Forum.

With no further business the meeting was adjourned.

Respectfully submitted,

Dottie Via  
1997 Secretary