

NCCEAPA 2014 Annual Business Meeting
September 19, 2014
9:00am
Hilton Garden Inn, Kitty Hawk, NC
Presiding: Jane McDaniel, NCCEAPA President

Roll Call:

Campus: 10

Northeast: 31

North Central: 15

Southeast: 15

South Central: 14

West: 13

President Jane McDaniel called meeting to order at 9:14am.

Kay Morton, Parliamentarian verified a quorum.

Reviewed agenda. No additions or corrections were made.

Motion was made by Shelia Ange to accept the agenda. Janice Dotson second the motion. There was no discussion. All voted yes to accept the agenda.

Thought for the Day was given by 1st Vice President, Sandy Kanupp. She read a poem by the late Maya Angelou.

LaToya Lucy made a motion for the approval of the September 27, 2013 minutes. Andrea Brackins second the motion. There was no discussion. All voted yes for the approval of the minutes.

Ivy Olson gave the Financial Report updates on the account balances. No questions were asked.

District Reports

Janice Dotson made a motion to not read the District Reports at this time and have them posted to the NCCEAPA website. Carmen Boswell second the motion. There was no discussion and all voted in favor.

Standing Committee Chair Reports

Finance: See attached report.

Membership: See attached report.

Nominating: See attached report.

Professional Improvement: See attached report.

Public Relations: No report.

Reflections: See attached report.

Rules and Bylaws: Susan passed out copies of the bylaws up for approval. Will discuss in depth later in the meeting.

Other Reports/Updates

Distinguished Service Award: Sandy thanked her committee. Says that the committee came up with a good set of guidelines. She encourages members to nominate themselves for this award. 2014 winner is Christine Barrier, Cabarrus County. See attached report for more details.

Executive Board Award: Multiple nominations were received. Dana Braswell, Union County, is the 2014 Executive Board Award winner.

Federation: Cheryl Mitchell, Federation President, sat on many Boards this year including the Visioning Session Team and the newly created Grange Award Committee on which the Federation will vote on. The 2013 Leadership and Service Award winner for Federation is Jane McDaniel. See attached report for more details.

Herter O'Neal Scholarship: Scholarship winner is Antonio Powell, Northeast District, from Bertie County and is the son of NCEAPA member Sheila Powell.

Horn of Plenty: See attached report from Jane McDaniel.

Professional Improvement Scholarship: Several nominations were submitted. The 2014 winner of the Professional Improvement Scholarship is Debbie Harrelson, Person County. See attached report for more details.

Service Recognition: It was asked that the Years of Service Recognition be re-implemented into the State Meeting. Jane looked into this and decided to contact NCSU payroll to get each District members Years of Service. After receiving this information Jane came across a blooper. Those members who are 100% county paid are not listed in the NC State payroll system and therefore received no information regarding years of service for those employees/members. At the time Jane realized this blooper, the information had already gone to print. Jane says that she will continue to work on getting this information. Once she receives this information she will post it on the NCEAPA website.

Staff Senate: See attached report.

Sue Mills Lighthouse Award: The 2014 winner is Sandy Kanupp. The Campus receives several donations for the Sue Mills Lighthouse Award throughout the year. A question from Anita Wright came up in regards to identifying those who were nominated for the award. She was under the impression that all nominees would be recognized. President Jane McDaniel was not aware of this and will look into it for the 2014-2015 year. See attached report for more details.

TERSSA: See attached report and letter from the TERSSA President.

New Business

State Treasurer, Ivy Olson, presented the 2014-2015 Proposed Budget (see attached pink sheet and blue sheet). Two minor changes of wording on the budget were identified. Under "Outgoing President" it says Plaque and should now say Recognition...we changed that and the travel is actually for next year's meeting and should be listed as Southeast not Northeast. Looking at the financials another change to the budget is that we added the cost of keeping the website. Apparently John Donner paid for our website but seeing that he is no longer with us we need to add it in as a reoccurring expense so we added that into the budget. The last item needing attention would be the Executive Boards travel line. It does not cover the Boards expenses especially when one travels as far as they do to attend a meeting. There were no questions for Ivy. Since there were no questions, President Jane McDaniel asked for a motion to accept the 2014-2015 proposed budget. Chris Austin made a motion to accept the 2014-2015 Proposed Budget. Alice Pennix seconded the motion. There was no discussion. All voted in favor.

Bylaws Proposed Changes (green sheet). Susan Johnson will not read over all the changes since everyone has a copy. President Jane McDaniel said that we will just start voting on the proposed changes. We would take each change and vote separately on each one.

Article VII Section 4

By-law proposed change...In addition, the Association shall pay the president's and the 1st vice presidents travel expenses and up to per diem subsistence expenses with receipts for Association representation at required meetings.

Reason for change: The 1st vice president, by virtue of the office held, serves as a Board member of the Federation, and should be eligible for travel reimbursement.

LaToya Lucy made a motion to accept the proposed change. Tracy Brown seconded the motion. There was no discussion. All voted yes.

Article XI Section 2

By-law proposed change...Annual dues are to be postmarked by District Treasurers beginning October 1 and no later than December 31 of each calendar year, for membership beginning October 1 through September 30. Membership year runs from October 1 through September 30 of each year.

Reason for change: This change will allow additional time for Districts and Campus to collect dues for submission to the state. Some districts have experienced trouble receiving their dues in a timely manner. Non-payment of dues by the deadlines voids membership rights.

Becky Lewis made a motion to accept the proposed change. Ivy Olson second the motion. There was no discussion. All voted yes.

Article XI Section 3 (under dues)

By-law proposed change...Membership shall be available for current/existing employees beginning October 1 through December 31. Membership shall be available for new employees whose effective date of employment occurs after December 31 upon payment of dues within 90 days of employment.

Reason for change: To establish a firm deadline for payment of dues by current/existing employees and to allow for the payment of dues from new employees within an adequate allotted window of time.

Becky Lewis made a motion to accept the change as proposed. Becky Castello second the motion. There was no discussion. All voted yes.

Article V Section 6 (Offices and Their Duties)

By-law proposed change...The accounts of the Treasurer shall be reviewed at the close of the Association year by a Review Committee, to be appointed by the President.

Reason for change: During a Parliamentary Procedures training at the Board of Directors meeting in February 2014, Nelson McCaskill informed the Board of Directors that since our accounts were not audited by a CA, then the wording should be changed.

Becky Lewis made a motion to accept the change as proposed. Sherry Lynn second the motion. There was no discussion. All voted yes.

Article XII Section 2 (Committees)

By-law proposed change...A Review Committee shall be appointed to review the accounts of the Treasurer and a report thereof give at the annual meeting, a copy of which shall be included in the Annual Report to the Association.

Reason for change: During a Parliamentary Procedures training at the Board of Directors meeting in February 2014, Nelson McCaskill informed the Board of Directors that since our accounts were not audited by a CA, then the wording should be changed.

Teresa Story made a motion to accept the proposed change. Deborah Waterman second the motion. There was no discussion. All vote yes.

Article VI, Section 7

By-law proposed change...No officer may hold two Executive Board positions concurrently in NCCEAPA at the State level.

Reason for change: 1)to change Association name 2)to clarify the eliigibility of officers to serve as state committee chairs.

Teresa Story made a motion to accept the change as proposed. Jennifer Rich second the motion. There was no discussion. All voted yes.

Article II Section 1- Purpose and Objectives

This proposed change was voted down at the Board of Directors meeting and therefore will not vote on this proposed change.

Honorary Membership (Jane McDaniel)-Received 3 nominations for honorary membership. Nominees are Diane Scarborough, Faye Black and Melanie Storey. Sherry Lynn made a motion to not read the nomination forms in their entirety. BJ Okleshen seconded the motion. All voted in favor.

Susan Johnson made a motion to accept the nomination for Diane Scarborough for honorary membership. Rhonda Gaster second the motion. There was no discussion. All voted in favor. Ivy Olson made a motion to accept Faye Black's nomination for honorary membership. Chris Austin second the motion. There was no discussion. All voted in favor. Sherry Lynn made a motion to accept Melanie Storey's nomination for honorary membership. Deborah Waterman second the motion. There was no discussion. All voted in favor.

2014-2015 Slate of Officers

President: Sandy Kanupp, North Central District

1st Vice President: Susan Johnson, South Central

2nd Vice President: Rebecca Castello

Secretary: Becky Lewis

Treasurer: Tracy Brown, Campus

Advisor: Jane McDaniel

Shelia Ange nominated Sherry Lynn for treasurer from the floor. No additional nominations were made. The meeting was suspended in order to vote for the 2014-2015 State Treasurer. Ballots were passed out to all voting members. Ballots were collected by Ivy Olson, Treasurer; Pam Jordan-Carrington, Secretary and Nominating Chair, Rhonda Gaster. These three members also counted the votes. The final tally for the votes were: Tracy Brown 31...Sherry Lynn 59. The meeting was called back in session with results electing Sherry Lynn as the 2014-2015 State Treasurer.

BJ Okleshen made a motion to accept the nominations for the 2014-2015 Slate of Officers. Cheryl Tripp second the motion. There were no discussions. All voted in favor.

Installation of the 2014-2015 Slate of Officers by Tracy Brown, Advisor.

President Jane McDaniel passed the gavel along to incoming President Sandy Kanupp.

Latoya Lucy and the Southeast District invited all to the 2015 NCCEAPA Annual Meeting to be held September 23,24 and 25, 2015 at the Double Tree Hilton in New Bern, NC.

District Raffles and Door Prizes by the hosts from the Northeast District.

Motion to adjourn the meeting was made by Kay Morton and second by Deborah Waterman. There was no discussion. All were in favor. Meeting adjourned at 11:07am.

Submitted by Pam Jordan-Carrington
NCCEAPA State Secretary