

**Minutes - Board of Directors Meeting
North Carolina Association of Agricultural Extension Secretaries**

**Jane S. McKimmon Center
Raleigh, NC**

May 10, 1984

The Board of Directors of the North Carolina Association of Agricultural Extension Secretaries (NCAAES) met at 10:00 am, May 10, 1984 at the Jane S. McKimmon Center in Raleigh, NC.

State President Joy Marshall presided at the meeting, with thirty-six members in attendance.

Sandra Ballard, 2nd Vice President presented the devotional.

Helen, Vann State Secretary, asked each district president to introduce the members that were present from her district.

The minutes were read and approved with one correction. The correction being that Dr. Dew would meet with Lillian Knight, Mariah McPherson, and Joy Marshall to outline topics for the State meeting to be held September 18-19, 1984 in Raleigh, N.C.

Earla Moore, State Treasurer gave her report showing a balance on hand of \$536.25.

Dr. Paul Dew, Assistant Director, County Operations, and his secretary, Mrs. Susan Mills were introduced.

Dr. Dew talked with the group on topics for the training sessions at the State Secretaries meeting and gave a hand-out of the topics.

The chairman from each county has been requested to attend the State Meeting along with all the secretaries.

Ernestine Talley, State Public Relations chairman, encouraged secretaries to send news for the newsletter and that June 15 is the deadline for receiving news.

President Marshall praised Jean Johnson for a "job well done" in regards to the news letter for the past year.

The Executive Board Award will be given at the State Meeting.

Janice Buchan from the Western district, told us the 1984/85 recipient will be Patricia L. Moran from Asheville for the scholarship award of \$300.00. The monies will go directly to the school she will be attending.

The 1985/86 scholarship will go to the Northwest district.

There was a discussion on honorary and associate membership in the organization. Send names and qualifications for either to the state president.

An Associate member pays dues to the association and request to continue to be a member of the NCAAES. She is no longer employed with Extension Service.

An Honorary member of the NCAAES is to be voted as an honorary member for having been an outstanding person in the association and has taken an active part. She would not pay dues.

Linda Kidd, from Surry County will have the scrapbook. Send all information to Linda.

Lou Lakey, chairman of nominations gave the following report:

1. Each district asked to send an updated list including which office each person has held) to State Public Relations chairman, Ernestine Talley, Person County by June 15 to be included in the State Newsletter.
2. Nomination forms will be sent with State Newsletter and should be returned to Nominating Committee chairman by August 20.
3. Second Vice President should come from the Southwestern District. The secretary and treasurer can come from any district.

Joy Marshall, explained the "State Of The Future". N.C. State University has a fund raising drive and the employees of the college will be receiving information on the drive.

Joy Marshall asked all district secretaries to send minutes of the District meetings to the State President. In that way, the president will have ideas of the progress throughout the state.

Each district gave a brief report of their meeting. Many interesting ideas. Good attendance was reported at all meetings.

An invitation was extended that the 1985 NCAAES meeting be held with the Western District as the host. They will have a date for the 1985 meeting when we meet September 18-19, 1984 for the state meeting in Raleigh, NC.

There being no further business the meeting was adjourned at 1:00 p.m.

Respectfully Submitted,

Helen B. Vann, Secretary
NCAAES 1984