

**Minutes - Executive Board Meeting
North Carolina Association of Agricultural Extension Secretaries**

**Ramada Inn
Nags Head, NC
September 18, 1986 -- 4 p.m.**

The Executive Board of the NCAAES met at 4 p.m. on Thursday, September 18, 1986, at the Ramada Inn in Nags Head, with President Sandy Ballard presiding. Others present were: Nancy Payne, Elizabeth Lassiter, Patricia Burch, Janice Buchanan, Katie Ethridge, Ann Hall, Mariah McPherson, and Helen Miller.

Elizabeth Lassiter, State Treasurer, reported 242 paid members in the association.

President Sandy Ballard reviewed the agenda of the business meeting to be held on Friday. Katie Ethridge will have the thought for the day. Margaret Reynolds will give the scholarship report for the Southwestern District. It was mentioned that North Central District will receive the scholarship next year. Mariah McPherson will make the report on the transcriber and camera purchase. The scrapbook has been placed in the Hospitality Room and will remain there until after the meeting. Sandy will ask that items for the scrapbook be given to Helen Miller.

The Executive Board has agreed the Handbook needs to be reprinted professionally. They agreed to wait one year before reprinting it, possibly in notebook size (8 ½ x 11) with larger print. This was made in the form of a motion by Mariah McPherson, seconded by Ann Hall. Motion passed. The Handbook reprinting will be brought up for discussion again next year.

Under new business, President Sandy said that in the interest of saving time during the business session, she has asked the committee chairmen to give all written reports to the Secretary to be included in the minutes. Only those listed on the agenda will be given orally. Committee Chairmen who haven't corresponded with their committees have been asked to meet with them prior to the business meeting.

Lucy Davis, retired Franklin County secretary (North Central District), has been nominated for Associate membership in the Association. Nancy Payne will make the announcement. It was announced that Catherine Fields of Bladen County has won the SPA Distinguished Performance Award. She is supposed to pick it up on October 6. She is also the recipient of our Executive Board Award. Nancy will mention both in her report on Friday since the Executive Board Award will be presented to Catherine during the Thursday night banquet.

Elizabeth Lassiter will give the Finance Committee report, followed by the adoption of the 1987 budget. She asked that people send their 1987 dues to the new treasurer instead of to her.

The invitation for the 1987 State meeting will be extended by Marlene Strufe representing the North Central District. The meeting is scheduled to be in Raleigh.

The map project that Dr. Dew requested was thought to be a very good project and would show that we are doing something productive.

Nancy Payne reported that a secretary from Catawba County who worked in Extension for 20 years prior to the organization of our association has expressed a desire to join the association. Katie Ethridge made a motion, seconded by Mariah McPherson, that she be allowed to join. Motion passed. It was the thinking of the Executive Board that she would probably be an Associate member and pay dues.

Meeting adjourned at 4:40 p.m.

Helen Miller, Secretary
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