

Minutes - 15th Annual Meeting
North Carolina Association of Agricultural Extension Secretaries

Raleigh, NC
September 30, 1988

The fifteenth annual meeting of the North Carolina Association of Agricultural Extension Secretaries was held September 30, 1988, at the Jane S. McKimmon Center, Raleigh, NC.

The meeting convened at 10:15 a.m. with President Betty Cox presiding. She extended a hearty welcome to the group and recognized all association members that had been with Extension less than one year. She also recognized Linda Creech, South Central District Hospitality Chairman, for providing note pads for the association meeting.

Nancy Payne made a motion to dispense with the reading of the 1987 minutes as they had been sent to each county. This motion was seconded by Miranda Pope and passed.

Pearl Blount, State Secretary, called the roll by districts as follows:

North Central – 29 members/5 non-members
Northeastern – 21 members/4 non-members
Northern Piedmont – 27 members/2 non-members
Northwestern – 31 members
South Central – 34 members
Southeastern – 30 members/2 non-members
Southwestern – 28 members/2 non-members
Western – 20 members/3 non-members

For a total of 220 members and 18 non-members attending.

Marlene Strufe, State Treasurer, reported a paid membership for 1988 of 261 members and one paid member for 1989. Marlene gave the financial report for the year showing a balance brought forward for 1987 of \$1,150.51, total receipts of \$2,904.09 - total income for 1988 - \$4,054.60 leaving a balance on hand 9-27-88 of \$2,821.37.

OLD BUSINESS:

Carol Hardee, 1st Vice President reported that due to changes that have to be made, the handbooks are not ready yet. Hopefully they will be ready by May in time for the Board of Directors Meeting.

Janice Buchanan, 2nd Vice President, reported on the National Meeting of County Agricultural Agents Association held in Charlotte in August. She reported that Nancy Payne, Betty Penland, Miranda Pope and Margaret Reynolds were also in attendance. She reported that we co-hosted the Monday morning breakfast with the agricultural agents from Tennessee. There were approximately 2,400 people at the meeting. Some very positive responses were given concerning our participation and willingness in providing the breakfast.

NEW BUSINESS:

Janice Buchanan announced Lisa Annette Hulin of the South Central District as being the recipient of the Herter-O'Neal Scholarship. Lisa is attending Stanly Community College in Albemarle, NC. She has enrolled in the computer program. Janice read a thank-you note from her to the association.

Carol Hardee recognized Catherine Gillam of Bertie County as recipient of the Executive Board Award.

Betty Cox recognized those receiving special awards and Director's Awards of Excellence.

COMMITTEE REPORTS:

- Goals and Aims - No report.
- Hospitality - Betty Holmes, Chairman reported: The hospitality committee, especially the Southwestern District Hospitality, has been especially busy getting ready for the State Meeting. South Central District Hospitality Chairman, Linda Creech, supplied note pads for our meeting. A special thanks to the Hospitality Committee of the Southwestern District for all their help. She also stated that Dr. Dew suggested informing your district director if the training had been beneficial to you.
- Professional Improvement - Gail Lail, Chairman made the following report:
 1. 1) Advise each Extension Secretary to take advantage of educational opportunities through the local community and technical colleges.
 2. 2) Encourage district associations to establish a scholarship fund for association members to attend seminars, workshops, etc. Northwestern District has an active scholarship fund that allowed seven members to attend workshops and seminars last year. Self-Esteem and Peak Performance, How to Deal with Difficult People and Silent Messages in the Workplace are three examples of workshops attended with scholarship funds.
 3. 3) Committee would like to stress the importance of teamwork and expressing opinions and suggestions in a professional manner.
- Membership - Dorothy Via, Chairman reported as follows: Northwestern, South Central, Southwestern, Southeastern and North Central all have 100% membership. Northeastern, Northern Piedmont and Western-Districts are very close to 100% but have new secretaries in some counties. There is a pamphlet explaining more about the N. C. Association of Agricultural Extension Secretaries and the benefits of membership. This would be excellent to send to any secretary who is not a member of the association as you invite them to join. The pamphlet was compiled by Nancy Payne in Alexander County. Also the Northwestern District have adopted a policy that they will pay the association; dues for the first year of any new secretary as a way of "Welcome" and encouraging her to become part of the association. They also pay the dues of any member for the first year after retirement in an effort to encourage them to continue as an association member.
- Public Relations - Louvenia McIntosh, Chairman made the report. She apologized to the districts for not getting their information in the newsletter. She is taking pictures and they will be given to Helen Miller for the scrapbook.
- Finance - Marlene Strufe, Chairman, reported that the Finance Committee presented the proposed budget totaling \$2,225.00 for 1989. Marlene made a motion that the proposed budget be accepted. This was seconded by Mariah McPherson and passed.
- Rules and By-Laws - Sandra Ballard, Chairman, said the proposed change had been presented to the Rules and By-Laws Committee and they in turn are presenting it to the membership to be voted on. (Copy enclosed, please duplicate as needed for each association secretary.)

Sandra Smith made the motion that we accept the proposed change as stated in the Rules and By-Laws report. Sandy Atkins seconded the motion and it was passed.

There was much discussion concerning the change. Cathy Fields expressed her opinion-that it had worked very good in the past and felt like it will continue to work. Restrictions shouldn't be made on the board of directors. Mariah McPherson stated that she recommended that no change be made - that it remain as is. Nancy Payne said that it puts restrictions on elected officers.

President Cox stated that it is difficult to contact everyone when something comes up. The ballots will be mailed out with the minutes. Make your choice and send your ballot to Sandy Ballard.

President Cox also stated that the Agricultural Agents Association sponsored our social hour spending \$1200. We received \$200 beyond the amount we gave them.

- Nominating Committee - Earla Moore, Chairman, said she did not get very much cooperation. She only received five applications. She presented the following slate of officers for 1989:
 - President - Carol Hardee, SE
 - 1st Vice President - Janice Buchanan –W
 - 2nd Vice President - Nancy Sisk – NW
 - Secretary - Nancy V. Stainback – NW
 - Treasurer - Anna D. Hall –W

A motion was made to accept this slate of officers. Seconded by Mary Crutchfield and motion was passed.

Scrapbook - Helen Miller reported that the State Scrapbook had been on display during our meeting. She thanked all the secretaries who had helped in making the scrapbook complete and encouraged us to send her copies of any news items or snapshots that we feel can be included in the scrapbook.

Betsy Crews extended an invitation for the 1989 meeting to be held in Alamance County, Burlington, N. C. on Friday, September 15, 1989.

Announcements:

- Southeastern District is holding a raffle for a "Weekend Extravaganza". Items are located in the lobby.
- Northwestern District is selling china mugs as a means of raising funds. 7 mugs are still available. The mugs are \$4.00 each.

Nancy Payne, Advisor, installed the 1989 officers using roses as symbols.

President Cox received a standing ovation for a job well done. She thanked the association for working with her and all the cooperation she received. Betty presented Carol with her gavel and told her to feel free to call on her as the need arises.

Betty thanked the outgoing officers. A special thanks was extended to Nancy Payne, Advisor and Mary Ann Mauney, Parliamentarian.

The meeting adjourned.

Respectfully submitted:

Pearl L. Blount
Secretary, NCAAES